



POLICY TITLE:

Student-Athlete Handbook Policy

APPLIES TO:

Student-Athletes, Coaches, Athletics Staff, and University Administrators

ADMINISTRATIVE AUTHORITY:

Athletics

APPROVED BY:

President Koffi C. Akakpo (Interim Approval)

EFFECTIVE DATE:

September 26, 2025

EXPIRATION DATE:

Sixth Months from Approval if Not Renewed or Made Permanent

NEXT REVIEW DATE:

POLICY STATEMENT:

The Student-Athlete Handbook (the "Handbook") of Kentucky State University serves as the official resource for student-athletes, coaches, and athletics staff, outlining expectations, responsibilities, conduct standards, eligibility requirements, and support services that govern participation in intercollegiate athletics.

This policy formally adopts the Handbook as the guiding framework for student-athlete governance at Kentucky State University, ensuring compliance with NCAA, SIAC, and University rules while supporting the holistic development, welfare, and academic success of all student-athletes.

DEFINITIONS:

Student-Athlete Handbook ("Handbook"): The official University document outlining policies, procedures, rights, and responsibilities of Kentucky State University student-athletes.

Director of Athletics: The University officer responsible for oversight, distribution, and enforcement of the Handbook.

Faculty Athletics Representative (FAR): University faculty member designated to ensure academic integrity and compliance between athletics and academics.

NCAA: The National Collegiate Athletic Association, the national governing body for intercollegiate athletics.

SIAC: The Southern Intercollegiate Athletic Conference, the athletic conference in which Kentucky State University participates.

Student-Athlete Advisory Committee (SAAC): A representative body of student-athletes providing input on athletic and academic issues and assisting in Handbook review and updates.

PROCESS:

1. Drafting and Review

- The Office of the Director of Athletics drafts and updates the Handbook annually, incorporating input from coaches, compliance staff, the Faculty Athletics Representative, and SAAC.
- The draft is reviewed by the Athletics Committee for alignment with University policies and NCAA/SIAC regulations.

2. Approval

- The Director of Athletics submits the revised Handbook to the President for interim approval.
- The President forwards the Handbook to the Board of Regents for formal approval.

3. Distribution

- Once approved, the Handbook is distributed electronically and in print to all student-athletes, coaches, and athletics staff.
- Receipt of the Handbook must be acknowledged by each student-athlete and coach prior to participation in athletic activities.

4. Implementation

- The Handbook becomes effective immediately upon approval and governs all athletic conduct, eligibility, and participation standards.
- Coaches and compliance officers are responsible for monitoring adherence.

5. Amendments and Review

- The Handbook is reviewed annually prior to the start of the academic year.
- Amendments may be proposed by the Director of Athletics, FAR, or SAAC to ensure compliance with updated NCAA/SIAC rules or University policies.
- Any significant amendments require re-approval by the President and Board of Regents.

REFERENCES AND RELATED MATERIALS:

- Kentucky State University Student Handbook
- NCAA Division II Bylaws
- Southern Intercollegiate Athletic Conference Handbook
- Kentucky State University Code of Student Conduct

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HISTORY:

Revision Type	Date of Issuance/Revision	Drafter(s)/Editor(s)
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STUDENT-ATHLETE HANDBOOK

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Reviewed 10/2024

Dear KSU Student-Athletes:

We are proud to have you as a member of the Kentucky State University Athletic Program. As the Director of Intercollegiate Athletics at Kentucky State University, it is our goal to ensure that you have the best experience during your tenure at KSU. Our staff is here to serve you as you develop into the student, athlete and member of the community you want to become. We will work hard and do our very best to help you achieve success.

As a member of the KSU athletic family, our expectations for you are like your own personal family's expectations. Act responsibly as you represent Kentucky State University. Represent your family proudly. Study, go to class, practice hard, and do your best to excel. Take pride in the opportunity to represent your institution in a first-class manner. We want you to win in the classroom, win on the court/field, and be a

part of the community. In return our staff and the university will be CHAMPIONS for you on your path to graduation.

The Athletics Department holds a philosophy that the athlete's most important tasks are pursuit of personal growth through academic work and team experiences and development of a sense of ethical responsibility. The department strives to maintain an outstanding athletics program conducted in a manner that sets an example for good sportsmanship. The department recognizes that its primary commitment is education of the student-athlete and, to this end, extends academic support, tutoring, and priority class scheduling as a few of the tools offered as you progress toward your degree. We encourage you to be responsible as a student-athlete and use these services, so that you can maintain satisfactory progress toward a degree as required by the NCAA.

The Athletics Department is strongly committed to the NCAA and Southern Intercollegiate Athletic Conference rules with integrity and discipline as pillars to the way we operate. We hope you will take full advantage of this opportunity to get a college education while participating in intercollegiate sports. You are an important member of the KSU Athletics Department. We want you to succeed at the highest level both academically and athletically.

Please remember that the coaches and administrators are here for you. Our goal is to help you succeed in life. Once you have obtained your degree, we hope you will remain involved with the KSU athletics program as a member of the Alumni Association.

We are happy to have you as a part of the Thorobred family of student-athletes. Remember that if we EXPECT TO WIN, we will WIN. Please feel free to contact me should the need ever arise. We wish you the best in all your collegiate endeavors.

All the best,

Grant Stepp
Director of Athletics

Department of Intercollegiate Athletics Statement of Purpose and Philosophy

The Kentucky State University Thorobred is a powerful symbol of speed, agility, endurance and strength. Those attributes translate nicely to athletics, and they are relevant in life as well. At Kentucky State, we believe our athletics program provide a learning environment in which student-athletes develop and grow in all aspects of their lives – from physical and mental health and well-being to professional and personal development and preparation for success in life after college.

Our Thoroughbred mascot serves as a reminder of the commitment, dedication and drive that participation in our athletics program instills. As is the overarching goal for our esteemed university, Kentucky State Intercollegiate Athletics innovatively inspires future leaders of the Commonwealth and beyond.

Kentucky State University was founded by individuals who faced challenges and broke down barriers. Our university embodies a spirit of resilience and persistence to achieve our desired outcomes. As our student-athletes and spirit groups comprise nearly 45% of our student body, Intercollegiate Athletics is a dynamic representation of that spirit. Our teams persevere to achieve success through a balanced holistic approach to the development of each student-athlete. We believe that participation in athletics is the ideal classroom to accomplish that goal. Thoroughbreds expect to win in competition and in life.

Kentucky State University Intercollegiate Athletics is also a vibrant part of our campus and local communities. As the front porch to those communities, our sports programs and staff foster a spirit of engagement that benefits all constituents. We are a meaningful part of – not apart from – the Commonwealth.

The following strategic plan is our roadmap for the future. It represents a collaborative and thoughtful effort to build upon our legacy and lead us to victory on the fields and courts, in the classrooms and in our communities. Our goals are bold and purposeful, and our people are committed to successfully implementing steps to achieve them.

So, are you ready to join the *WINNERS CIRCLE* and run with us? Then, Let's Go, THOROBREDS!

Department of Intercollegiate Athletics Mission and Vision Statements

OUR PURPOSE

Kentucky State University Department of Intercollegiate Athletics provides uniquely transformational educational experiences through participation in athletics that empower graduates to make a positive difference in the Commonwealth and the world.

VISION

Inspire leaders through sport who will innovatively advance the Commonwealth and the World.

VALUES

- *Faith & Purpose – Our belief in a greater purpose inspires us to achieve excellence.*
- *Resilience & Growth – We learn, lead, and grow through perseverance and grit.*
- *Legacy & Impact – Our victories transcend sports and manifest in life-long success.*
- *Unity & Community – Together we make a difference in the Commonwealth and the world.*

KSU Department of Intercollegiate Athletics

Contact by Phone:

Athletic Department Office (Administrative Services Building – ASB): 597-6655

Athletic Department Office (Alumni Stadium): 597-5971

Mailing Address:

Kentucky State University

KYSU Athletics

400 East Main St.

Frankfort, KY 40601

National and Conference Affiliation

Kentucky State University is a member of the National Collegiate Athletic Association (NCAA). All sports are classified into Division II. Kentucky State University is a member of the Southern Intercollegiate Athletic Conference (SIAC).

National Collegiate Athletic Association

Founded in 1906, the NCAA began championships in three divisions for men. Today, there are more than 1,200 total members in the NCAA, including institutions, conferences, organizations, and individuals. There are more than 400,000 student-athletes participating within the three divisions.

NCAA Mission Statement

The NCAA espouses a collegiate model of athletics in which student-athletes participate in varsity sports as an avocation, balancing their academic, social and athletics experiences.

The NCAA is committed to the highest levels of integrity and sportsmanship, diversity and inclusion, amateurism, competitive equity and excellence in the classroom. The association also believes in presidential leadership as the guiding force in operating athletics programs.

NCAA Division II Commitments

Within the NCAA Division II vision – *to provide an environment in which student-athletes develop well-being and life skills through their desired academic pursuits, through participation in high-level athletics, and through impactful civic engagement* – Kentucky State University Athletics pledges to the following adaptations of the NCAA Division II commitments (DRAFT FOLLOWS):

- Empower student-athletes to excel in their chosen academic curricula and ensure that athletics is an integral component of the holistic educational experience.
- Provide programs and resources to enhance student-athletes' physical, mental, social and personal well-being.
- Deliver outstanding competitive programs that provide fair and rewarding athletic experiences.
- Conduct meaningful civic engagement activities to strengthen relationships within the campus and surrounding communities.
- Support student-athletes' personal and professional development as they successfully transition to life after sport.
- Operate efficiently and effectively, informed by diligent research, to enable Kentucky State Department of Intercollegiate Athletics actualize its role within the university's mission and vision.
- Promote and celebrate the Division II brand through the *Make It Yours* platform to enhance the public's knowledge and appreciation of the Thorobred and Division II experience.

Southern Intercollegiate Athletic Association

The Southern Intercollegiate Athletic Conference (SIAC) was founded in 1913, and today, many years later, the conference still flies high as one of the most viable forces in intercollegiate athletics.

On an annual basis, the SIAC sponsors nine men's championships (cross country, football, basketball, golf, tennis, indoor & outdoor track & field, baseball, and men's volleyball) and seven women's championships (cross country, volleyball, basketball, tennis, softball and indoor & outdoor track & field).

SIAC Mission Statement

To leverage intercollegiate athletics to benefit the SIAC Student Athletes and to advance the overarching strategic interests of the SIAC member institutions.

SIAC Members:

Albany State

Allen University

Benedict University

Central State

University

Clark Atlanta

University

Edward Waters

University

Fort Valley University

Kentucky State

University

Lane College

Lemon-Owens

Miles College

Morehouse College

Savannah State

University

Spring Hill College

Tuskegee College

Southern Intercollegiate Athletic Conference

Peachtree Center

235 Peachtree Street, NE, Suite 434

Atlanta, GA 30303

Phone: 404-880-4669

Website: www.TheSIAC.com

Sports Sponsorship

Kentucky State University is proud to sponsor a combined total of 14 (Men & Women) intercollegiate sports teams. Each team offers athletic scholarships:

Men's Sports	Women's Sports
Baseball	Basketball
Basketball	Cross Country
Cross Country	Softball
Football	Track and Field (I & O)
Golf	Volleyball
Track and Field (I & O)	
Volleyball	

Origin of Mascot

Many people believe Kentucky State got its nickname of Thorobreds from the mere fact that the state of Kentucky is noted for its horses and the famed Kentucky Derby. But this is not true. Dr. Henry Cheaney, a former professor at Kentucky State, says Arthur Kean coined the name back in the early 1930's. Kean was coach of the football, basketball, and baseball teams. It is said that the nickname came from one of his great football teams, which included National Championship teams in 1934, 1935, and 1937.

According to legend, Coach Kean was talking to a spectator about one of the great football teams and said, "These boys run and play just like a bunch of Thorobreds." That statement got around, and the nickname began to stick. The name was finally adopted as the official nickname for all Kentucky State Athletic teams.

Student-Athlete Conduct Guidelines

NCAA Student-Athlete Behavior Statement

Student-athletes enrolled at NCAA member institutions should reflect the ambitious standards of honesty and integrity set by the Association for intercollegiate athletics. As NCAA member institutions strive to fulfill their educational missions, they share a right and a responsibility to preserve order and encourage ethical, responsible behavior through the formulation of standards of conduct for student-athletes and the designation of procedures by which those standards shall be enforced.

It is imperative that student-athletes recognize the significance of their behavior as visible members of the campus and local communities. This same attention, however, also should inspire the institution to assure that its student-athletes receive the same treatment as students in disciplinary or criminal matters. Intercollegiate athletics cannot be viewed as a refuge where student-athletes may escape responsibilities imposed on all citizens, nor should student-athletes be held to a higher standard of conduct than that imposed on the student body. *(Adopted by the NCAA Presidents Commission, July 1992.)*

Kentucky State University Student-Athlete Conduct Guidelines

You as student-athletes are one of the most visible groups in the University community due to your public exposure via the competitive arena and the media. Consequently, what you do and the way in which you do it is often subject to scrutiny by other members of the campus community. You are therefore placed in a position which requires exemplary behavior, particularly in the classroom.

Basic courtesy and your responsibility as a representative of the athletic department require that you:

- treat instructors and classmates with courtesy and respect
- attend all classes except when away from campus because of team travel
- arrive to class prepared and on time, do not leave early
- be attentive in taking notes and active in participating in class discussions
- notify your instructor in advance when competition or travel requires you to miss class
- discuss with your instructor **in advance** the procedure you are to follow if competition necessitates missing an examination or assignment deadline

Remember that if you do things in groups with other student-athletes, your behavior invites judgments of athletes as a group. If you sit in class with other student-athletes, your behavior should reflect positively on the athletics department and your sport. Your behavior has a definite impact on the reputation of the athletics department and the attitude the campus community has toward you and your fellow student-athletes.

Similarly, your conduct will be closely scrutinized as you compete on campus, as you travel, and as you compete off-campus. You will be seen as a role model, particularly by young children, and it is important that your personal conduct be above reproach.

It is expected that as a representative of Kentucky State University as a student-athlete either at the University or on road trips you will:

- Abide by all team/training /travel rules as outlined by your coach.
- Dress appropriately and remember that you are a representative of Kentucky State University.
- Be courteous, cooperative, and patient with fans, officials, community people and media personnel.
- Refrain from using inappropriate language, signs, or symbols.
- Refrain from loud, attention-drawing, or discourteous behavior when traveling, staying in hotels, visiting other campuses, or similar conditions.

Student-athletes who do not conform to the stated conduct guidelines could be subject to disciplinary actions. Because participation in intercollegiate athletics is a **privilege** and not a right, the discipline can range from a warning to dismissal from the team, or reduction/cancellation of athletically related financial aid.

Some violations of the student-Athlete Code of Conduct are so serious that severe penalties and special procedures have been established at the departmental level, rather than team level, to address them.

Code of Conduct

As a student-athlete at Kentucky State University, your overriding obligation is to represent with the highest integrity, the people, values and traditions of the athletics department, Kentucky State University, the city of Frankfort, and the Commonwealth of Kentucky.

You as a student-athlete must follow the standards expressed in the NCAA student athlete behavior statement and the athletics department code of conduct.

The Athletics Department and Kentucky State University expect to be publicly represented by student-athletes of good character who respect the rights of others and the law. Student-athletes must be law-abiding citizens of this community. Beyond that, student-athletes are responsible to a standard that avoids violence, abuse, and harassment. Four of the most serious problems that can involve student-athletes, as well as other University students, are the illegal use and/or abuse of alcohol, illegal gambling activity, sexual violence, and physical violence. Underage use of alcohol is one of the most common behavioral issues on University/College campuses.

When a report is received alleging a serious behavioral violation by a student-athlete, the Athletics Director and Head Coach will review the alleged violation. The Athletics Director will make an administrative decision whether to impose disciplinary sanctions related to continuing membership of the intercollegiate athletic team. Athletic Department disciplinary sanctions may be imposed before any campus disciplinary and/or criminal actions. Disciplinary sanctions may include admonishment; written reprimand; suspension from the team; reduction, cancellation, or non-renewal of financial aid; or dismissal from the team.

A student-athlete may appeal against the administration decision of the Director of Athletics to a Disciplinary Hearing Panel. The three-member Disciplinary Hearing Panel is composed of the following individuals: 1) the Faculty Athletics Representative (will serve as Chair); 2) Member of the Athletics Committee, and 3) Representative from the Office of Student Affairs. The decision of the Disciplinary Hearing Panel may not be appealed to the student-athlete.

The Kentucky State University Student-Athlete Code of Conduct and the NCAA Student Athlete Behavior Statement presented above are in addition to, and does not replace, the Student Handbook and Code of Conduct at Kentucky State University.

Dismissal from Team

All Kentucky State University, NCAA, KSU Athletics Department and respective team rules are expected to be followed. A Coach reserves the right to dismiss a student-athlete from the team for violating such rules and policies. If requesting an appeal, the student-athlete must submit a formal appeal letter to the Director of Athletics within seven (7) days of dismissal. The appeal response will be provided to the student-athlete within fourteen (14) working days.

Dress Policy

Your decision to join the Kentucky State University athletic program comes with some responsibility. YOU are now responsible for protecting this organization's image. We have high standards for the student-athletes who get to wear the Green and Gold. Thorobreds take pride in their appearance because they are women and men of character, and they understand the importance of a positive image.

The following items are prohibited in campus areas outside of the student-athletes' assigned room:

- Inappropriate head gear (including but not limited to doo rags, wave caps, sleeping scarves, bonnets, bandanas, etc.) If there is a question in your mind about what defines head gear, do not wear it or ask the appropriate staff member for clarification.
- Visible undergarments (including but not limited to briefs, boxer shorts, and undershirts [wife beaters] without a covering shirt, no tank tops under shirts, etc.) This applies to dress in the weight room(s) and gymnasium.
- Visible private/personal areas on the body (including breast, buttocks, etc.) Use sound judgment on midsection area.
- House clothing includes pajamas, slippers, bathrobes, etc.
- Shirts that have explicit curse words, or drug paraphernalia on them or profane signs. Example: shooting a bird, showing personal areas of the body, sexuality comments or any type of shirt stating/showing nasty gestures.

Policy on Alcohol and Drug Abuse

The purpose of Kentucky State University is to provide quality education for all students. Inherent in this purpose is an environment conducive to the learning experience. Such an environment will include faculty well educated and capable of imparting and sharing the learning experience, and staff supportive of these students' entire educational process.

Alcohol and/or other mind-altering substances are antithetical to education. Mind altering substances endanger the physical, mental, and emotional health of the user, placing the user at risk for failure in this or any other educational setting. Therefore, the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited at Kentucky State University. In accordance with the Standards Governing Student Conduct articulated in the Student Handbook, possession, use, or distribution of narcotic or illegal drugs or drug performance by students on university-owned or -controlled property, except as expressly permitted by law, is unacceptable.

As a recipient of federal grants and contracts, Kentucky State University gives this notice to students, faculty, and staff that it is following and shall continue to follow the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendment of 1989. Students, faculty, and staff are herein notified of the standards of conduct which shall be applicable while on Kentucky State University property, on university business, and/or at university sponsored activities.

Standards of Conduct

Pursuant to University policy, and according to federal law, state law, and in accordance with local ordinance, students are prohibited from the unlawful possession, use, dispensation, distribution, or manufacture of illicit drugs on university property, on university business and/or at university sponsored activities. In addition, students are required to abide by state laws concerning alcoholic beverages.

Sanctions

Pursuant to University policy, students who violate this standard of conduct are subject to disciplinary action from a minimum of a reprimand and warning to a maximum of permanent dismissal from the University. These penalties apply regardless of whether the student resides in university housing.

Notice of Drug-Related Conviction

In compliance with the Federal Drug-Free Workplace Act of 1988, any employee shall notify his/her immediate supervisor if the employee is convicted of a criminal drug offense occurring in the workplace or while on university business within five days of the conviction. The University shall take appropriate sanctions and remedies in accordance with its policies. This section's provisions are applicable to students who are University employees. If the employee is under a federal contract or grant, the University shall notify the contracting or granting agency of the conviction and of its actions. **This section of this policy is also applicable to students who receive a Pell grant or a Supplemental Educational Opportunity Grant.**

NCAA Banned Drug Policy

The NCAA will randomly test for drugs on all teams. To be eligible for participation in NCAA competition, you must sign the required NCAA Consent to Drug Testing form along with other compliance documents. An updated list of NCAA Banned Substances will be provided to student-athletes on an annual basis, in conjunction with the consent form.

A student-athlete who is found to have utilized a substance on the list of banned drugs other than cannabinoids or narcotics shall be declared ineligible for further participation in regular-season and post-season competition in all sports.

A student-athlete who tests positive for an NCAA banned substance other than cannabinoids or narcotics shall be charged with a 365-day suspension and required to receive professional help for performance enhancement drugs. The student-athlete shall remain ineligible for all regular-season and post-season competition during the time ending one calendar year (i.e., 365 days) after the student-athlete's positive drug test, and until the student-athlete retests negative and the student-athlete's eligibility is restored by the Eligibility Committee.

If a student-athlete tests positive a second time for the use of any drug, other than a "street drug" he/she shall lose all remaining regular-season and post-season eligibility in all sports. In addition, the penalty for missing a scheduled drug test is the same as the penalty for testing positive for the use of a banned drug.

Kentucky State University Street Drug Policy

If a student-athlete tests positive for the use of a “street drug” he/she will be suspended based on the team rules for each team.

A student-athletes 2nd positive drug test at any time during the duration of their athletic career at KSU, will result in suspension for up to 50% of playing season, mandatory counseling, team sanctions and a mandatory re-test.

A student-athletes 3rd positive drug test at any time during the duration of their athletic career at KSU will result in potential dismissal from KSU athletics.

A student-athlete, who voluntarily approaches the Director of Athletics or another college authority for help with an alcohol or drug problem prior to sanctions being brought against them, will be accorded confidentiality to referral for professional help. A voluntary request for assistance will not result in scholarship loss or team participation if the student-athlete agrees with the terms of rehabilitation. However, if the student-athlete continues drug use, the drug policy will be in effect.

Hazing Policy

The athletics department has a zero-tolerance policy toward hazing. The goal of the athletics departments is that every student-athlete on campus be free from the humiliation and danger of hazing.

The athletics department interprets hazing as any willful act done by one or more individuals, whether physical, mental, emotional, or psychological, which subjects another person, voluntarily or involuntarily, to anything which may abuse, mistreat, degrade, humiliate, harass, ridicule, intimidate or endanger his or her inherent dignity as a person.

Individuals involved in any form of hazing (including prospects on campus for an official visit) will be held accountable for their actions and will be subject to disciplinary action by the respective athletics department as well as the University. Disciplinary action may include immediate suspension from the team, withdrawal or cancellation of financial aid and/or permanent dismissal from the team.

If a student-athlete chooses to file a grievance against an individual or group, it should be reported to the respective athletics director. If requested, every effort will be made to protect the identity of the person reporting the grievance. It is possible that a student-athlete may initially voluntarily agree to participate in an initiation activity, and that he or she may later decide was an unacceptable hazing activity within a reasonable period. It should be noted that a grievance need not be filed for disciplinary action to occur.

The athletics department expects respectful behavior, responsibility, integrity, and civility from all student-athletes at Kentucky State University.

Tobacco

KSU is a tobacco-free campus. This means that any form of tobacco is prohibited on KSU's campus, University events and transportation. Tobacco use has many negative effects and leads to high incidents of oral, lung, and other forms of cancer. The use of tobacco is prohibited in connection with any intercollegiate team function. Smokeless tobacco is included in this policy. Kentucky State also strongly encourages its student-athletes to abstain from tobacco use in their private lives.

NCAA Tobacco Policy

As per the NCAA, tobacco use is now prohibited at practices and the NCAA sanctioned events for student-athletes, coaches, and officials. If found using tobacco (smokeless or otherwise), you will be suspended for the remainder of that practice or game, as per the NCAA.

Sports Wagering Activities

It is hoped that Kentucky State student-athletes will never be involved in a gambling situation. However, because it has occurred at other colleges and universities, it must be addressed. The results of organized gambling involvement can be severe and tragic for the individual and the college.

NCAA Rules on Sports Wagering Activities

NCAA *Bylaw 10.3* prohibits staff members and student-athletes from knowingly:

1. Providing information to individuals involved in organized gambling activities concerning intercollegiate, amateur or professional athletics competition
2. Soliciting a bet on any intercollegiate, amateur or professional team
3. Accepting a bet on any team representing the institution
4. Participating in any gambling activity that involves intercollegiate athletics or professional athletics, through a bookmaker, a parley card, or any other method employed by organized gambling.
5. Soliciting or accepting a bet on any intercollegiate, amateur or professional competition for any item that has tangible value

Bylaw 10.4 states the following regarding disciplinary action for sports wagering activities:

“Prospective or enrolled student-athletes found in violation of the provisions of this regulation shall be ineligible for further intercollegiate competition, subject to appeal to the Student-Athlete Reinstatement Committee for restoration of eligibility.”

Sexual Harassment

Kentucky State University does not tolerate sexual harassment of students, faculty, or staff members and responds to every complaint providing proper remediation when harassment is determined. Complaints of sexual harassment will be treated and investigated with full regard for the University's due process requirement. This policy is in keeping with the University's commitment to the principle of equal educational and occupational opportunities for all persons and to positive action towards the elimination of discrimination in all phases of university life.

Definition

The determination of what constitutes sexual harassment will vary with the circumstances, but it may be described as unwanted sexual behavior, such as physical contact, verbal comments, or suggestions of a sexual nature, which adversely affect the working or learning environment of an individual.

Applicability

Students, faculty, and staff members have the right to raise the issue of harassment and are protected by the KSU Student Handbook. Sexual harassment can have serious and far-reaching effects on the careers and lives of individuals. The charge of sexual harassment is not to be taken lightly by a charging party, a respondent, or any other member of the University community.

Prompt reporting is strongly urged, as it is often difficult to trace facts of an incident or incidents long after they have occurred. Ordinarily, complaints must be brought to the attention of an investigative officer within ninety days of the incident or incidents. Prevention is the best tool for the elimination of sexual harassment

Complaint Procedures

Students, faculty, and staff members who believe they have been sexually harassed in violation of University policy should contact the Title IX office. Throughout the complaint process, every effort will be made to protect the charging party from reprisals and to protect the respondent from irresponsible complaints. The penalties for sexual harassment depend on the nature of the offense. Sanctions may range from reprimand to dismissal. Because of the sensitive and discriminatory nature of charges of sexual harassment, complaint procedures will be guided by the following principles:

- a. Efforts will be made to restrict access to the investigative and grievance procedures to the charging party, the respondent, and those immediate persons involved in processing the matter.
- b. The General Counsel shall serve as a resource with regards to interpretation of sexual harassment guidelines. That office will advise and consult with either or both parties to the complaint.
- c. In the event of a complaint, the respective Vice-President, as line of authority indicates, will conduct and/or ascertain that proper investigation and grievance procedures are followed.
- d. The respective Vice-President will prepare a report detailing findings of fact and conclusions. A draft of the report will be circulated to the charging party and the respondent to permit them to respond before a final report is made. The final report, presenting in summary the findings and determination, will be kept by the respective Vice-President and a copy of the final report will be sent to the charging party, respondent, and President of the University.
- e. Investigations will be conducted as quickly as possible, and results will be reported to both parties involved.
- f. In the event that a complaint is found valid, action will be taken through appropriate channels of the University to rectify the situation and to ensure that such incidents do not occur in the future. University grievance channels for appeal will be open to either the charging party or the respondent.

Athletics Eligibility for Student-Athletes

A student's eligibility to participate in intercollegiate athletics is regulated by the rules and requirements of three governing bodies, KSU, the National Collegiate Athletic Association (NCAA), and the Southern Intercollegiate Athletic Conference (SIAC).

As a condition of membership in the NCAA, KSU is obligated to adhere to the NCAA minimum standards. However, Kentucky State University may enforce additional requirements which are more restrictive.

Academic Eligibility Requirements

The commitment of KSU to the academic welfare of student-athletes is unwavering. A student athlete's first responsibility at KSU rests in the classroom, not on the playing field. The academic programs, support systems, and regulations established by KSU, and the athletics department are designed to encourage and ensure that each student-athlete fulfills his/her academic responsibilities.

It is important that each student athlete successfully pursues a course of study which leads to timely graduation from the University. A student-athlete failing to fulfill any of the following academic requirements is ineligible for competition.

Initial Eligibility

(Freshman Academic Requirements)

All freshman student athletes (recruited and non-recruited) must be certified by the NCAA Eligibility Center prior to participation in athletics at Kentucky State University. In accordance with *NCAA Bylaw 14.3.1* certain requirements must be met to determine a student-athletes status for financial aid, practice, and competition.

As a freshman student-athlete you will fall under one of three categories:

1. **Early Academic Qualifier** - If you meet specific criteria after six semesters of high school, you may be deemed an early academic qualifier.
2. **Qualifier** - based on your high school transcripts you have met the required criteria set forth by the NCAA for freshman eligibility. As a qualifier you may receive athletic financial aid, practice, and compete in your first year.
3. **Partial-qualifier**- based on your high school transcripts you have not met all the required criteria set forth by the NCAA for freshman eligibility, however, you have fulfilled at least one of the criteria. ***As a partial qualifier at Kentucky State University you can only practice and are eligible to receive athletic scholarship in your first year. Partial qualifiers cannot compete or travel in their first year.**

Any student-athlete who has not received a confirmation of their eligibility status from the The NCAA Eligibility Center Office must come to the office of the Associate Director of Athletics/ Compliance officer prior to participating in practice. The appropriate steps will be taken to ensure that you successfully complete the process of registering with the Eligibility Center and receive NCAA certification for practice and competition.

Academic Status

To be eligible to represent KSU in intercollegiate athletics competition, a student-athlete shall be enrolled in a minimum of 12 hours (at all times), be in good academic standing and maintain satisfactory progress toward a baccalaureate or equivalent degree. Any student-athlete who is placed on academic probation will not be able to participate in **athletic competition and/or travel** during the following semester. Practice, weights, skills training, and conditioning will be allowable. Any student who has unsatisfactory grades at the midterm will be suspended and will not return to countable athletic related activity until they've met with a coach, academic advisor, and developed a plan to ensure satisfactory progress in those classes. A waiver of the minimum full-time enrollment requirement may be granted for a student enrolled in the final term of the baccalaureate program. Also, a student may represent KSU while enrolled as a graduate student, or while enrolled and seeking a second baccalaureate degree at KSU.

NCAA

Certification for practice and competition will be done every semester. At the beginning of the fall semester and at the beginning of the spring semester. Student-athletes must meet the required GPA to continue participation in athletics.

Continuing Eligibility

Satisfactory Progress

Student-athletes must complete 24 (non-repeated) credit hours per academic year, and must achieve the following cumulative minimum grade-point average:

- a. 24 semester hours 2.0
- b. 48 semester hours 2.0
- c. 72 semester hours 2.0
- d. 96 semester hours 2.0

Student-athletes must earn a minimum of 18 hours of credit during the regular academic year, because no more than 6 semester hours of credit can count toward satisfactory progress from attending summer school or College Level Examination Program (CLEP) Test.

Midyear Certification

To meet midyear certification a student-athlete must:

- 1. Pass 9 hours each semester
- 2. Have a 2.0 GPA continuously to stay eligible

If a student-athlete does not qualify for midyear certification his/her case will be reviewed by the Compliance office where notification of competition suspensions for the student athlete will be issued accordingly.

Summer Course Work

Prior approval from the Office of the Registrar is required if courses taken during another's institution's summer term are to be utilized in determining whether credit is transferable back to KSU. You must complete the Visiting Student form (Office of the Registrar).

Student-athletes who have failed to meet the good academic standing grade-point average requirement may attend summer classes at KSU. KSU will only accept the transferable credits

hours, not the GPA from other institutions. It is your responsibility to consult with the Academic Advisors and Compliance office if you fall into this category.

***Only 6 credit hours will be used to attain the required 24 credit hours for the academic year.**

FINANCIAL AID

The Athletics Department is proud to offer athletics grant-in-aid in each of its 14 sports. Granting-aid amounts vary and are awarded based on a student-athlete meeting NCAA and University policies, regulations, and guidelines as well as demonstrating outstanding athletic talent. Athletic grants-in-aid shall only cover educational expenses (tuition, room, board, books, and student fees, etc.).

The NCAA has established team and individual limits regarding athletics' grant-in-aid to student-athletes. Athletic grant-in-aid cannot exceed individual limits. When computing individual limits, all aid (federal and/or state assistance, academic awards, outside grants, etc.) received by the student-athlete is considered. If your financial-aid package exceeds individual limits, athletic grant-in-aid will be adjusted accordingly. The Athletics department will work closely with the Financial Aid Office in determining individual limits.

No student-athlete will receive financial aid awards over the full cost of attendance. Student athletes receiving full athletics' grant-in-aid will have their grant-in-aid amounts adjusted according to all other state and federal aid (Pell Grant, SEOG, etc.). The Federal Pell and SEOG grants will apply to your account first and your athletic scholarship will make up the difference.

To process athletic grant-in-aid awards, it is the policy of the Financial Aid department that students complete the financial aid process. All financial aid documents must be completed and turned to the satisfaction of the Financial Aid office. All students must complete this process unless it has been determined (within the student's first year) that he/she does not qualify for other aid.

To receive athletics' grant-in-aid, a student athlete must meet all eligibility standards set forth by the NCAA and the University (refer to section on academic eligibility). Failure to meet eligibility standards will result in the Athletics Department revoking your grant award. All student-athletes receiving athletics' grant-in-aid will receive a grant-in-aid form from the athletics department stating the amount of aid awarded and the terms of the contract. Please read this contract thoroughly before signing.

Coaches and/or the Director of Athletics will make the decision to renew, reduce and/or cancel athletics' grant-in-aid. Students-athletes will be notified by July 1. All student-athletes will have the opportunity to appeal the grant-in-aid decision. A student who wishes to appeal any decision related to his or her financial aid shall submit a written request to the Financial Aid Office. The request should include the following information.

- *The student's name, student ID number, year in school, sport.
- *Type and amount of previous financial aid.
- *Reasons for believing that the decision was unfair, including names of institutional staff members (e.g., coach, financial aid officer) with whom the student has discussed the aid; and *Copies of any relevant documents (e.g. letter regarding initial award of athletics grant).

The student should submit these materials to the Director of Financial Aid within 15 business days after the student receives notification that the grant is being canceled. If a written request has not been received within 15 days, you will forfeit your opportunity to appeal. The student receives a written response within 10 business days.

University Financial Aid Opportunities

College Access Program (CAP)

Students who are Kentucky residents may apply for a grant from the Commonwealth of Kentucky. They must complete a FAFSA, which is available from the University's Student Financial Aid Office. To receive this grant, students must meet the state deadline of March 15th of each year.

Federal Pell Grant Program

The Federal Pell Grant Program is the largest federal student aid program available to undergraduate students. It provides gift assistance to eligible students and is the "foundation" of financial aid packaging. Student eligibility is based on financial need, which is determined through statutory formulas developed by the U.S. Congress. The Federal Processing Center will send a Student Aid Report (SAR) to KSU. The University's Financial Aid Office will calculate the amount of a student's Federal Pell Grant award based upon information contained on the SAR.

Federal Supplemental Educational Opportunity Grant (SEOG)

The Federal Supplemental Educational Opportunity Grant (FSEOG) is a form of gift assistance supplemental to the Federal Pell Grant. FSEOG provides grant assistance to make available the benefits of post-secondary education to qualified students who demonstrate financial need. Applicants must complete the FAFSA to determine eligibility for this grant.

Federal Work-Study Program

The Federal Work-Study Program provides jobs for students who have established financial need through the U. S. Department of Education. This is completed by filing the FAFSA. Work will be on campus. Students are paid semi-monthly as work is completed.

Institutional Work-Study Program

Kentucky State University employs students under the Institutional Work-Study Program for up to 20 hours per week. Information about this program may be obtained from the Office of Career Services.

Loan Programs

Federal Perkins Loan

William D. Ford Federal Direct Subsidized Loan
Federal Direct Unsubsidized Loans
Federal Direct PLUS (Parent Loan for Undergraduate Students) loans

Satisfactory Academic Progress for Financial Aid Recipients

(This policy relates only to eligibility for Financial Aid, and is not applicable to academic standards)

In accordance with Higher Education Amendment changes of 1992 (Public Law 94-482), a student receiving federal financial aid must make “satisfactory academic progress” toward successful completion of degree requirements to continue receiving federal assistance.

At Kentucky State University, the programs affected by the satisfactory academic progress requirements are the Federal Pell Grant, Federal Supplemental Educational Opportunity Grant (FSEOG), Federal Work-Study (FWS), Federal Perkins Loan, William D. Ford Direct Student Loan Program (Unsubsidized and Subsidized), and Federal Direct Parent Loan (PLUS). Students receiving any of these programs must maintain satisfactory academic progress as outlined below.

Undergraduate Students

To receive financial aid, satisfactory academic progress of a full-time student at Kentucky State University is defined as the completion of a minimum of 12 credit hours per semester and maintaining the minimum grade-point average as outlined in the University policy.

POLICY AND PROCEDURES:

Satisfactory Academic Progress is based on three components:

1. Qualitative Progress (grade point average),
2. Quantitative Progress (hours earned), and
3. Maximum Time Frame for Degree Completion

A student must maintain satisfactory progress in all three areas whether or not the student received financial aid in the past. Satisfactory progress standards are reviewed at the end of the spring semester. A student who fails to maintain satisfactory progress as defined will not be permitted to receive federal or institutional financial aid.

1. Qualitative Progress (GPA)

Time Frame Completion	Completed hours Required	Cum. GPA Required
1st Year	24	2.0
2nd Year	48	2.0
3rd Year	72	2.0
4th Year	96	2.0

5th Year	120	2.0
Graduate	36	3.0

2. Quantitative Progress (Earned Hours/ Completion Rate)

A student must successfully complete a minimum of 66.66% of the credit hours attempted during the academic year. Successful completion for this purpose is defined as receiving a grade of “D” or better.

Example:	Fall Semester	Spring Semester	Total Attempted (all years)	Must earn at least 66.66%
1st Year	15 hours	15 hours	30 Hours	30 hours x 66.66% = 20 hours
2nd Year	16 hours	16 hours	62 Hours	62 hours x 66.66% = 42 hours
3rd Year	17 hours	17 hours	96 Hours	96 hours x 66.66% = 64 hours

Other Information:

1. Academic Bankruptcy: deletes an early academic record from the cumulative GPA (earned hours) but does not remove the attempted hours from the total cumulative hours.
2. Remedial/Developmental Courses: not counted as earned hours; however, the hours will be counted as attempted. If you enroll in more than 30 hours of remedial/developmental courses, you will not make satisfactory academic progress and can lose your aid eligibility.
3. Transfer Hours: count in both the total attempted and earned hours.
4. Students pursuing a second associate or bachelor's degree will be monitored individually.

APPEAL OF FINANCIAL AID SUSPENSION:

Students who fail to meet satisfactory progress standards as defined may appeal to the Satisfactory Academic Progress Committee if they believe extenuating circumstances led to their failure to maintain satisfactory progress. The Committee is comprised of faculty and/or staff members from various departments on campus. The Committee meets as needed to review appeals. The Assistant Director of Student Financial Aid prepares and presents the appeals to the Committee but does not vote on the appeal decision except in the case of a tie vote. The student has been sent a letter from the Assistant Director on behalf of the Committee notifying them of the Committee's decision. All appeals and relevant documents are kept in the student's file. **The Committee's decision is final and cannot be appealed.**

Appeals must include:

1. A Satisfactory Academic Progress Appeal form which is completed and signed. This form can be found on our web site at www.kysu.edu.
2. A signed letter written by the student which clearly states the extraordinary circumstances which may have adversely affected the student's academic performance and outlining what changes have occurred that will lead to academic success.

3. Documentation of the extraordinary circumstances identified in the student's letter.
4. A completed and signed Degree Audit from the Academic Advisor.

Send your completed appeal to:

Kentucky State University
Office of Financial Aid
C/o SAP Committee
ASB Frankfort, KY 40601

Academic Scholarship Policy

All academic scholarship awards shall be processed by the Office of Financial Aid for compliance with the following University policies:

1. All scholarship and grant-in-aid recipients must complete a FASFA.
2. Each continuing academic scholarship recipient must maintain at least full-time status and maintain the specified cumulative grade-point average based on the individual scholarship program.
3. All academic scholarship candidates must be enrolled full-time or be admitted to the University and have met University criteria for the award of institutional aid.
4. Each continuing academic scholarship recipient must complete at least 30 non-repeated semester credit hours during each academic year.
5. Each academic scholarship candidate must have at the time of the award no less than a 2.5 Cum GPA, and a minimum 21 ACT composite score, unless otherwise stated. Individual scholarship programs may require higher academic GPAs and/or test scores.
6. Scholarship awards may be reduced or terminated if the recipient fails to meet the requirements outlined for renewal of the specific scholarship. Not meeting the hour requirements will automatically prevent the student from receiving a renewal.
7. Award recipients will not be eligible for scholarship awards for the semester in which they participate in university-coordinated co-op training if they are being paid by an outside source for the training.
8. Renewable scholarships will only be awarded for a maximum of 4 years.
9. Scholarship awards will be credited to the student's account upon enrollment and completion of the FAFSA application. For annual awards, one-half of the award will be disbursed at the fall semester registration and one-half at the spring semester registration. Unless otherwise stated in the description of the scholarship, summer scholarship awards are not available. Summer grades and credit hours earned will not be used to increase cumulative GPA and credit hour totals for the proceeding academic year (fall and spring). However, students have the right to appeal through the Scholarship Committee. No student will be awarded total scholarship assistance from university funds which exceeds the award's value.

Academic Scholarships

To be considered for institutional scholarships, students must provide the following documents:

1. Application for Admission
2. Application for Scholarship
3. Completed FASFA

4. Official high school transcripts
5. Official ACT or SAT scores; and
6. Letters of recommendation

The FAFSA must be completed annually, and it is recommended to be completed by March 15th each year.

The University also offers various academic scholarships and awards through various academic units on campus. Contact those units for more information.

NCAA Scholarship Opportunities

Postgraduate Scholarship Program

Walter Byers Postgraduate Scholarship Program

Ethnic Minority and Women's Enhancement Postgraduate Scholarship Programs

For more information on any of the above scholarship programs, visit the NCAA website at www.ncaa.org, or contact the Director of Compliance for Athletics at (502) 597-6418.

Ways that my scholarship can be reduced or cancelled include but are not limited to....

1. Breaking team rules
2. Rendering yourself academically ineligible
3. Repeatedly Missing Assigned Study Hall Times
4. Sell and/or use of drugs and alcohol
5. Violations of University Policies
6. Violation of local, state and, federal laws
7. Disrespect of any athletic or university official

Athletic Training

All student-athletes will have access to a Certified Athletic Trainer. You will also have access to several student athletic trainers and team doctors. Student-athletes are expected to treat the athletic training staff with respect. The Athletic Training room should be used to prevent, evaluate, and treat athletic injuries.

Training Room Guidelines

Due to the varied practice schedules training room hours will be posted. Practice coverage will be based on injury risk. Teams that are in season will have priority over teams not in season. If your sport is not in season, you will need to make a treatment appointment. Student-athletes must be assigned treatments at all. If treatments are missed the head coach will be notified. Student-

athletes shall be on time at all scheduled appointments, especially when seeing the doctor. Cancellations should be made at least two days in advance.

To receive treatment, student-athletes need to report to the training room before and/or after practice. No treatments will be given during practice.

Do not remove any items from the training room unless you have been given permission. Any equipment (crutches, ace bandages, etc.) that has been given to you that is property of the training room shall be returned once you are done with it. Failing to return property can result in the Athletic Department billing the equipment to your account.

Athletic Training Room Rules

- **No Shoes on** the Treatment **Tables** (We need to keep all tables and chairs looking good).
- **ANYONE WHO IS NOT RECEIVING TREATMENT NOR NEEDS ASSISTANCE FROM THE ATHLETIC TRAINING STAFF IS NOT TO BE IN THE ATHLETIC TRAINING ROOM.**
- **Sign-in** on the clipboard for all Treatment/Taping/Rehab (If you do not sign in, I cannot put you on the injury report distributed to your coach).
- You **must** be **clean before** coming into the Athletic Training Room for treatment. Unless it is for ice only.
- **BRING YOUR OWN TOWEL** FOR COLD WHIRLPOOL/ICE BATHS. • **No Cleats**
- **No Swearing** or Foul language in the Athletic Training Room. Please be respectful.
- **ANYTHING IN A DRAWER OR CABINET** (TAPE, BRACE, MEDICATION ETC) **YOU** MUST **ASK** SOMEONE ON THE ATHLETIC TRAINING STAFF. FAILURE TO DO SO WILL RESULT IN REMOVAL OF ATHLETIC TRAINING ROOM AND REPORTED TO YOUR COACH.
- **Everyone** must **wear** the **appropriate clothing** in the Athletic Training Room.
- **RETURN ALL THE EQUIPMENT** YOU USE IN THE ATHLETIC TRAINING ROOM.
Failure to do so will result in a charge on your student account.
- **No talking on cell phone** in the Athletic Training Room (texting is fine)

Insurance

Insurance benefits for student-athletes are defined in layers of coverage: Primary, Secondary and Excess. Personal insurance (or insurance coverage of the parents) is considered as primary coverage. Any illness or accident where medical costs exceed the primary (deductible) layer of coverage will require use of the Secondary layer: Parental, Family of Employer Policy Coverage. The last layer is Excess coverage purchased by the Athletic Department. This is to be used only after the Primary and Secondary claims have been exhausted. The Athletic Trainer is the primary contact for all insurance claim procedures involving athletic-related accidents. KSU Student Health Insurance does not cover athletic injuries and will not be considered as a primary insurance. Medicare / Medicaid will also not be accepted as a primary insurance. All medical

bills need to be handed to the athletic training staff within twelve months of the date of service or KSU will not be responsible for the claims. If for any reason, there is a lapse in insurance coverage all bills/claims will be the responsibility of the student-athlete and family.

The Athletic Department is obligated to provide adequate and timely medical personnel coverage for all student-athletes while participating in practices and athletic contests. Sports-related injuries and injuries not athletically related, occurring to a student-athlete while participating in unofficial activities, (i.e., PE class, open recreation, intramurals, outside teams, etc.) are not covered by our athletic policy. While a coach or the athletic trainer may assist with securing timely medical treatment, responsibility for payment rests with the student-athlete and his/her family. Athletics does not provide medical, surgical, or hospital expenses to student-athletes for any pre-existing injuries or illnesses or other injuries or illnesses that were not the result of practice for, or participation in, intercollegiate athletics. The Athletics department requires student-athletes to show proof of primary insurance annually before participating in Kentucky State University Intercollegiate Athletics.

Each student athlete is required to complete all medical screening procedures and obtain clearance for participation in his or her particular sport prior to any organized practice and/or competition. However, to eliminate misinterpretation of coverage and procedures, the following policies are enforced.

NCAA Post-Eligibility Insurance Program

The NCAA sponsors a post-eligibility insurance program that supports student-athletes beyond their playing days. For up to two years (104 weeks) after student-athletes separate from school or voluntarily withdraw from athletics, the program covers excess accident medical expenses for athletically related injuries sustained during participation in an NCAA qualifying intercollegiate sport. The program provides excess insurance coverage for properly documented covered injuries that occur on or after Aug. 1, 2024. The program is available to all student-athletes at all institutions in all divisions.

Enrollment

Student-athletes are automatically covered under the policy for those qualifying intercollegiate athletics injuries that meet both of the following conditions:

- Occur during the policy period (on or after Aug. 1, 2024).
- Are documented and on file with the institution's athletics department.

Student-athletes DO NOT need to opt in for coverage before an injury occurs. Those who transfer, are part- or full-time students, or are later deemed ineligible for NCAA competition would be covered under the policy, provided the eligibility criteria is met. International student-athletes also are covered under the program subject to the regulations of the athlete's country of origin. Action is not required by the student-athlete unless the student-athlete needs to file a claim during the benefit period.

Eligibility criteria

For student-athletes to be eligible for coverage under the policy, injuries must meet the below criteria:

- Injuries must be sustained during participation in a qualifying intercollegiate sport (including NCAA emerging sports) on or after Aug. 1, 2024.
- The policy DOES NOT cover injuries sustained while participating in club or intramural sports.
- Injuries must be reported and documented and filed with the athletics department of the school at which the student-athlete participated when the injury occurred.

For more information regarding access to the NCAA's Post-Eligibility Insurance Program, contact the Kentucky State Athletics Compliance Director or visit:

<https://www.ncaa.org/sports/2023/8/17/ncaa-post-eligibility-insurance-program.aspx>.

Medical Procedures: Illness or Injury

If ill at home or unable to attend practice or a scheduled contest, call the coach, athletic trainer or leave a message at the athletic office. If a student-athlete becomes ill on campus, notify the coach, athletic trainer, or athletic office and report immediately to University Health Services.

Report all injuries to athletic trainer immediately. If injured during practice or a game, follow instructions of the athletic trainer and/or doctor. All athletes who are injured or ill and cannot compete will be placed on disabled list by the athletic trainer.

If the services of a team physician are needed, the student athlete will be referred by the athletic trainer. If the services of an outside physician (specialist) are needed, the student-athlete will be referred by the team physician, (Director of Student Health Services – delete this part) or athletic trainer.

If injured or ill, the student athlete will be required to report at designated times for treatment and consultation. During this time, the student-athlete is obligated to follow all of the rules and regulations of his/her team and the athletic department. The student-athlete will be returned to the active list on the advice of the team physician and athletic trainer for final clearance.

Accurate and complete records of each case will be kept in the offices of the team physician or athletic trainer including the attitude and cooperation of the student-athlete involved.

Every student-athlete on every team is covered by insurance for any injury incurred in organized practices or games and while traveling to and from organized practice or games. The student athlete is responsible for cooperating with the athletic trainer and/or (Director of Student Health Services – delete this part) in all insurance claim procedures.

The athletic department is not responsible for any bill incurred by a student-athlete who sees a physician, has X-rays, or seeks other treatment without the knowledge or the permission of the team physician, athletic trainer, or Director of Athletics.

Injury or illness unrelated to intercollegiate athletics is not the Department of Athletics' responsibility.

Travel Policy

When a KSU Student athlete cannot compete due to injury or illness, they will not be allowed to travel with the team for away competitions. Any exceptions must be approved by the Director of Athletics, Academic Coordinator, and Certified Athletic Trainer.

Pregnancy Policy

A student-athlete's pregnancy does not affect her Athletic Grant-In-Aid; however, pregnancy does place unique challenges on student-athletes. The Kentucky State University Athletics Department has instituted a student-athlete pregnancy policy for the protection of our student athlete and her developing child.

The Kentucky State University athletics department is committed to the personal health and development of all our members, and to the educational mission of our school. We strive to provide an environment that respects all pregnancy and parenting decisions and urges all participants to work cooperatively toward degree completion. This Policy sets forth the protections that should be provided for pregnant and parenting students, including those with pregnancy related conditions. It also prohibits retaliation against any student or employee who complains about issues related to the enforcement of this Pregnancy Policy. We want to protect every student-athlete's physical and psychological health, and their ability to complete their education.

Federal Laws Title IX of the Education Amendments of 1972 bars discrimination on the basis of sex, which includes the guarantee of equal educational opportunity to pregnant and parenting students. This means that our student-athletes cannot be discriminated against because of their parental or marital status, pregnancy, childbirth, false pregnancy, termination of pregnancy or recovery therefrom. In addition, a student's medical information may be protected by other federal laws. Some actions that may be permissible under NCAA rules are impermissible under federal law, and our institution adheres to federal law.

- Our athletics department will not allow a hostile or intimidating environment based on pregnancy or parental status. Acts or statements that are hostile toward pregnancy or parenting, or that shun or shame the student-athlete because she is pregnant or parenting, will not be tolerated. Such conduct prevents an individual from effectively participating in, or denies a person the benefits of, the educational opportunities provided by this institution.
- Our athletics department will not terminate or reduce a student-athlete's athletics aid because of the student-athlete's pregnancy, marital or parental status during the term of the award. • Students may take a medical pregnancy leave, and at the end of that leave they will be reinstated to the same status they had before the leave.
- Our athletics department will renew a pregnant, formerly pregnant, or parenting student athlete's award, so long as the student-athlete is in good standing academically, remains engaged with our athletics department and meets NCAA eligibility standards. Returning students may be

evaluated the same way as any other team member to determine their specific position on the team, such as a starter or forward.

- Our athletics department will not permit the use of any written or verbal contract that requires a student-athlete to not get pregnant or become a parent as a condition of receiving an athletics award.
- Medically necessary absences from team activities due to pregnancy should be considered excused absences.
- No coach or other athletics department personnel shall suggest to any student-athlete that his or her continued participation on a team will be affected in any way by pregnancy or parental or marital status.

What to Do if You become Pregnant:

Pregnant student-athletes are encouraged to be honest about their circumstances and to seek counsel and medical care. As soon as you learn you are pregnant, you should inform your Coach, Certified Athletic Trainer(s), Director of Athletics, or Athletic Sports Administrator, your personal physician/OBGYN, family, and others who are important to you. This notification is necessary so that appropriate medical and emotional support can be made available to you as it relates to your decision. Confidentiality will be maintained by the Coach, Certified Athletic Trainer(s), and the Athletic Administration Staff.

Can You Continue to Train and Compete?

Assessing the risk of strenuous activity in pregnancy is difficult. The American College of Obstetrics and Gynecology (ACOG) has recommended that following a thorough clinical evaluation, healthy pregnant women should be encouraged to engage in regular, moderate intensity, physical activity. The safety to participate in individual sports should be dictated by the movements and physical demands required to compete in that sport and the previous activity level of the student-athlete. The American college of Sports Medicine discourages heavy weightlifting or similar activities that require heavy straining. High intensity exercise required for competitions in nearly all sports has not been well studied and may increase fetal risk. Many medical experts recommend that women avoid participating in competitive contact sports after the 12th week of pregnancy, first trimester (NCAA Sports Medicine Handbook 2010-11). Only after counseling and discussion have occurred with a certified physician, and written consent from the physician, in consultation with our Certified Head Athletic Trainer, and Director of Athletics, determine whether you will be permitted to practice/compete. Additionally, your participation must be approved by Kentucky State University Athletics Department with the recommendation from the KSU Legal Counsel.

How will this affect Your Team Standing and Athletic Grant-In-Aid?

Your Athletic Grant-In-Aid, team membership status, benefits, or responsibilities, or exclusion from team activities for the current year will not be taken away due to pregnancy. Your physician and head Athletic Trainer will determine if you are cleared to return to participation after pregnancy. The NCAA rules permit a one-year extension of the five-year period of eligibility for female student-athletes for reasons of pregnancy. You may choose not to continue participating

on the team without jeopardizing your athletic grant-in-aid for the length of the award period. If you choose not to continue competing, your athletic grant-in-aid will not be renewed following the existing award period.

Who Pays for Your Medical Expenses?

Kentucky State University is not obligated to cover any medical expenses associated with the student-athlete pregnancy. All medical expenses resulting from pregnancy are the responsibility of you, the student-athlete.

Where Can You Receive Confidential Counseling?

You as the student-athlete must have appropriate prenatal counseling and discussion with the KSU Student Support Services and our Certified Athletic Trainer(s), regarding your medical condition and risk of injury to you as well as to the fetus. The KSU Student-Support Services will provide counseling and referrals for student-athletes who become pregnant. Additional support information can be found at the Franklin County Health Department: 502-564-7647, 100 Glenss Creek Rd., Frankfort, KY 40601

Who Provides Prenatal Care?

Students who test positive for pregnancy in the health Center are advised to seek prenatal care from an obstetrician of their choice. Students who are covered by third party insurances. If students do not have health insurance, they are referred to the Franklin County Health Department in Frankfort. ***Kentucky State University Student Health Center does not provide prenatal care to students.***

The Athletics Department at Kentucky State University does not encourage student-athletes to terminate a pregnancy because of financial or psychological pressure or fear of losing their Athletic Grant-In-Aid. The Athletic Department will continue to increase our educational efforts in this area.

Sickle Cell Policy

NCAA Division II mandates all student athletes be tested for the sickle cell trait. Though it has recently raised alarm in the athletic community, exercising with sickle cell trait is safe and with proper awareness and education poses no barriers to outstanding athletic performance. Most athletes complete their careers without any complications, but it can affect some athletes during periods of intense exercise, when conditions are hot and humid.

Kentucky State University Athletic Training will refer student-athletes to local providers for testing. Student's must show proof of primary insurance for testing. **The cost of testing will be at their own expense.** If the student athlete has already been tested for the sickle cell trait and you can provide this documentation, please present that paperwork at the time their scheduled sport physical sessions.

If you would like more information about sickle cell traits you may visit www.ncaa.org and look under the Health and Safety section of the website. The athletics training staff can also be contacted at any time with any further questions or concerns about the new sickle cell testing.

Kentucky State Athletics Drug Testing Policy

Testing Procedures

All Student-Athletes (scholarship and non-scholarship) are eligible for selection in drug screening throughout the school year (in and out of season). Athletes are required to make themselves available to the Athletic Training Staff when summoned. Those failing to do so will be disciplined according to the procedures listed in this policy.

Appeal Request

If a Student-Athlete test is positive, that Student-athletes has the right to an appeal. A written petition for appeal must be submitted within 5 business days of being notified of their sanction. The petition for request should specifically address the reason for the appeal. Length of suspension is not a valid reason for appeal. All appeal requests should be submitted to the Director of Athletics.

Athletic Training Equipment Use

When a student athlete uses a piece of athletic training equipment (i.e., ace bandage, braces, crutches, ice chest), it is documented in the student athlete's file. When the item is returned, the return date is marked. If a student athlete fails to return a piece of equipment, the following steps are taken to have the item returned or to receive reimbursement, with efforts made to avoid billing a student's account:

- Two verbal reminders
- One written reminder
- Bill sent to the student athlete's college account (cost of the equipment, shipping, and handling)

All protective equipment must follow the NCAA Division II rules/regulations. Please note: If a student athlete alters any piece of equipment (pads, shoes, helmet, and etc.) the school's insurance can deny the student athlete's injury claim

Equipment and Apparel

Equipment and apparel provided for you are the property of Kentucky State University Athletics Department. Student-athletes are issued apparel for practice and competition. All incoming student-athletes and walk-ons must be academically and medically certified before receiving equipment or apparel.

Any equipment items not returned or paid for will be billed to the individual student-athlete. This will be considered indebtedness to the University, and it will place a hold on your student account. All equipment and athletic apparel issued to a student-athlete must be

returned to the athletics department at the end of the sports season or upon dismissal from the team.

Playing and Practice Restrictions in and Out of Season

NCAA Bylaw 17.1.6.1 Daily and Weekly Hour Limitations-Playing Season: A student-athlete's participation in countable athletically related activities shall be limited to a maximum of four hours per day and 20 hours per week.

NCAA Bylaw 17.1.6.2 Weekly Hour Limitations-Outside of Playing Season: Outside of the playing season during the academic year, only a student-athlete's participation in weight-training, conditioning, individual skill instruction and, in football, review of game film shall be permitted. A student-athlete's participation in such activities shall be limited to a maximum of eight hours per week, of which not more than two hours per week may be spent on individual skill workouts.

Name, Image, and Likeness (NIL) Overview

NIL refers to the rights of student-athletes to profit from their own name, image, and likeness. This includes opportunities like endorsement deals, sponsorships, and social media promotions. In Kentucky, NIL activities are regulated under specific guidelines to ensure compliance with both state law and institutional policies.

Kentucky law allows student-athletes to engage in NIL activities while maintaining their amateur status, provided they do not conflict with team activities or university contracts. Student-athletes must disclose all NIL agreements to their respective institutions, and these agreements cannot be contingent on their enrollment or continued participation in a particular sport.

These regulations ensure that while student-athletes can benefit from their personal brand, their academic and athletic responsibilities remain the priority.

Outside Competition

NCAA Bylaw 14.4.7.1: A student-athlete becomes ineligible for intercollegiate competition in his or her sport (other than basketball) if, after enrollment in college and during any year in which the student-athlete is a member of an intercollegiate squad or team, he or she competes or has competed as a member of any outside team in any non-collegiate, amateur competition (e.g., tournament play, exhibition games or other activity) during the institution's intercollegiate season in the sport until eligibility is restored by the NCAA Division II Committee on Student-Athlete Reinstatement.

NCAA Bylaw 14.4.7.3.1: It is permissible for a student-athlete to participate in outside competition as an individual during the academic year in the student-athlete's sport, as long as the student-athlete represents only himself or herself in the competition, is academically and athletically eligible, and does not engage in such competition as a member of or receive expenses from an outside team.

Agents

Any person or entity who wishes to represent KSU by Marketing the SA's athletic abilities/skills or reputation, or providing other services related to such marketing (e.g. legal, financial advising or accounting services), Referring the SA to the prospective Agents.

NCAA Bylaw 14.4.9.1 General Rule: An individual shall be ineligible if they (or their relatives or friends) accept transportation or other material benefits from an agent or any person who represents any individual in the marketing of their athletics ability.

Representation for Future Negotiations. An individual may enter into a verbal or written agreement with an agent for representation in future professional sports negotiations.

Professional Service Provider. An individual may utilize a professional service provider for advice and activities related to an individual's name, image and likeness.

Agent to Secure Athletics Scholarship. An individual shall be ineligible if they enter into an agreement (orally or in writing) with an agent for securing initial or continuing enrollment at a particular institution.

Benefits from Prospective Agents. An individual shall be ineligible if they (or their relatives or friends) accept transportation or other benefits from anyone who represents anyone in the marketing of their athletics ability. The receipt of such expenses constitutes compensation based on athletics skills and is an extra benefit not available to the student body in general.

Extra Benefits

Illegal aid is a topic that should concern every student-athlete, as it constitutes a serious violation of NCAA rules. If you accept illegal aid, you may lose your eligibility, your scholarship, and your right to compete in intercollegiate athletics.

Most student-athletes think of illegal benefits in terms of accepting gifts or money. While certainly that is one form of an illegal extra benefit, you also **cannot**:

- Receive more than the allotted number of complimentary admissions.

- Sell complimentary admissions at any price.
- Receive materials benefits that are not available to the general student body; or
- Receive payment for unspecified, un-itemized, or improper expenses
- Receive a loan of money by a member of the athletic staff

The following are examples of benefits that **ARE** permitted by the NCAA.

- Tutoring
- On-Campus student development and career counseling
- Occasional meals and snacks
- Actual and necessary expenses to attend proceedings conducted by the institution, its athletic conference
- Required course-related supplies (books, goggles, etc.)

This means that you should not accept special discounts on purchases or services or even accept special payment arrangements on any purchases. Be very careful of “free” or “special” benefits that someone wishes to give you.

Student-Athlete’s Ticket Policy

1. Each student-athlete that participates in a revenue sport (scholarship, dress-out squad, or travel squad) will be granted 4 complimentary tickets only per home game.
2. a. Each admission may be used for a relative or a college student (2 or 4 years).
b. Accepted family relations: Mother, father, stepparent, sibling, step-sibling, grandparent, brother/sister-in-law, cousin, cousin spouse, nephew/niece, wife, aunt/uncle, daughter/ son, and stepdaughter/son.
c. Admissions may not be used for agents, corporate sponsors of the university or the athletic department, and boosters (i.e., members of the Green Club or K-Club).
3. Football
 - a. All Student-athletes and Coaches must **submit the names** of guests by 2:00 pm on Thursday before the game. The Athletic Administration reserves the right to change the above stated time.
4. Basketball
 - a. All Student-athletes and Coaches must **submit the names** of guests by 2:00 pm on the day of the game through the designated method determined by the Compliance Director. The Athletic Administration reserves the right to change the above-stated time.

5. **Unofficial Visits (Recruits):** NCAA 13.7.2.1 states that during an unofficial visit, the institution may not pay any expenses or provide entertainment except a maximum of three (3) complimentary admissions to campus athletic event in which the institution's intercollegiate team competes. Such complimentary admissions are for the exclusive use of the prospect and those persons accompanying the prospect on the visit and must be issued on an individual game basis. All guests must sign to receive complimentary tickets.
6. **Official Visits:** NCAA 13.6.6.2 states that a maximum of three (3) complimentary admissions to campus athletic event in which the institution's intercollegiate team competes. Such complimentary admissions are for the exclusive use of the prospect and those persons accompanying the prospect on the visit and must be issued on an individual game basis. All guests must sign to receive complimentary tickets.
7. The designated coach will bring the Complimentary Ticket list to Director of Compliance for Certification 24 hours in advance.
8. All Complimentary Ticket Lists should be in alphabetical order and on an approved form from the Director of Compliance.
9. Student-athletes or coaches that have not submitted guest names by designated time will not receive complimentary tickets for that game only.
10. The Will-Call/ Complimentary Ticket booth/ table should be set-up and open at least one hour prior to game time.
11. Procedure for distributing complimentary tickets:

NCAA 16.2.1.2 Complimentary admissions shall be distributed only to persons designated by the student-athlete or coach who have identified themselves and signed a receipt, therefore. The institution shall be responsible for the administrative procedure, and the student-athlete's eligibility shall be affected by involvement in action contrary to the provisions of Bylaws 16.2.1.1 and 16.2.2.

 - a. Guests should indicate their student-athlete's name or that they are a guest of our coaching staff.
 - b. Guest should give their name and show some form of Picture ID (Driver's License, Passport, Bank card with picture displayed, Student ID, any other state or federal issued ID)
 - i. Anyone 16 or older is required to have a picture ID.
 - ii. Anyone under 16 must be identified on the complimentary ticket list.
 - iii. Everyone, regardless of age, MUST have a ticket.
 - c. Guests should sign in the designated place beside their printed name.
 - d. The guest should receive a complimentary ticket.
12. A copy of all Complimentary Ticket Lists showing tickets issued should be kept in the office of the Assistant Director of Athletics/ Compliance and the Ticket Office.
13. Any changes to any Complimentary Ticket Lists can only be approved and made by the Assistant Director of Athletics of External Operations/Director of Compliance or his/her designee.
14. Non-permissible procedures (NCAA 16.2.2)
 - a. A student-athlete or coach may not receive payment from any source for his or her complimentary admissions and may not exchange or assign them for any value.

- b. Individuals designated by the student-athlete or coach to receive complimentary admissions are not permitted to receive any type of payment for these admissions or to exchange or assign them for any value. Receipt of payment for complimentary admissions by such designated individuals is prohibited and considered an extra benefit.
- c. KSU may not provide a special arrangement to sell student-athlete ticket(s) to an athletic event. Tickets shall be available for purchase to student-athletes according to the same purchasing procedures used for other students.
- d. A student-athlete may not purchase tickets for an athletic contest from the institution and then sell the tickets at a greater price than their face value.

Student-Athlete Advisory Committee

Division II Student Athlete Advisory Committee Mission Statement (NCAA)

The mission of the NCAA Division II Student-Athlete Advisory Committee is to enhance the total student-athlete experience by promoting opportunity for all student-athletes; protecting student-athlete welfare; and fostering a positive student-athlete image.

Kentucky State University Student-Athlete Advisory Committee

What is the Student Athlete Advisory Committee?

The Student-Athlete Advisory Committee is a student-athlete oriented committee that provides cognitive perception of the NCAA, SIAC, and KSU rules, regulations, and policies that affect the welfare of student-athletes at Kentucky State University. The committee serves as a liaison between the athletic administration and the student-athlete body at large.

Mission

The mission of the Student-Athlete Advisory Committee (SAAC) is to promote a positive and productive image for the student-athletes on the campus of Kentucky State University. The SAAC will promote a solid foundation of excellence for athletes, which will enable the SAAC to be a productive committee within the athletic department.

Purpose

This committee shall:

- Exercise supervision and regulate all matters of common interest to student-athletes on Kentucky State University's Campus.
- Develop an effective line of communication between the KSU Athletic Department and the student-athlete population.
- Provide suggestions on programs designed to serve the student-athlete population.
- Encourage active participation among all sports in campus and community service projects.
- Design and implement programs that will encourage high scholastic achievement, sound personal health and fitness, and that will promote good moral and ethical conduct.
- Disseminate information about and educate student-athletes on proposed conference and NCAA legislation.

Committee Members

There shall be at least two representatives from each varsity intercollegiate sport. Each member:

- Shall be a varsity student-athlete with eligibility remaining in their individual sport.
- Must receive a recommendation from current SAAC committee members.
- They shall serve a minimum of two years.

Committee Officers

President

Vice President

Secretary

Treasurer

Meetings

Committee members shall meet as a group bi-monthly, as determined by the president. When action is to be taken on a particular proposal, 2/3 of the voting members must be present in order to finalize a decision.

Employment

Guidelines

- The student-athlete may not receive any remuneration for the value or utility that the student-athlete may have for the employer because of the publicity, reputation, fame or personal following he or she has obtained because of athletic ability.
- The student-athlete is to be compensated only for work actually performed.
- The student-athlete is to be compensated at a rate commensurate with the going rate in that locality for similar services.
- The student athlete is not permitted to perform work study or internship assignments for coaching staff within the sport in which they compete. They must have a work assignment and supervision from a different staff member.
- The employer and student-athlete will be made available for review and inspection/by an authorized representative at the NCAA, SIAC or Kentucky State University, copies of all documents, earnings statements and other records related to employment.

Faculty Athletics Representative

Oversight of Personal Welfare of Student-Athletes

As members of the faculty, it is appropriate that faculty athletics representatives be involved in the monitoring and maintenance of the personal welfare of the student-athletes. Many of the activities of faculty athletics representatives directly influence the personal well-being of student-athletes. This aspect of their activities should be recognized by all constituencies of the institution, and faculty athletics representatives should offer themselves as independent sources of support and advice to student-athletes. For example, they should know that missed-class time policies are being honored and that gradations or cancellations of financial aid are made for appropriate reasons. They should know when student-athletes encounter difficulties with class scheduling and should be of assistance when the student-athlete has occasion to be involved in waiver or appeals procedures at the institution. Faculty athletics representatives also should be

of assistance when the student-athlete has occasion to be involved in waiver or appeals procedures at the institution. Faculty athletics representatives also should be alert to conditions that affect the health of student-athletes, being ready to aid in referral to university resources that provide advice and counsel on all types of physical and psychological problems.

Student-Athlete Experience

The FAR should promote a balance between academics, athletics and the social lives of student athletes, which affords them opportunities to enjoy the full range of collegiate experiences available to students generally. Examples of such activities include a review of travel and competition schedules (to minimize missed class time), reviews of athletics scholarship cancellations or reductions (which might inappropriately limit opportunities for student-athletes to complete their degrees), periodic reviews of the mechanisms used to monitor the hourly and weekly limitations on athletically related activities, and actions to encourage the availability of post eligibility financial support for student-athletes. The FAR should participate in student athlete exit interviews, facilitate student-athlete participation on athletics board and committees, and inform student-athletes about the FAR role as an independent source of counsel, assistance and information.

The FAR should encourage and facilitate interactions between student-athletes and the mainstream of institutional activities. At the beginning of each academic year, the FAR should address student-athletes as a group, or individual team meetings, to emphasize the primacy of the academic mission of the institution and the responsibilities of student-athletes within the setting. Further the FAR should utilize every opportunity to reinforce the principle that student-athletes are students who are to be afforded opportunities to participate in a variety of institutional experiences.

The FAR should encourage student-athletes to prepare for careers outside or in some instances, associated with their experiences as intercollegiate athletes. To this end, the FAR should ensure that testing, counseling, evaluation and other career planning services are made available to student-athletes.

Exit Interview

Exit Interviews will be conducted with all student-athletes at the end of the championship segment, and those that either withdraw from the team or have exhausted their eligibility. Results of the exit interviews will be used in a constructive manner to improve identified areas of concern.

Academic Support Services

Mission Statement

The mission of the Kentucky State University Office of Academic Support for Athletics is to provide services that foster the academic and personal success of the University's student athletes. The University is dedicated to producing student athletes who perform well both academically and athletically. Student-athletes who graduate from the University will have the skills to succeed in the non-athletic arena. The Office of Academic Support for Athletics and the University also strive to ensure that student-athletes are positive role models not only on campus, but in the community as well. Student-athletes at the University are encouraged to embody a service ethic in the community and exhibit the highest standards of ethics and sportsmanship on and off the playing field or court.

Goals of the Office of Academic Support for Athletics

- Provide all student-athletes with guidance and counseling on program requirements, courses, registration and other academic procedures.
- Provide all student-athletes with the resources and strategies needed to achieve academic success.
- Maintain a study environment that is responsive to the needs of the student-athlete.
- Monitor academic progress and performance of all student-athletes.
- Communicate with coaches on student performance and academic policies.
- Provide information on academic issues to aid in the operation of Kentucky State University's Intercollegiate Athletics Program.
- Develop career and graduate school opportunities for all student-athletes.
- Provide opportunities for community service and encourage ethical behavior on and off the playing field or court.
- Operate all business and personnel activities in conjunction with Kentucky State University policies and procedures.
- Conduct all activities and services in compliance with NCAA, Southern Intercollegiate Athletic Conference and Kentucky State University regulations.
- Work with other University departments to ensure cooperation between athletic and academic programs needed for student academic success.

Academic Support Services for Student-Athletes

The Office of Academic Support for Athletics provides educational support services for student athletes. These services include academic advising, tutoring, study halls, developmental and informative workshops, and academic progress monitoring. The staff works closely with other university academic support programs such as the Academic Center for Excellence, and the Counseling and Placement Center. Student-athletes are encouraged to take advantage of these and other important University student services.

Academic Center

Location

Room 125, Alumni Stadium

Phone Number

597-6923

Hours of operation:

Monday through Thursday: 8 a.m. - 7 p.m. Friday:
8 a.m. - 4 p.m.

Facility Breakdown

24 workstations, 9 computers, 1 large group study/tutorial room, and 2 individual study rooms

Sign-in Procedure:

- **All student-athletes using the academic center must leave a current university ID with the monitor upon entering.**
- **All student-athletes** are expected to comply with the center's rules and regulations (See Academic Center Rules). Any student-athlete who fails to comply with the rules and regulations will be prohibited from using the center temporarily or permanently (determined by the academic coordinator), and the appropriate head coach will be notified.

Athletic Academic Center Rules

Please note: Your use of the academic center indicates that you have read, understand, and agree to comply with the rules of the center. You are aware that continued abuse of such rules may lead to absolute dismissal from the Center and removal from all privileges and activities associated with the Center.

1. All student-athletes must sign in and out of the center. Students completing study hall hours should sign-in using the objective sheet provided by the monitor. Your KSU ID is required to check in.
3. Do not sleep, read newspapers or magazines (unless for class assignments), or just sit. If you do so, you will be asked to leave. Bring enough work to keep you busy for the entire time that you are staying.
4. The use of tobacco products, including chewing tobacco, is prohibited in the center.
5. **No food or drinks are allowed in the center by the computer units.**
6. The center is a quiet study area. Please use the group study rooms or leave the center if you must talk with another student-athlete about an assignment. Students who are disruptive will be asked to leave the center.
7. Walkman's, CD players, or other musical devices are allowed in the center as long as they do not create a disturbance to others.
8. Any destruction of property to the center will be charged to the person involved. Also, do not place your head and/or feet on the partitions or furniture. If caught, you may be asked to leave the center and face disciplinary action.
9. Please stay in your seat while in the center. Walking around and socializing with others is not permitted.
10. Show respect to your fellow student-athletes, tutors, and the center's monitor, or you will be asked to leave and may face suspension or dismissal from the center.
11. **The computer lab is to be used for academic purposes only.** Web surfing and game playing are not allowed unless required for class assignments.
12. To save work done in the computer lab, you must bring your own disk. Do not save to the hard drives; they will be cleaned regularly.
13. Please refrain from printing more than one copy of a document.
14. No student may use the phone unless calling on-campus numbers

15. **Cell phones are not allowed in the center.**
16. The group study rooms may be used for large or small group study sessions, tutorial sessions, or individual study sessions. Please be mindful of your peers when using the group study rooms.
17. Before leaving the center, be sure to remove all paper and trash from your work area.
18. Please be mindful of your personal hygiene before entering the center.

Academic Coordinator/Counselor

The athletics academic coordinator/counselor will work with teams throughout the year. The coordinator/counselor is responsible for monitoring the academic progress and eligibility of student-athletes, resolving problems the student-athlete may have with professors or classes, communicating with coaches, etc.

Tutoring

Student-athletes may be required to attend mandatory tutoring sessions upon the recommendation of the athletics academic coordinator/counselor or professor. All student athletes are encouraged to take advantage of tutorial services provided by athletics and other campus personnel.

Tutors will be available for students in the academic center. A list of tutors' academic center hours will be posted outside the academic center.

Student-athletes who need extra assistance or who have time conflicts with a tutor's academic center hours may request a private tutoring appointment by completing the Tutor Request forms located in the academic center or in their counselor's office. Student-athletes who use the Tutor Request forms to set up private tutoring appointments agree to the terms listed in the Student Athlete Responsibility for Tutorial Services statement.

Student-athletes will receive credit for study-hall hours when they attend approved tutoring sessions. Student-athletes are also encouraged to use the tutoring services provided by the ACE (Room 110, Student Center). Student-athletes are encouraged to arrange individual study sessions with their professors during office hours. **To receive credit toward study hall hours, the session must be pre-approved by the academic coordinator and must last at least 30 minutes. Once the session is approved, the student-athlete will be provided with a Faculty Tutorial form to be completed by the professor.** If the student does not obtain prior approval for the session or return the faculty tutorial form within the specified time, he/she will not receive study hall credit.

Any student-athlete who is dismissed from a tutoring session for behavioral reasons will not receive credit for study hall hours and will be reported to the appropriate head coach.

Student-Athlete Responsibility for Tutorial Services Statement

By completing a Tutor Request Form, I hereby agree to the following terms regarding my tutorial appointment.

1. I will treat tutors with respect and expect the same respect in return.
2. I will not cancel any tutoring appointments without first consulting the athletics academic coordinator/counselor. If I have to cancel an appointment due to an emergency, I will:
 - *contact the academic coordinator or academic center monitor before 12 p.m. on the day of my appointment.
 - *Show proof of illness to the academic coordinator if I am sick and have to miss an appointment (i.e. documentation from clinic, doctor, or training room).
 - *Contact my assigned tutor to tell them of the cancellation and contact the academic coordinator to reschedule the appointment.
3. I will contact (in person or via phone) the academic coordinator within two business days of submitting my Tutor Request form to receive confirmation of my tutorial appointment. I understand I may lose my appointment if I do not contact the academic coordinator within two business days.
4. I will come prepared for all tutoring sessions, bringing books, materials, and homework the tutor has asked me to bring. If I do not come prepared, it will be as if I did not show up for the appointment. This information will be sent to my coach and my athletics academic counselor.
5. I will wait 30 minutes for each scheduled appointment with my Tutor, using this time for study. If the Tutor is late or fails to come, I will inform the academic coordinator.
6. I understand that all tutoring appointments will be for one hour/week/student. All additional appointments must be approved by the academic coordinator.
7. Unless I have additional appointments approved, I will submit a new Tutor Request form each time I need a tutor.
8. If I am assigned to a study group, I will attend all appointments. Failure to attend this study group will result in a no show for me.
9. Coaches are informed about all no shows or late cancellations and will administer the consequences. Continuing no shows or late cancellations by me may result in a suspension of my tutoring privileges.
10. I understand that tutoring sessions are not substitutions for class attendance. If I am not attending class, I will not receive tutoring.

Mandatory Study Hall

Freshman, Transfers and Walk-ons

All freshmen, transfers and walk-on student-athletes will be required to complete eight hours of mandatory study hall per week for the entire academic year unless they meet requirements for the study hall academic incentives. Grade point averages for new student-athletes will be reevaluated after their first semester to determine study hall hours:

- 3.5 – 4.0 = 0 study hall hours
- 3.49 – 3.0 = 3 study hall hours
- 2.99 – 2.5 = 5 study hall hours
- 2.49 – below = 8 study hall hours

Continuing Student-Athletes

Continuing student-athletes with a cumulative GPA below 2.8 will also be required to complete weekly mandatory study hall.

The following scale details the number of hours each student-athlete must complete based upon their cumulative Grade Point Average:

- 2.8 – 4.0 = 0 study hall hours
- 2.79 – 2.6 = 4 study hall hours
- 2.59 – 2.4 = 6 study hall hours
- 2.39 – below = 8 study hall hours

Penalties for Incomplete Study Hall Hours:

Offense 1: Coach issued penalty

Offense 2: 2 additional study hall hours required for the following week

Offense 3: Student will be required to sit a game (In the event the next competition is a tournament, double header, tri-match etc. this penalty refers to one competition, not a full competition date.

Offense 4: Scholarship reduction/ Mandatory programming

Continuing student-athletes are released from the study hall program once they have attained a cumulative GPA of 2.8; however, they may be readmitted to the program if their cumulative GPA drops below 2.8 again. **Please note: The academic support staff reserves the right to place students with GPAs of 2.8 or higher in the study hall program if their academic history indicates the need to do so.**

Any student-athlete who foresees problems with meeting their study hall requirements should talk to the academic coordinator as soon as possible. To receive credit for study hall, study sessions must last a minimum of 30 minutes. Students are encouraged to study in the academic center as long as they like, however, student-athletes are encouraged to spread their hours throughout the week.

The monitor will record the time the student-athlete checks in on the study hall objective sheet, which the student-athlete is required to complete to receive credit for study hall hours. Upon completion of the study session, the monitor will record the time the student leaves on the study hall objective sheet, return the student's ID, and sign then file the study hall objective sheet.

Any student-athlete who does not fully complete the study hall objective sheet will not receive credit for that particular study session. In addition, any willful attempt to misrepresent study time on the objective sheet will result in disciplinary action. In addition, study hall hours will not be credited for that day.

Study hall hours will be tallied on a daily and weekly basis (Monday through Sunday). **Student athletes are encouraged to keep a personal record of how many study hall hours they have completed in case any discrepancies appear in the final weekly report.** Coaches and students will be notified of any deficiencies in study hall requirements.

Coaches will hold study hall on the road for trips lasting two or more days during a week for all student-athletes. Coaches must notify the academic center monitor of all study hours completed on the road within one business day of the team's return so hours may be included in students' weekly study hall reports. Notification can be made via written submission. **Students are required to fulfill all of their study hall requirements (eight hours per week) even when they travel during the week.**

Failure to comply with the rules and regulations of the academic center and any other locations granting study hall hours may result in a student's temporary or permanent dismissal from those centers. In addition, the student will not receive credit for that particular study session.

Advising

The athletics academic coordinator/counselor will work with the Department of Advising to perform all advising responsibilities for undeclared student-athletes (i.e. registering for classes, dropping and adding classes, etc.) Students who have declared a major will be assigned an advisor in their major department. The athletics academic coordinator/counselor will only perform secondary advising responsibilities for declared majors (i.e. reviewing current or proposed classes for eligibility and degree progress purposes). All student-athletes need to see the athletics academic coordinator/counselor and major advisor (if major has been declared) prior to dropping classes. The coordinator/counselor will not be held responsible for students who drop below full-time status without first consulting their counselor. All student-athletes are encouraged to obtain a copy of their degree audit from the on-line registration system and submit a copy to the athletics academic coordinator.

Academic Progress Monitoring

Student-athletes' academic progress will be monitored through weekly early-alert reports from the office of Student Success. All coaches and athletics academic support staff will receive summaries of student-athlete progress based on the information reported by the professors in the early-alert system.

Workshops and Convocations

The academic support staff will plan workshops and seminars for student-athletes throughout the year on a variety of topics ranging from career planning to sexual harassment. Student-athlete attendance at these workshops and seminars are advised and some may be required to attend. Student-athletes also will be required to attend select University convocations.

Make-up Work and Class Attendance

Due to the amount of class time student-athletes miss as a result of team travel, it is very important that they make arrangements with their professors regarding missed assignments. Student-athletes are required to give their professors advance notice of when they will miss class, so plans for making up work can be arranged.

Members of the academic support staff and the coaching staff will regularly check classes to ensure that student-athletes are maintaining good attendance. Any students who are showing repeated absence will be placed on “early-alert” and must meet with academic coordinator for immediate plan of correction. The student-athlete may be removed from athletics competition for a week and will be reported to the coach.

Please be aware of the following University policies regarding class attendance (found in the University catalogue):

- The number of unexcused absences per semester or summer session may not exceed the number of class meetings during one full week of class.
- Students with excused absences must submit documentation of absences (i.e. doctor’s note) to Student Affairs within one week of absence.
- The number of excused absences may not exceed the number of class meetings during one full week of class during a semester, or two class meetings during one full week of classes during the summer session. This policy does not apply to students who are participating in university-sponsored or planned academic class activities (i.e. athletics), provided they are doing satisfactory work in their classes.
- For each absence (excused or unexcused) over the maximum number allowed, the instructor may lower the course grade one full grade level.

Please read your course syllabi immediately after receiving it to determine your professors’ rules regarding class attendance and tardiness.

Academic Honesty

The University’s policy regarding academic honesty can be found in the University catalogue. The policy reads as follows:

“The University expects that students will conduct themselves with honesty and integrity.”

Academic Offenses

Cheating

Cheating is defined as the fraudulent or deceptive taking, giving, or presenting of any information or material with the intent of aiding oneself or another in any academic work which is considered in any way in the determination of a course grade.

Plagiarism

Plagiarism is the intentional or unintentional act of submitting the work of another as one’s own. It includes the submission of the complete or partial work, or of the words, ideas, or format of another, published or unpublished, without appropriate reference and source credit. It includes employing or permitting another person to produce, alter, or revise material which the student

submits as his or her own. If the student has any uncertainty regarding plagiarism in the submission of any material to his or her instructor, he or she should discuss the matter with the instructor prior to the submission of the material.

Forgery

A student may not falsely record the signature of an advisor or instructor on any official University academic document.

Sanctions for Academic Offenses

One or more of the following sanctions may be applied to a student guilty of commission of an academic offense:

- Assignment of any grade on a paper, examination, or other material related to the offense.
- Assignment of any grade for the course in which the offense occurred.
- Forced withdrawal from the class in which the offense occurred.
- Suspension from the University for a specified period of time. Suspension includes exclusion from all classes, termination of student status and all related privileges and activities. A student who violates any of the terms of suspension shall be subject to further discipline in the form of permanent dismissal.
- Dismissal from the University: This sanction is final and susceptible to reconsideration after review by the University President.

Appeal Process

The student shall have the right to appeal against the allegation of his or her guilt to each higher level of authority up to and including the All-University Court. Such an appeal must be filed in writing within 15 days of notification of the sanction. The assignment of a grade by the instructor on a paper or examination involved in the offense shall not be subject to appeal. The student shall have a right to attend and participate in a class until a decision is made on his or her appeal.

Athletic Department Cheating/plagiarism/Forgery Policy

*The Department of Athletics Cheating/Plagiarism policy does not supersede the University Policy but will be enforced in addition to the penalties issued by University academic officials.

Being a Student-Athlete is a privilege and not a right. As a Student-Athlete, you are expected to maintain the highest degree of integrity on and off of the field, court and/or track. Penalties that will be issued to any Student-Athlete involved in acts of cheating, plagiarism or forgery include but are not limited to:

- Community Service Hours
- Game Suspension(s)
- Scholarship Reduction
- Dismissal from the Team

A Student-Athlete who in some way cooperates with another student in the act of cheating, plagiarism and or forgery will be held accountable for their involvement. Consequences will be delivered based on the decision of the Administrative Staff and Head Coach.

Appeal Process

Any student-athlete seeking an appeal for cheating/plagiarism penalties issued must submit a formal written statement to the Faculty Athletic Representative within 15 days of notification of the sanction. The Faculty Athletic Representative will deliver a response within 10 days of receiving the appeal. Dependent on the nature of the sanction, the student-athlete will not be able to practice or compete during the appeals process. **Please be aware that the appeal process for the Department of Athletics is a separate process than that which is governed Kentucky State University's Academic Affairs Department. The University Appeal process can be found on page 47 of the student-Athlete Handbook and page 15 of the Kentucky State University Student Handbook.**

Sports Information

Kentucky State University's intercollegiate teams generate a high level of public interest and local media attention. The Department of Athletics is aware that its image affects the reputation of the entire University and urges you to exercise care when making statements to the media and your actions on and off the playing fields and courts.

The primary function of the Sports Information Office is to serve as a liaison between the Department of Athletics and the media whenever possible. The Sports Information Director coordinates player and coach interviews, sets up press conferences (when necessary), provides information to the media, authorizes press credentials and organizes press box duties at home games. You have a responsibility to the university, your coaches and teammates to cooperate with the media whenever possible. Kentucky State University fans, hometown fans and fans across the country are interested in the Kentucky State University athletics program. To aid the Sports Information Office with a request for information from the media, you will have to complete a profile questionnaire.

YOUR ROLE AS THE IMAGE-MAKER

In general, when speaking with the media, be confident, courteous and prompt. The main thing to remember is to present an image that is consistent with the ideals and high standards of Kentucky State University. Keep in mind that what you do, whether on or off the playing court/field, is subject to public scrutiny because of your status as a student-athlete. Please take your role as an image-maker for the University and the Department of Athletics very seriously.

Media Interviews: A Valuable Experience

Interviews can be a very valuable part of a student-athlete's life at Kentucky State University, as it can serve as a great learning and growing experience for you. As an entering freshman, you may be nervous about speaking to media representatives, but by the time you graduate, you will have become relaxed, confident and articulate. This growth and personal confidence can be carried with you into the business world.

View the media as friends, not adversaries. However, do organize your thoughts before a scheduled interview. Often a comment that seems verbally innocent becomes different when

appearing in print. **You should never agree to an interview unless the arrangements are coordinated through the Sports Information Office. If you receive an interview request, ask the media representative to make arrangements through the Sports Information Office.**

You should never receive calls or visits in your room from the media. In addition, never release your home/dormitory or cell phone to any member of the media. If someone shows up at your dorm door, explain as politely as possible that you are not permitted to do an interview under such circumstances and refer the person to the Sports Information Office.

Post-game interviews on the playing field/sideline/courtside also must be coordinated through the Sports Information Office. Many news reporters, working on a strict deadline, will attempt to interview players before they enter the locker room. Keep in mind, according to NCAA regulations, coaches and players have a ten (10) minute grace period following a game before they are required to answer media questions.

Excuse yourself from an interview and notify the Sports Information Office if the general tone of the interview is such that you may not be comfortable continuing. The longer you are on a team, you may develop a relationship with some of the media representatives covering your team. While we encourage this relationship, remember that regardless of what you say, a reporter's obligation is to report the news. There is no such thing as **"being off the record."** It is an ethical issue with the reporter. ***The bottom line is if you do not want to see it in print, do not say it.***

Kentucky State University Social Media Policy

As it pertains to social media websites and networking websites, Kentucky State University's Department of Athletics has adopted the following as its social media Policy. It is the responsibility of all administrators, coaches and student-athletes to adhere to this policy and any violation may result in punishment. KSU has included in its policy the social media guidelines set forth by the NCAA. While the NCAA does not regulate the interaction between coaches and fans, communication between the two groups should comply with legislation prohibiting the discussion of recruits.

NCAA Policy

Social Media and Recruiting

The NCAA has developed rules regarding social media sites such as Facebook, Myspace and Twitter, while fully recognizing the social media world is constantly changing and developing.

Divisions I and II look at social networking less in terms of the technology being used and more in terms of its recruiting impact. **NCAA rules do not allow comments about possible recruits on an institution's social media page or a page belonging to someone affiliated with the institution.** In addition, these pages cannot feature photos of prospects and messages cannot be sent to recruits using these social media technologies other than through their e-mail function.

Since texting is impermissible, if a coach becomes aware that a recruit has elected to receive direct messages as text messages on a mobile device, the coach must cease communicating with

the recruit through the social networking site. All other electronically transmitted correspondence including, but not limited to, text messaging, Instant Messenger, chat rooms or message boards [e.g., a user's wall] within a social networking Web site or through other services or applications remain impermissible.

Twitter

Twitter has also become a popular recruiting tool in college athletics. Tweeting is permissible as long as coaches are not using it to contact individual prospective student-athletes and are abiding by the standard recruiting rules such as not discussing specific recruits or contacting them when it is not permissible.

KSU Athletics

Day-to-Day Conduct for all Athletics Personnel and Student-athletes

All persons involved with KSU Athletics must be mindful of any actions that may cause the Department and/or the University to be viewed negatively. Each of us represents the Department and the University; therefore, we must remain attentive to the fact that we are ALWAYS in public. Social media has changed the way we communicate, and though fascinating, this avenue can be dangerous if not used responsibly. While the Department supports use of the various communication and networking tools, it is imperative that we consider our colleagues, teammates, family, friends and others while engaging in social media networking/blogging.

Each administrator, coach and student-athlete must adhere to the following guidelines set forth by the Department. If you have questions, please contact your sport administrator or the sports information director.

1. The University Code of Conduct must be followed
2. Before signing up for and participating in social media blogging and/or networking, be mindful that anything you post online can be viewed by anyone, anywhere in the world.
3. Do not post anything that will shed a negative light on you, your friends, family, the Department or the University. Any topics and/or posts that may be degrading and/or offensive should be avoided
4. Do not post personal information about yourself or others (i.e. phone number, address, vehicle). This includes, but is not limited to, the location of your team while on the road (hotel name, room number, etc.)
5. Do not post information given by the Department and/or University that is not public information.
6. Do not share information copyrighted to the Department and/or University (logos, photographs, forms) without prior consent

7. Do not set up a false personal page – it is important to be honest; do not mislead the public by falsifying who you are
8. Do not use these communication tools as a means to cause controversy, such as cyber-bullying
9. Respect! Do not post negative comments regarding your colleagues, teammates, the Department or University, or persons affiliated with other institutions. Remember, everything is public!
10. As a general guideline, do not post anything you're unwilling to share with your coach, teammates, family, or even future employers.
11. Do not download images of or logos for opponents to engage in online taunting.

Sanctions

Students who violate the above policies regarding social networking website are subject to disciplinary action from a minimum of a reprimand and warning to a maximum of permanent dismissal from the Athletic Department, as decided on by their coach(es) and or administration. Students may also be subject to sanctions from the University.

CAMPUS DIRECTORY AND SUPPORT SERVICES

Campus Operator (502) 597-6000

University Police (502) 597-6878

Campus	Address	Extension
Office of the President	Hume Hall, Suite 201	6260
Provost/Vice Pres. for Academic Affairs	Hume Hall, Suite 202 Vice	6442
President for Student Success & Enrollment Management	Student Center, Suite 330	6671
Chief Financial Officer	ASB, Suite 259	6343

Executive Vice President for Administration,

External Relations and Development	Hume Hall, Suite 102	6760
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College of Arts & Sciences

Office of the Dean	Hathaway Hall, 424	6411
Division of Behavioral and Social Sciences	Hathaway Hall, 231	5922
Division of Fine Arts	Bradford Hall, Room G-5	6496
Division of Literature, Languages, and Philosophy	Hathaway Hall, 414	6990
Whitney Young School of Honors & Liberal Studies	Carver Hall, Room 133	7015
Math and Sciences	Carver Hall, Room 129	6603

College of Agriculture, Food Science and Sustainable Systems

Office of the Dean	Cooperative Extension, Rm 205	6310
Division of Agriculture & Natural Resource of Aquaculture	Chappell Building, Rm 132 Aquaculture Research Ctr.	6174 Division 8104

Division of Environmental Studies & Sustainable Systems	Chappell Building, Rm 104	6005
Division of Food & Animal Science	Cooperative Extension, Rm 223	6437
Division of Family & Consumer Sciences	Cooperative Extension, Rm 220	6328

College of Business & Computer Science

Office of the Dean	Hathaway Hall, 311	5937
School of Business Administration	Bradford Hall, 105	6708
Division of Computer Science		6384

College of Professional Studies

Office of the Dean	Hathaway Hall, 424	6105
School of Education	Hathaway Hall, 108	5919
Social Work, and Criminal Justice	Hathaway Hall, 210	6890
School of Nursing	Betty White Health Center	5957
School of Public Administration,	Hathaway Hall, 311	6117

Administrative Offices

	Address	Extension
Retention Management & Advising Services	ASB, Suite 241	6400
Academic Center for Excellence (ACE)	Student Center, Room 110	6680
Academic with Attitude (QEP)	Hathaway Hall 409	5925
Admissions	ASB, Suite 312	6813
Alumni Relations	Hume Hall, Suite 102	6511
Alumni Stadium	Athletic Drive	5971 Aquaculture
Research Facility	Athletic Drive	8106
Director of Athletics	Bell Gym, Room 100	6014

Blazer Library	Blazer Library	6852 Bookstore
Student Center Lobby		6352
Cafeteria	Carl M. Hill Student Center	5664
Cashier	ASB, 3rd Fl.	6250
Center for Professional and Career Preparation	Exum, Room 106	6206
Center of Excellence for the Study of KY African American	Jackson Hall, Room 103	6315
Community Recruitment	ASB, Suite 312	6350
Comprehensive Counseling	Betty White Health Center	6970
Continuing and Distance Education	ASB, Suite 526	5611
Counseling and Placement	ASB, Suite 241	5948
Distance Learning/Videoconferencing	ASB, Suite 526	5050
External Relations and Development	Hume Hall, Suite 102	6760
Exum Center	Exum Center	5867
Financial Aid	ASB, Suite 349	5960
Financing and Collections	ASB, Suite 349	6278
First-Year Experience	ASB, Suite 261	6217
Global Education	ASB, Suite 303	5084
Health Services	Betty White Health Center	6271
Land Grant Programs	Cooperative Extension Bldg.	6310
Mail Room	ASB, Suite 234	6645
Registrar	ASB, Suite 323	6234
Residence Halls	Chandler Hall	6256
	Combs Hall	6920
	Hunter Hall	6171
	Kentucky Hall	5952
	McCullin Hall	6973
	Whitney Young Hall	7800
	The Halls	5082
Residence Life	ASB, Suite 317	5951
Student Life/Organizations	Student Center	6989
Testing Services	Exum, Room 106	6206
University Police	104 Young Drive	6878
Video Conferencing	ASB, Suite 526	5050

This is not a complete listing of University Administrative Offices. For numbers not listed, please call the University switchboard at (502) 597-6000 or visit the KSU Web site at www.kysu.edu.

THE ALMA MATER

Harriet N. Gibbons, '45 Frederick Jarmon, '43

Hail to our Alma Mater, dear is Her name,
And there shall be no other to surpass Her fame.
Hers is the hand that guides us day after day,
And She will stand beside us, when we go on our way.

May blessings be upon Her, shepherd of youth;
She holds the seat of honor, in the hall of truth.
Mem'ries of Her shall never fade from our hearts,
And we will praise Her ever, for the love She imparts.

Sing ev'ry voice together, let echoes rise.
Hail to our Alma Mater, shout to the skies.
Holding the torch of wisdom, she leads the way
Clasping the hand of freedom, as She marches along.