



## KENTUCKY STATE UNIVERSITY

### Policies and Regulations

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**POLICY TITLE:** Challenge Examination

**APPLIES TO:** All Students

**ADMINISTRATIVE AUTHORITY:** Academic Affairs  
Provost/Vice President for Academic Affairs

**APPROVED BY:**  
President Koffi C. Akakpo (Interim Approval)

**EFFECTIVE DATE:**  
Six Months from Approval if Not Renewed or Made Permanent

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### **POLICY STATEMENT:**

**Appeal of Removal from a Major, Minor, or Area of Specialization** - A student may appeal his/her removal from a major, minor, or area of specialization according to procedures established by the academic unit.

A student may appeal removal from a major, minor, or area of specialization and request a fourth attempt in such a course if his/her cumulative grade-point average is 2.0 or better and his/her cumulative grade point average in the major, minor, or area of specialization is 2.5 or better. If a student has unsuccessfully appealed removal from a major, minor, or area of specialization and if the student has a cumulative grade-point average of 2.0 or better, he/she must be allowed to major in or pursue some other discipline at Kentucky State University.

### **Academic Bankruptcy**

In certain situations, a student may apply to declare academic bankruptcy. In such cases, the student's academic record for the term(s) specified will be stricken. The bankruptcy policy is subject to the following:

- Only a student who has been readmitted to Kentucky State University after an interruption of two or more years is eligible to declare academic bankruptcy.

- The student must file a written petition for academic bankruptcy to the Academic Appeals Committee presenting a strong case for supporting the approval of the petition. Reasons for the request (i.e., financial problems, illness, or personal problems) should be cited.
- The student's entire academic record (all courses) for the stipulated period will have a notation of the bankruptcy action appearing on the transcript.
- A student cannot declare academic bankruptcy more than once.

### **Credit Earning Alternatives**

Up to one-fourth the minimum number of semester credit hours required for completion of a baccalaureate degree or an associate degree at Kentucky State University may be earned through any combination of credit by examination/certification and credit for life experience. Credit by examination may be earned through Academic Unit Challenge Examinations, by satisfactory performance on College Level Examination Program (CLEP) tests, the Proficiency Examination Program, and the Advanced Placement Program examinations. Satisfactory performance on the latter three shall be based upon the score established by the appropriate University official. The Credit for Life Experience Program is available for adult students. Credit (Not a letter grade) shall be entered on the student's record by the Office of the Registrar. Contact this office by calling 502- 5976234 or stop by the Academic Services Building, Room 323.

### **Academic Unit Challenge Exams**

A student intending to challenge a course must complete registration for the course, including payment of applicable fees, during the registration period and must receive the approval of his/her advisor and the chairperson through which the course is offered. The chairperson may deny the request if it is determined that the student has not furnished evidence that he/she is reasonably prepared to take the challenge examination.

The challenge examination must be taken before the beginning of the third week of classes during the fall and spring semesters and before the end of the first week of classes during a summer session. A student who wants to challenge a course must attend the respective class before taking the challenge examination.

### **CONTACTS:**

Subject	Office	Telephone	E-mail
General Questions	Office of the Register	(502) 597-6234	<a href="mailto:registrar@ksu.edu">registrar@ksu.edu</a>

### **HISTORY:**

Revision Type	Date of Issuance/Revision	Drafter(s)/Editor(s)
Issued (New Policy)	March 2021	Unknown
Revision	October 2025	Yolanda Benson

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