



KENTUCKY STATE UNIVERSITY POLICIES AND PROCEDURES

University Vehicle Policies

1. Policy Statement/Procedure Description

Vehicles owned by Kentucky State University are to be operated only by those employees who seek to carry out work within the scope of their employment at the University. For an individual to operate a University vehicle, there first must be proof of a valid Kentucky driver's license. The authority to operate a University vehicle shall only be given by the President or by the appropriate vice president within such employee's line of supervision.

Under no circumstances shall a person who has no affiliation with the University (e.g., faculty, staff, or student) be given authorization to operate a University vehicle.

Students are not allowed to drive vehicles owned by the Commonwealth of Kentucky.

2. Entities Affected

- President
- Vice President of Academic Affairs
- Finance and Administration

3. Policy Owner/Interpreting Authority

- President
- Vice President
- Executive Vice President for Finance and Administration

4. Related Policies

5. Statutory or Regulatory References