Life happens! We want to help you change your benefits to match.

When life happens, it may be a Qualifying Life Event. Contact BeneSolv to change your coverage during the plan year to meet your changing needs.

Qualifying Life Events include:

- Birth/Adoption
- Change in Insurance Coverage
- Death in the Family
- Dependent Child Graduates from High School or College
- Dependent Child Reaches Limiting Age
- Divorce / Annulment / Legal Separation
- FMLA-related Leave
- Marriage
- Retirement
- Spouse Loss of Other Coverage
- Any other error corrections or changes

It is important that you notify us immediately upon any life event change so that we can ensure there is no interruption or error in your benefits. Any request for coverage change or cancellation must be consistent with your Qualifying Life Event and you must have the proper documentation to support this change (i.e.: birth certificate, marriage license, final divorce paperwork, etc.)

**PLEASE NOTE**

It is your responsibility to make sure that HR is notified within 31 days of the qualifying event or you forfeit your right to change your coverage until the next Open Enrollment period.

BeneSolv: 1.866.892.2958
https://ksubenefits.hrintouch.com