Kentucky State University – School of Education
Masters in Special Education Graduate Checkpoints (Effective September 1, 2012) and Praxis Disclaimer

Candidate________________________________________SS#/ID#__________________________________
Advisor______________________________________Phone___________________________________

Please sign below that you have read and understood requirements (Checkpoints) and Praxis Disclaimer

Check Point I: Admission to University

- A bachelor’s degree or advanced degree awarded by a regionally accredited college or university with a cumulative grade point average of 2.75 on a 4.0 scale; or A grade point average of 3.00 on a 4.0 scale on the last thirty (30) hours of credit completed, including undergraduate and graduate coursework; AND
- Successful completion of the following Core Academic Skills for Educators skills assessments of basic knowledge administered by the Educational Testing Service (replaced PRAXIS 1) with the corresponding minimum score:
  a. Core Academic Skills for Educators: Reading – 156 (Test Code 5712); and
  b. Core Academic Skills for Educators: Writing – 162 (Test Code 5722); and
  c. Core Academic Skills for Educators: Mathematics -150 (Test Code 5732).
  If you wish to take all three computer-delivered Core Academic Skills for Educators exams (5712, 5722, 5732) at the same time, select Core Academic Skills for Educators: combined Test (5751) when registering. Scores will be reported by individual test (5712, 5722, 5732).
  OR
- Successful completion of the Graduate Record Exam (GRE) administered by the Education Testing Service with the following corresponding scores on the corresponding sections:
  a. Verbal Reasoning taken prior to August 1, 2011 - 450; or
  b. Verbal Reasoning taken after August 1, 2011 – 150; and
  c. Quantitative Reasoning taken prior to August 1, 2011 – 490; or
  d. Quantitative Reasoning taken after August 1, 2011 - 143; and
  e. Analytical Writing - 4.0.
  f. Recommendation from Graduate Faculty

Check Point II: Admission to Teacher Education

In addition to complying with all regulations listed above prior to being admitted into the Teacher Education Program (TEP) at Kentucky State University. The formal admission into the Teacher Education Program (TEP) process has not changed. Submit a completed application through the School of Education. This process includes the following documents that must accompany your completed application.

- A minimum of 12 credit hours of coursework towards the MASPE Degree with grades of “C” or better and a cumulative GPA of 3.0, (Must include ESP 502, 504, 505, and 507);
- A two-page, word-processed, autobiographical sketch
- 2 Letters of Reference addressed to the Teacher Education Committee
- A completed Disposition Instrument
- A Signed Kentucky Teacher CODE OF ETHICS
- Signed Code of Ethics CEC (Council for Exceptional Children) Beginning Fall 2012
- A Signed Character and Fitness Questionnaire contained in Section III of the TC-1 incorporated by reference 16 KAR 2:010
- ePortfolio Phase I (including Hallmark Assignments)
- Documentation of engagement in approved Clinical and Field Experience hours (through selected courses)
- Approval of TEC

*Prerequisite – Admission to Teacher Education Program
Check Point III: Admission to Practicum
- Cumulative GPA 3.0
- ePortfolio Phase II (Hallmark Assignments and ALL are requires artifacts)
- Completion of 200 hours of Field Experience
- Completion of ALL course work
- Pass Praxis II Examinations
- Dispositions Assessment/Field Experience Assessments
- Determination of Practicum or Supervised Teaching
  a. Practicum - ESP 573\(^1\) (3)
  b. Supervised Teaching – ESP 574 (6)
  c. Supervised Student Teaching – ESP 575 (12)

Check Point IV – Program Completion
- Cumulative GPA 3.0
- Successful Completion of Practicum or Supervised Student Teaching (70 days)
- ePortfolio Phase III (Hallmark Assignments and ALL required artifacts)
- Complete TC-1 for KY License
- Program Evaluation
- Dispositions Assessment

After Program Completion
- Graduate Follow-up survey
- KTIP

Praxis test disclaimer: Teacher certification requirements are subject to change. Before registering for the Praxis test(s), please refer to the Education Professional Standards Board (EPSB) website at [www.epsb.ky.gov](http://www.epsb.ky.gov) for current requirements or contact the Division of Professional Learning and Assessment at 502-782-5778 or toll free 888-598-7667.

___________________________________________  __________________________
Candidate                                                                 Date

___________________________________________  __________________________
Advisor                                                                 Date

\(^1\) Option 6 only.

*Prerequisite – Admission to Teacher Education Program
KENTUCKY STATE UNIVERSITY SPECIAL EDUCATION GRADUATE STUDIES
MASTER OF ARTS IN SPECIAL EDUCATION WITH CERTIFICATION (LBD, P-12)
Curriculum Contract

Name ___________________________ Home Phone (___)_________________ Advisor ___________________________
Address __________________________ Business Ph. (___) ___________________ e-mail ____________________
City _______________________________ Student ID# __________________ Entry Term ________________________
State __________________________ ZIP ____________ Anticipated Date of M.Ed./Certificate ________________

**Course Requirements**

<table>
<thead>
<tr>
<th>Pre-requisites Course Requirements</th>
<th>Credit</th>
<th>Grade</th>
<th>University</th>
<th>Date</th>
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</thead>
<tbody>
<tr>
<td>ESP 502 Legal and Parental Issues in Special Education</td>
<td>3 hrs.</td>
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<tr>
<td>ESP 507 Introduction to Special Education</td>
<td>3 hrs.</td>
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<tr>
<td>ESP 504 Theories of Reading &amp; Educational Practices P-12</td>
<td>3 hrs.</td>
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<tr>
<td>ESP 505 Teaching Mathematics to Children and Youth with Learning and Behavior Disorders</td>
<td>3 hrs.</td>
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**Apply for Admission into the Teacher Education Program Upon Successful Completion of Classes Above**

**Requirements for Admission to Teacher Education Program (TEP)**

- Satisfaction of all Graduate School Admissions Requirements and Fully Admitted to KSU Graduate School
- A completed application and a two-page, word processed, autobiographical sketch
- A Completed Disposition Instrument on File.
- Signed Kentucky Teacher CODE OF ETHICS and CEC Code of Ethics
- A minimum of 12 semester hours or more completed including the following courses: ESP 502, 504, 505, and 507.
- Successful Completion of 12 hours or more with a GPA of 3.0 or higher and not more than two grades of "C".
- Two (2) Letter(s) of Recommendation, addressed to the Teacher Education Committee.
- Present an Electronic Portfolio (in progress with required artifacts)

| ESP 510* Curriculum and Methods in Learning and Behavior Disorders | 3 hrs. |       |            |      |
| ESP 511* Methods/Strategies Behavior Management | 3 hrs. |       |            |      |
| ESP 515 Research in Special Education | 3 hrs. |       |            |      |
| ESP 523 The individual with LD: Learning and Development Through the Lifespan | 3 hrs. |       |            |      |
| ESP 524* Instructional Assessment Methods | 3 hrs. |       |            |      |
| ESP 525 Inclusion, Collaboration and Advocacy | 3 hrs. |       |            |      |
| ESP 526 Prescriptive Teaching | 3 hrs. |       |            |      |

**Students Must Take and Pass PRAXIS II EXAMS BEFORE APPLYING FOR PRACTICUM**

| ESP 573 Practicum (teacher of record) or | 3 hrs. |       |            |      |
| ESP 574 Student Teaching (not teacher of record) | 6 hrs. |       |            |      |
| ESP 575 Supervised Student Teaching (no teaching experience) | 12 hrs. |       |            |      |

**TOTAL CREDIT HOURS** 36-45 Hours

**ELECTIVE COURSES**

| ESP 501 V1 - Special Topics - Test Taking (Praxis II) and V2 - Special Topics - Common Core Academic Standards | 3 hours each |

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Program Candidate ___________________________ Date ___________________________ Approved by Graduate Advisor ________________ Date ___________________________
NOTICE: All Students are required to complete a practicum/student teaching experience (ESP 573, ESP 574 or ESP 575). Each experience must be in an accredited public school classroom which contains students with Individual Education Plans (IEPs) in the area of Learning and Behavior Disorders (LBD). Each student must apply for permission to enroll in the Practicum/Student Teaching course and be approved by the Teacher Education Committee (TEC). Applications for Practicum/Student Teaching, including all supporting evidence, must be submitted to the School of Education in Hathaway Hall Room 108 by the deadline of the semester prior to the semester he or she wishes to complete the practicum experience. Fall Deadline: October 15th; Spring Deadline: March 15th).

I. Practicum/Student Teaching Overview

ESP 573 - Practicum in Special Education – Option 6 - (3 hours) - The Option 6 teaching experience is designed exclusively for the MASPE candidate who currently (a) is employed in a regular (non-substitute), full-time position as a Special Education Teacher of record in a public school and (b) has a P-12 class or caseload of students who have IEPs for EBD and/or LD. It is the culminating experience for MASPE’s alternative teacher certification (Option 6) program. The MASPE Practicum Teacher is supported, observed, and evaluated by a Mentor Teacher, who is a full-time Special Education Teacher. The Mentor Teacher holds a Master degree in Special Education or related field and has had at least three years teaching experience as a Teacher certified in Exceptional Education. During the course of the semester, the Supervised Teacher completes several assignments that verify his or her knowledge, skills, professional dispositions, and cultural competence, at a Master level. The MASPE Practicum Teacher remains employed, in his or her current teaching position, during the practicum.

ESP 574 - Supervised Teaching (12 hours) - The full-time, supervised teaching experience is designed for the MASPE candidate who has at least three years of experience as a professional educator, in a P-12 school, and is not currently a Special Education Teacher of record in a public school. It is at least 70 days of full-time supervised teaching in an elementary school, middle school, or high school setting, with students who have IEPs for EBD and/or LD. The MASPE Supervised Teacher is directly supervised by a Mentor Teacher, who is a full-time Special Education Teacher. The Mentor Teacher holds a Master degree in Special Education or related field and has had at least three years teaching experience as a Teacher certified in Exceptional Education. During the course of the semester, the Supervised Teacher completes several assignments that verify his or her knowledge, skills, professional dispositions, and cultural competence, at a Master level. The MASPE Supervised Teacher may not be employed during the school day, at a school or elsewhere, for the duration of Supervised Teaching.

ESP 575 - Supervised Student Teaching (12 hours) - The full-time student teaching experience is designed for the MASPE candidate who does not have at least three years of experience as a professional educator, in a P-12 school. It is at least 70 days of full-time teaching, balanced between two school placements (elementary school, middle school, high school), with students who have IEPs for EBD and/or LD. The MASPE Student Teacher is directly supervised by a Cooperating Teacher, who is a full-time Special Education Teacher. The Cooperating Teacher holds a Master degree in Special Education or related field and has had at least three years teaching experience as a Teacher certified in Exceptional Education. The MASPE Student Teacher also is supported, observed, and evaluated by a University Supervisor. During the course of the semester, the MASPE Student Teacher completes several assignments that verify his or her knowledge, skills, professional dispositions, and cultural competence, at a Master level. The MASPE Student Teacher may not be employed during the school day, at a school or elsewhere, for the duration of student teaching.

*Prerequisite – Admission to Teacher Education Program