

**KENTUCKY STATE UNIVERSITY
SOCIAL WORK PROGRAM
FIELD PLACEMENT TIME SHEET**

Student _____ **Agency** _____

Week beginning _____ **(Day/Date)** and ending _____ **(Day/Date)**

| Day/ Date | Time in | Time out | Activities | Supervisor Initials | Daily Hours | Cumulative Hours |
|--------------|---------|----------|------------|------------------------|----------------|--|
| | | | | | | Previous week cumulative total hrs: |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | Week Total: | Cumulative Total: |

***Attach additional pages or write notes on the reverse side if needed.**