

Qualifications for Election of National Officers

All elected positions on the Executive Board of the KSU National Alumni Association will be declared vacant at the 2017 Homecoming General Assembly Meeting. The Constitution will be used as the operating document upon which our election process will be conducted. Please consult this document for specific qualifications to hold office on the Executive Board of the KSU National Alumni Association.

Positions which will be vacant are as follows:

- President
- Vice President
- Recording Secretary
- Treasurer
- Member-at-Large

All Candidates **MUST** be in good standing with the National Alumni Association and a local chapter (if applicable), must have paid all national assessments and are supportive of the University and Alumni programs. Anyone who submits a petition for office must meet the qualifications stated below.

President and Vice President **MUST** have demonstrated leadership skills, not limited to the national or local level.

Recording Secretary and Treasurer **MUST** have demonstrated skills related to the office being sought.

Member-at-Large **MUST** be able to represent the point of view of financial members unaffiliated with a local chapter.

Candidates Running for Office **MUST** complete the enclosed Prospective Candidate and Verification forms. Please return by September 15, 2017, to:

Rick Smith, Interim Vice President for External Relations and Development
Office of Alumni Relations
Kentucky State University
Hume Hall Suite 113
400 E. Main Street
Frankfort, KY 40601



National Alumni Association PROSPECTIVE CANDIDATE FORM

Please type or print _____

Office sought by Candidate _____

Personal Information

Name of Candidate _____

Address _____

Home Phone _____ City _____ State _____ ZIP _____
Cell Phone _____

Email _____ Office Phone _____

Local Alumni Chapter Involvement (if applicable)

Name of Chapter _____

Location _____
Address _____ City _____ State _____ ZIP _____

Number of Years Active in Chapter _____

Conventions and Conferences as Registered Attendant

Conventions/ Conferences	Location	Date
1.		
2.		
3.		
4.		

Leadership Position(s) Held



National Alumni Association
PROSPECTIVE CANDIDATE FORM

Additional Information

Occupation _____

Organization Affiliation (list community, religious, political or social affiliations) _____

Awards/Recognition _____

College/University Attended	Degree	Years Attended	Major
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

In the space below briefly state your qualifications for the office being sought. Please limit your response to the space provided.

I certify that the statements above are correct to the best of my knowledge.

Signature of Candidate

Date



National Alumni Association CANDIDATE VERIFICATION FORM

Name of Candidate: _____

Local Alumni Chapter/Member-at-Large Verification

(This portion must be completed by the Local Alumni Chapter President. If you are a member-at-large who is not affiliated with a local chapter, you must obtain a signature from the Alumni Relations Director for verification.)

By my signature, which appears below, I certify that the candidate for office, whose name is stated above, is in good standing with _____

Chapter, located in _____

Name of President (please print) _____

Signature of Chapter President

Date

Signature of Ten (10) Financial Alumni Members (SIGNATURES MUST BE LEGIBLE)
This section must contain physical signatures of financial alumni.

1.	6.
2.	7.
3.	8.
4.	9.
5.	10.

NATIONAL ALUMNI ASSOCIATION OFFICE VERIFICATION

This portion must be completed by the Director of Alumni Relations (or designated representative).

By my signature, which appears below, I certify that the candidate whose name is listed above is a financial member of Kentucky State University National Alumni Association, Inc.

Name of Director of Alumni Relations (or designated representative): _____

Signature of Alumni Director/Designated Representative

Date