KENTON COUNTY AIRPORT BOARD invites applications for the position of:

Housekeeper – Full Time

CLOSING DATE: Open Until Filled

CLASS SUMMARY:
Responsible for performing a variety of housekeeping duties, to maintain an orderly and sanitary condition for the Airport. This is a full time opening for a 2nd shift female Housekeeper working Friday - Tuesday. It is a bona fide occupational requirement that this position be filled by a female to clean the female restrooms while they are in use.

ESSENTIAL DUTIES:
This class specification represents only the core areas of responsibilities; specific position assignments will vary depending on the needs of the department.

- Cleans public-use facilities to include Airport terminal/concourses/offices and campus buildings. Tasks include but not limited to dusting, mopping, sweeping, vacuuming, grooming, trash and recycling removal, cleaning and sanitizing areas that include but not limited to bathrooms, common areas, escalators, elevators and stairwells, furniture, windows, sidewalks, wall, flat, and floor surfaces.
- Assembles and uses necessary equipment and supplies. This includes but not limited to hand tools, motorized equipment, chemical and cleaning utensils to address specific work assignments.
- Offers assistance to guests that may have questions or concerns.
- Alert to public safety and security concerns. Notifies responsible agencies and/or leadership and supports the outcome.
- Performs other duties of a similar nature and level as assigned.

EDUCATION AND EXPERIENCE:
High School Diploma or GED and up to one year of cleaning experience; or, an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above.

- Maintain Security Identification Display Area (SIDA) clearance.

KNOWLEDGE, SKILLS AND ABILITIES:

KNOWLEDGE OF:

- Applicable OSHA safety standards and other Federal, State and local regulations;
- Methods, techniques and materials used in cleaning maintenance of buildings;
- Personal protective equipment;
- Material safety data sheets.

SKILL IN:

- Demonstrated skill in following verbal and written instruction;
- Clearly and effectively communicating both orally and in writing;
- Establishing and maintaining effective, fair, cooperative, collaborative and respectful relationships with internal and external colleagues, peers, work teams and workgroups.

ABILITIES:
Positions in this class typically require: balancing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, feeling, talking, hearing, seeing and repetitive motions.
Medium Work: exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up
to 10 pounds of force constantly to move objects.

The Kenton County Airport Board is an Equal Opportunity Employer/Minorities/Females/Disabled/Veterans.

APPLICATIONS MAY BE FILED ONLINE AT:
http://www.cvgairport.com/jobs

Position #00147
HOUSEKEEPER
KC

Housekeeper Supplemental Questionnaire

* 1. Do you have a High School Diploma or GED?
   ☐ Yes ☐ No

* 2. Do you have up to one year of cleaning experience; or, an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job?
   ☐ Yes ☐ No

* 3. This is a 2nd shift position. Are you able to work the required shift?
   ☐ Yes ☐ No

* Required Question