



POLICY TITLE:

Student Residency Policy

APPLIES TO:

All Students Applying for Admission or Enrolled at Kentucky State University

ADMINISTRATIVE AUTHORITY:

Office of the Registrar

APPROVED BY:

President Koffi C. Akakpo (Interim Approval)

EFFECTIVE DATE:

September 26, 2025

EXPIRATION DATE:

Sixth Months from Approval if Not Renewed or Made Permanent

NEXT REVIEW DATE:

POLICY STATEMENT:

As part of the state-supported system of higher education in Kentucky, Kentucky State University (KSU) is governed by 13 KAR 2:045, which establishes uniform procedures for determining residency for tuition and admission purposes.

Residency classification determines whether a student is charged resident or nonresident tuition. Residency status is determined at admission, but may be reviewed based on changes in circumstances. Veterans, active-duty military, their spouses, and dependents may qualify for in-state tuition regardless of domicile, pursuant to the Veterans Access, Choice and Accountability Act of 2014 and federal statutes under Title 38.

DEFINITIONS:

Academic Term: A semester, quarter, or summer term during which coursework is offered.

Continuous Enrollment: Enrollment in consecutive academic terms at the same degree level, excluding summers, unless interrupted by circumstances beyond the student's control.

Degree Level: Certificate, diploma, associate, baccalaureate, graduate, or professional program.

Dependent Student: A student who cannot demonstrate financial independence from parents/guardians, as defined in 13 KAR 2:045.

Independent Student: A student who demonstrates financial independence from parents/guardians and sustains their own living and educational expenses.

Domicile: A person's true, fixed, and permanent home where they intend to remain indefinitely.

Kentucky Resident: A student classified by the institution as domiciled in and a resident of Kentucky for tuition purposes.

Nonresident: A student domiciled outside Kentucky or unable to demonstrate Kentucky residency.

Residency Determination: An institution's classification of a student as resident or nonresident for admission and tuition purposes.

PROCESS:

1. Initial Determination

- Residency status is determined during the admissions process based on information provided.
- Students classified as nonresidents retain that classification until reclassified by the institution.

2. Application for Review

- Students may apply for a review of residency status once per academic term.
- Applications must include an affidavit and supporting documentation demonstrating Kentucky domicile.

3. Appeals

- Students may appeal residency determinations within 14 days of notification.
- Appeals are reviewed by the University Residency Admission/Recruitment Committee, which issues a written decision within 45 days.
- Formal hearings are available upon written request and follow due process requirements under KRS Chapter 13B.

4. Military and Veterans Provisions

- Veterans and dependents receiving GI Bill® benefits are entitled to in-state tuition, regardless of domicile.
- Active-duty service members stationed in Kentucky, their spouses, and dependents are considered residents.
- Kentucky National Guard members on active duty for at least 30 days, and their dependents, also qualify as residents.

5. Nonresident Aliens and Visa Holders

- Permanent residents, refugees, and asylees may establish domicile like other students.
- Certain visa categories allow residency determination, while others do not (e.g., F and J student visas).
- Undocumented students graduating from Kentucky high schools may qualify for residency in specific cases.

6. Criteria for Residency

- Determinations are based on verifiable circumstances, such as:
 - Continuous physical presence in Kentucky.
 - Full-time employment in Kentucky.
 - Payment of Kentucky taxes.
 - Ownership or long-term lease of Kentucky property.
 - Marriage to a Kentucky resident.
- Facts incidental to education (e.g., student voter registration, driver's license) have limited probative value.

7. Institutional Responsibilities

- The Registrar's Office is responsible for initial classification and reconsideration.
- Residency review and appeals processes must comply with 13 KAR 2:045.
- Final hearing procedures are filed with the Council on Postsecondary Education.

REFERENCES AND RELATED MATERIALS:

13 KAR 2:045 (Determination of Residency)

KRS 164.020(8)

Veterans Access, Choice and Accountability Act of 2014

Federal Post-9/11 Veterans Educational Assistance Act (38 U.S.C. §3301–3325)

Kentucky State University Academic Catalog

Kentucky State University Registrar's Residency Appeals Procedures

CONTACTS:

Subject	Office	Telephone	E-mail
General Questions	Office of Registrar	(502) 597-6234	registrar@ksu.edu

HISTORY:

Revision Type	Date of Issuance/Revision	Drafter(s)/Editor(s)
Issued (New Policy)	September 2025	Office of the Registrar
