



KENTUCKY STATE UNIVERSITY
Cooperative Extension Program 4-H Youth Development
Code of Conduct Agreement

TO BE COMPLETED BY PROGRAM STAFF:

Program/Event Name: _____

Date(s): _____ County/Location: _____

Employee Name: _____ Program Area: _____

Participant Information

Participant Name: _____ Date of Birth: _____

Parent/Guardian Name: _____

Telephone: _____ Email: _____

1. RESPECT FOR OTHERS AND PROPERTY.

- Do not touch or remove any items that do not belong to you.
- Do not use profanity or any other inappropriate language while participating in the program.
- Display an attitude that is always respectful of self and others.

2. RESPECT AND FOLLOW THE DIRECTIONS OF THE STAFF AND VOLUNTEERS

- Follow the instructions of the Camp staff and other recognized authority figures at the University.
- Be in assigned dorm room and in bed at the designated time.
- Listen quietly and attentively to speakers and others during scheduled activities.
- Conduct oneself in a manner that demonstrates an interest in learning while participating in scheduled activities.

3. PARTICIPATION AND RESPONSIBILITY

- Report to the scheduled activities on time and remain there until instructed otherwise by an appropriate university employee.
- Actively participate in all program and recreational activities.
- Assist in clean-up of living quarters (if applicable), common areas, and instructional/work site space.

4. TECHNOLOGY AND CELL PHONE USE

- Cell phones are prohibited during meals, classes, presentations, workshops, and other program events requiring full attention and participation.
- Use of computers, tablets, and other technology must follow University IT policy.

Appropriate use of technology:

- Do not intentionally damage equipment, software, or data belonging to KSU or other users.
- Do not intentionally introduce destructive software (e.g., a virus) or circumvent system security measures.
- Do not use KSU computers or equipment for viewing or distributing obscene materials, or for abusing, harassing, threatening, or discriminating against others.
- Do not make unauthorized copies of licensed software.
- Do not use University equipment in any manner that violates instructed or recommended use by a supervising adult.
- Do not use accounts, codes, or passwords without authorization or share them with unauthorized individuals.



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PARTICIPANT NAME: _____

5. ALCOHOL, DRUGS, AND TOBACCO

Detection of a violation will result in immediate dismissal from the program.

- Do not improperly use prescription or non-prescription drugs.
- Follow the Medication Administration Procedure for the camp or program (as applicable).
- Do not possess, distribute, or consume alcohol, illegal drugs/controlled substances
- Do not display a alcohol-related or drug paraphernalia.
- Do not use tobacco products.

6. SAFETY AND BEHAVIOR GUIDELINES

- Listen attentively to safety guidelines as instructed by staff, facilities, and offsite partnering organizations.
- Do not engage in behavior that has the potential or is intended to harass, intimidate, or deter another person from participating or benefiting from the camp activities.
- No bullying and hazing are strictly prohibited. Do not engage in reckless or intentional act toward another person that may cause humiliation, embarrassment, or ridicule, or physical, mental, or emotional discomfort
- Do not cause or assist in misuse, vandalization, defacement, disfiguration, or destruction of property belonging to others, the University, or a partnering organization.

Participants and parents/guardians should be aware that all program/camp activities conducted on the campus of Kentucky State University are subject to applicable University policies and procedures.

For additional information, please visit the [Kentucky State University Policy Library](#) or scan the QR code below:



Participant Signature _____

Date _____

Parent/Guardian Signature _____

Date _____