KENTUCKY STATE UNIVERSITY
Regular Meeting of the Board of Regents
1:15 p.m., January 28, 2011
Board Room, Julian M. Carroll Academic Services Building
Frankfort, Kentucky
Regent Laura Douglas, Presiding

AGENDA

I. CALL TO ORDER
   Regent Laura Douglas, Chair

II. ROLL CALL
    Atty. Lori Davis, Secretary

III. OPENING REMARKS
     Regent Laura Douglas

IV. APPROVAL OF MINUTES
    Action Items: Approval of Minutes from October 22, 2010, Meeting
                  Approval of Minutes from November 5, 2010, Meeting

V. PRESIDENT’S REPORT
   A. Introduction of New Staff
   B. Student/Athletic Recognition
      1. KSU Volleyball Team
      2. National 4-H Award Recipient
   C. Action Item: Naming of Conference Room
   D. Faculty Handbook Update
   E. CPE Diversity Initiative – Dr. Kimberly Holmes
   F. Banner Update
   G. Risk/Compliance Update – Dr. Ivory Griskell

VI. COMMITTEE REPORTS
    A. Academic Affairs
       Action Item: Faculty Sabbatical Leave
       Regent Karen Bearden, Chair
    B. Student Affairs
       Regent Phyllis Williams, Chair
    C. Finance and Administration
       Regent Wilbert W. James, Chair
    D. External Relations & Development
       Regent Charles Whitehead, Chair
    E. Audit Committee
       Regent Mindy Barfield, Chair

VII. CLOSED SESSION
    A. Pending Litigation
    B. Personnel Matters

VIII. OPEN SESSION

IX. CLOSING REMARKS

X. ADJOURNMENT
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<th>Time</th>
<th>Committee</th>
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<td>9:00-9:45</td>
<td>Academic Affairs Committee</td>
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<td>9:45-10:30</td>
<td>Finance &amp; Administration</td>
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<td>10:30 – 11:00</td>
<td>Student Affairs</td>
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<td>11:00 – 12:00</td>
<td>External Relations &amp; Development</td>
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<td>12:00 - 12:30</td>
<td>Audit Committee</td>
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<td>12:30 – 1:10</td>
<td>Lunch</td>
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<td>1:15 -</td>
<td>Board Meeting</td>
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KENTUCKY STATE UNIVERSITY  
Special Meeting of the Board of Regents  
10:00 a.m., November 5, 2010  
Board Room, Julian M. Carroll Academic Services Building  
Frankfort, Kentucky  

MINUTES

I. Call to Order:

Chairperson Laura Douglas called the special meeting of the Kentucky State University Board of Regents to order at 10:05 a.m. on November 5, 2010.

II. Roll Call:

Chairperson Douglas asked the Secretary to the President to conduct the roll call:

Regent Banks, Present  
Regent Barfield, Absent  
Regent Bearden, Present  
Regent Conner, Present  
Regent Douglas, Present  
Regent Fuller, Present  
Regent Guarnieri, Present  
Regent James, Absent  
Regent Reddy, Absent  
Regent Whitehead, Present  
Regent Williams, Absent  

Seven Regents were in attendance. A quorum was declared.

III. Opening Remarks:

Chairperson Douglas began by reminding the Board that it would be reviewing the Audit results and taking formal action on the audit during this meeting.

IV. Committee Reports:

Finance and Administration:
Ms. Alice Bursey Johnson, Vice President Finance and Business Affairs, presented information about the External Audit report. Ms. Johnson introduced Mr. Doug Allen, Auditor with Crowe Horwath, to provide preliminary findings of the financial audit, including, Circular A1-33, the review of KSU federal, state and local grants and awards.

Mr. Allen stated that Crowe Horwath issued an unqualified opinion regarding KSU's financial statements, the highest opinion that an entity can receive on its financial statements.
Mr. Allen summarized the *Circular A1-33* document. Mr. Allen stated that the audit identified a few significant deficiencies and one (1) material weakness related the *Circular A1-33*. Mr. Allen noted that KSU management took appropriate corrective measures taken in compliance with financial management guidelines.

Board members asked several questions and President Sias, Ms. Johnson and Mr. Allen responded to the inquiries.

Regent Douglas commended Ms. Johnson and her staff for their diligence and professional expertise. President Sias also complimented KSU's Internal Auditor, Dr. Ralph Kimbrough. A final audit report will be prepared and distributed upon Board approval.

**Action:** Motion was made to approve and accept the audit report by Regent Bearden and seconded by Regent Guarnieri. The motion was passed.

V. **Closed Session:**

**Action:** Motion was made to convene a closed session. The motion passed.

The Board took no action in Closed Session.

VI. **Adjournment:**

**Action:** Motion was made to adjourn the special Board meeting by Regent Whitehead and seconded by Regent Guarnieri.

The meeting adjourned at 11:50 a.m.

Submitted by:

Lori A. Davis, Secretary
General Counsel
Kentucky State University

Laura Douglas, Chair
Board of Regents
Kentucky State University

_________ Approved with no corrections
_________ Approved with corrections
MINUTES

I. **Call to Order:**

Chairperson Laura Douglas called the meeting of the Kentucky State University Board of Regents to order at 1:28 p.m. on October 22, 2010.

II. **Roll Call:**

Chairperson Douglas asked the Secretary to the President to conduct the roll call:

- Regent Banks, *Present*
- Regent Barfield, *Absent*
- Regent Bearden, *Present*
- Regent Conner, *Present*
- Regent Douglas, *Present*
- Regent Fuller, *Present*
- Regent Guarnieri, *Present*
- Regent James, *Absent*
- Regent Reddy, *Present*
- Regent Whitehead, *Present*
- Regent Williams, *Present*

Nine Regents were in attendance. A quorum was declared.

III. **Opening Remarks:**

Chairperson Douglas began by complimenting the University for the outstanding Homecoming activities.

IV. **Approval of Minutes:**

Action: Motion to approve the minutes from the Board of Regents meeting held on July 23, 2010 was made by Regent Whitehead and seconded by Regent Bearden. The motion passed.

V. **President’s Report:**

*KSU Homecoming Festivities:*

President Sias commented upon the 2010 Homecoming Celebration. President Sias stated that the Coronation was well done and that there was a full house during the Hall of Fame event. President Sias also thanked the Frankfort community for its support and that 750 attendees were present for the Homecoming *Ham and Jam* event.
Sias reported that the university showcased its campus and choir during the luncheon that featured Assistant Secretary of the United States Housing and Urban Development (HUD), John Trasviña. Secretary Trasviña discussed a collegiate partnership and also shared concerns about civil rights violations.

**BANNER Project:**
Mr. Whitaker reported upon the BANNER implementation. Mr. Whitaker stated that the project is on schedule and currently in the verification and validation stages. He also stated that the Finance and Human Resources departments will “go live” through 3 parallel tests first. According to Mr. Whitaker, no major issues in the implementation were reported.

Mr. Hinfred McDuffie stated that expenditures are at 2% of actual expenses. President Sias commended the staff.

**Academics with Attitude (AWA):**
President Sias updated the Board about the progress with Academics with Attitude. She stated that AWA started with 100 students and that only one (1) student out of 98 did not meet the grade point average goal. President Sias stated that the students were enthusiastic and wanted to go through the program again. President Sias emphasized the need to replicate the current AWA program in place. She explained that the AWA program has been providing access to opportunity and lifting those students out of poverty with the goal of moving them where they need to be.

**Governmental Relations:**
Mr. Stephen Mason, Sr., distributed copies of a report entitled “The Economy and Postsecondary Education Institutions.”

**University Senior Administration Organizational Chart:**
President Sias presented an updated organizational chart of her senior leadership staff, including new positions, new staff and title changes.

**Action:** Motion to approve the University Senior Administration Organizational Chart was made by Regent Reddy and seconded by Regent Whitehead. The motion passed.

**Faculty Handbook Language:**
President Sias reported that changes to language had not been made in the area of shared governance. She also stated that she would be hiring a new General Counsel as a result of Ms. Angela Curry’s resignation. The new General Counsel will review possible language changes to the shared governance policy and President Sias will provide proposed changes at a future meeting.
125th Anniversary:
The theme for the 125th Anniversary will be “Uniting Generations, Securing Futures.” Signature events will be planned and includes, the President’s Gala to be held on April 16, 2011 at the Frankfort Convention Center. The 125th Anniversary logo was unveiled as well.

Future of KSU:
President Sias provided a written report to the Board and identified the following as areas to enable the university to reposition itself:

- Reduction of existing departmental silos
- Increased grant writing
- Increased summer program
- Increased diversity
- Increased buildings with LEED certification
- More campus-wide computer labs

VI. Committee Reports

Academic Affairs:
Regent Bearden presented the Academic Affairs Committee report. The committee referenced President Sias' report during its discussion.

Action: Motion was made to approve a one (1) semester faculty sabbatical leave in 2011 for Reba Rye by Regent Reddy and seconded by Regent Whitehead. The motion passed.

Student Affairs:
Regent Williams presented the Student Affairs Committee report. She provided an update on Student Life Activities, Health Services utilization, Career Placement, Enrollment and Admissions. Dr. Rubye Jones, Vice President of Student Affairs, stated that an Open House for prospective students was scheduled for October 23, 2010 with an expected attendance of 700 students. No action items were reported.

Finance and Administration:
Regent Douglas presented the Finance and Administration report. She stated that the Audit Committee will provide an annual report. No action items were reported.

External Relations and Development:
Regent Whitehead presented the External Relations and Development report. He discussed the recent Homecoming celebration and the KSU Capital Campaign. The Office of External Relations and Development plans to increase mailings to alumni. Regent Whitehead stated that he believes that there is a positive relationship with the Frankfort community.
Regent Whitehead also reported that KSU is at 96% of its housing capacity. Updates were also provided about capital planning and construction projects as well as public and media relations.

Regent Whitehead discussed KSU's request to purchase a research vessel (boat) docked in Frankfort. The research vessel would be a part of the Land Grant program's educational outreach to school-age children.

**Action:** Motion was made to approve the purchase of a research vessel docked in Frankfort on the Kentucky River by Regent Whitehead. The motion passed.

Regent Whitehead discussed the KSU Endowment Match Program Report. The report was included in the Board materials. Each year university governing boards are required to review and approve a summary of all institutional endowments for submission to the Council on Postsecondary Education.

**Action:** Motion was made to approve the Kentucky State University Endowment Match Program 2009-10 CPE Summary Report for submission to the Kentucky Council on Postsecondary Education by Regent Whitehead. The motion passed.

**Audit Committee:**
Regent Bearden presented the Audit Committee report. No action was taken.

**VII. Closed Session:**

**Action:** Motion was made to convene a closed session to discuss personnel matters and pending litigation pursuant to the Kentucky Open Meetings Act. The motion was made by Regent Bearden and seconded by Regent Ready. The motion passed.

The Board discussed pending litigation and personnel matters. The Board took no action in Closed Session.

The Board did not reconvene in Open Session.

**VIII. Adjournment:**

**Action:** Motion was made to adjourn the Board meeting by Regent consensus

The meeting adjourned at approximately 2:45 p.m.
Submitted by:

________________________________________________________________________
Lori A. Davis, Secretary
General Counsel
Kentucky State University

________________________________________________________________________
Laura Douglas, Chair
Board of Regents
Kentucky State University

________ Approved with no corrections
________ Approved with corrections
Kentucky State University
Board of Regents

2010-2011 Academic Affairs Committee

Regent Karen Bearden, Chairperson
Regent Mindy Barfield
Regent Edwin Conner
Regent Michael Fuller
Dr. James Chapman, Staff
Kentucky State University
Board of Regents
January 28, 2011

ACADEMIC AFFAIRS MEETING INDEX

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A2 Executive Summary, Information .................................................................. 6
A3 Faculty Sabbatical Leave, Approval .............................................................. 12
KENTUCKY STATE UNIVERSITY
Regular Meeting of the
Academic Affairs Committee
January 28, 2011

9:00 a.m. – 9:45 a.m.
The Board Room - Academic Services Building
Regent Karen Bearden, Presiding

Agenda

I. Call to Order
   Regent Karen Bearden, Chairperson

II. Roll Call
   Dr. James Chapman
   Interim Provost/Vice President for Academic Affairs

III. Opening Remarks
    Regent Karen Bearden, Chairperson

IV. Approval of Minutes
    Regent Karen Bearden, Chairperson

V. Executive Summary Report
    Dr. James Chapman
    Interim Provost/Vice President for Academic Affairs

VI. Approval of Sabbatical Leave
    Regent Karen Bearden, Chairperson

VII. Discussion
    Regent Karen Bearden, Chairperson

VIII. Adjournment
    Regent Karen Bearden, Chairperson
KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS
AGENDA ITEM BACKGROUND

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<th>To: Board of Regents</th>
<th>Academic Affairs Committee</th>
<th>Date: January 28, 2011</th>
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<tr>
<td>From:</td>
<td>Dr. James Chapman</td>
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<tr>
<td>Subject:</td>
<td>Minutes of October 22, 2010</td>
<td></td>
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<tr>
<td>Reason for Consideration: Approval</td>
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<td>Enclosure: Yes</td>
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Background:

The minutes of the Academic Affairs Committee meeting for October 22, 2010, require approval in order to become an official part of the committee records.

SEE PAGE 5

Recommendation:

It is recommended that the Academic Affairs Committee approve the minutes of the October 22, 2010, meeting.

APPROVAL

<table>
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<th>Initiator:</th>
<th>Dr. James Chapman</th>
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<tr>
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<td>Interim Provost/Vice President for Academic Affairs</td>
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<tr>
<td>Board Action Date:</td>
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<td>Effective Date:</td>
<td>January 28, 2011</td>
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KENTUCKY STATE UNIVERSITY
Regular Academic Affairs Committee Meeting
9:00 a.m., October 22, 2010
Academic Services Building, Board Room
Frankfort, KY

MINUTES

Regent Karen Bearden called the meeting of the Kentucky State University Board of Regents Academic Affairs Committee to order at 9:00 a.m. on October 22, 2010. Regent Bearden asked Rita Evans, Academic Affairs, to call roll:

Regent Karen Bearden, Present
Regent Edwin Conner, Present
Staff, Dr. James Chapman, Present
Regent Michael Fuller, Present
Regent Mindy Barfield, Absent

A quorum was declared. Dr. Chapman gave an overview of the executive report. The report affirms that Academic Affairs and Land Grant faculty and staff remain dedicated to teaching, research, and service.

Action: A Motion for the approval of the Academic Affairs Committee's April 23, 2010, minutes was made and passed. The minutes were approved.

Action: A Motion for the approval of the Academic Affairs Committee's July 23, 2010, minutes was made and passed. The minutes were approved.

Action: A Motion for the approval of Sabbatical leave for Ms. Reba Rye was made. The motion carried.

The Academic Affairs' Committee meeting adjourned at 10:00 am.

Submitted by: Approved by:

________________________________________________________________________
James P. Chapman Regent Karen Bearden, Chairperson
Interim Provost/Vice President for Academic Affairs
Kentucky State University Academic Affairs Committee
Board of Regents
Kentucky State University

_________ Approved with no corrections

_________ Approved with corrections
# KENTUCKY STATE UNIVERSITY
## BOARD OF REGENTS
### AGENDA ITEM BACKGROUND

| To:       | Board of Regents  
|           | Academic Affairs Committee | Date: January 28, 2011 |
| From:     | Dr. James Chapman         |
| Subject:  | Academic Affairs Report   |
| Reason for Consideration: | Informational         |
|           | Enclosure: Yes             |

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**Background:**


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**Recommendation:**

**INFORMATIONAL**

| Initiator: | Dr. James Chapman  
|           | Interim Provost/Vice President for Academic Affairs |
| Board Action Date: | January 28, 2011 |
| Effective Date: | January 28, 2011 |
Kentucky State University

Report to the University Board of Regents

(Covering the period from September 28, 2010, to December 31, 2010)

By
James P. Chapman
Interim Provost/Vice President for Academic Affairs

January 28, 2011

EXECUTIVE SUMMARY

UNIT ACCOMPLISHMENTS

College of Arts, Social Sciences, and Interdisciplinary Studies (CASSIS)

Dr. Sam Oleka, Dean of the College of Arts, Social Sciences and Interdisciplinary Studies, was appointed co-chair of the Cultural Diversity Committee of the National Council of Deans of Colleges of Arts and Sciences during its annual conference held in New Orleans on Nov. 10-14, 2010. At that conference, Dean Oleka also presented two panel discussion papers: “How to Search and Hire Affirmatively: A Dean’s Point of View” and “Measuring and Reporting Academic Productivity: Addressing the Data Needs of Internal and External Audiences.” During the same week, he was a keynote speaker at the National Leadership Conference of the African Christian Fellowship-USA in Houston, Texas.

The Kentucky State University Gospel Ensemble under the direction of Dr. Leon Richard will participate in Soul Celebration with Grammy-winner Take 6 and The Lexington Philharmonic Saturday on January 22, 2011, at 8:00 p.m. Singletary Center For The Arts. The Kentucky State University Concert Choir with Dr. Carl Smith as Director will participate in the presentation of Porgy and Bess in conjunction with the University of Kentucky Opera and Dr. Everett McCorvey on January 28-29 and February 3-6 2011, at the Singletary Center For The Arts.

Dr. Barbara Buck, Chair Division of Fine Arts recently was elected Vice President for National Association of Schools of Music (NASM) Region 8.

Dr. Gary Elliott of the Whitney Young School presented a paper on “My Key Won’t Unlock this Door: Sufi Mysticism and Sexual Impotence in Blues Lyrics” at the annual meeting of the American Folklore Society, Oct. 13-16, 1010, in Nashville, Tenn. Dr. Thomas McPartland, chair of the Whitney Young School, participated in a panel on “Honors and the State Legislature,” at the National Collegiate Honors Council’s annual conference in Kansas City on Oct. 22, 2010. The National Collegiate Honors Council is the premier organization for honors programs and colleges in the United States. Drs. Edwin Conner and Thomas McPartland of the Whitney Young School were among four representatives from KSU at the meeting of
the Coalition of Senate and Faculty Leaders at the offices of the Council of Postsecondary education in Frankfort on November 19, 2010. Dr. Tucker Landy of the Whitney Young School delivered a presentation on "Leo Strauss and the Socratic Turn" at a panel of presentations all dealing with the Socratic Turn at the Northeastern Political Science Association on Nov. 12, 2010, in Boston, Mass. This paper is the central piece of a book Landy is now writing dealing with Leo Strauss, Plato and modern thought.

Twelve KSU students from the Whitney Young School participated in the Kentucky Honors Roundtable held in mid-October at Western Kentucky University. The Honors Roundtable brings students from honors programs around the state together for camaraderie and education. Senior Leah Mason in her presentation, “Vote Smart: Honors Internship with State Legislature,” described her experience in the spring semester as an intern for BCTCS with the state legislature, emphasizing how to gently engage in local politics. Sophomore Kimberly Kidd, in her paper “The Greatest Profession,” explored the relationship between teacher and students as found in the celebrated religious texts the Bhagavad Gita, the Bible, the Consolation of Philosophy and the Divine Comedy. Sophomore Christopher Wales presented a paper on the “Evolution of Usury,” tracing the changing views on the sinfulness of charging interest on a loan. Sophomores Teya Everett and David Munyaka, on a panel titled “Does God Exist?” analyzed Aquinas' proofs for the existence of God. Sophomore Ngoentra Leelachantachot explored the concept of a hero in her paper “Is Arjuna a True Hero?” Also attending the conference were freshmen Jaree Beckwith, Kris Boyd, Charles Howard, Chevonne Timmons and Jenifer Woodson. Bronwyn Burk attended as president of the Whitney Young Student Council. Drs. Thomas McPartland and Tucker Landy helped students prepare their presentations and then accompanied them to the conference.

WYS honors student Travis Renz spent the fall semester with 600 students from around the U.S. and world on a “college ship,” the MV Explorer, as a participant in the Semester at Sea program, affiliated with the University of Virginia. He took 15 credit hours of courses for his international studies minor. He departed from Halifax, Nova Scotia, Aug. 27 and visited 10 countries-- Spain, Morocco, Ghana, South Africa, Mauritius, India, Vietnam, China and Japan --before returning to San Diego on Dec. 13. The floating campus had nine classrooms, a computer lab, dining rooms, wellness center, 8,000 volume library, and computer access to online archival resources. Nobel Peace Prize Archbishop Desmond Tutu from South Africa was a lecturer on the entire voyage.


College of Mathematics, Science, Technology and Health
In the Division of Aquaculture Dr. Boris Gomelsky and Dr. Robert Durborow addressed the Greater Louisville Koi and Goldfish Society, Thursday, Nov. 11, on issues concerning koi management. Dr. Gomelsky spoke on color inheritance in koi and how genetics knowledge can help koi owners and breeders improve the color and value of their fish. Dr. Durborow
addressed managing water quality and diseases. The Division of Aquaculture was featured in the KSU booth developed for the World Equestrian Games in Lexington, Sept. 25 – Oct. 10. It was in a prime location being right at the entrance to the Trade Show Village. There were four interactive iPads and a Microsoft Surface, as well as oversized facsimiles of netbooks, iPods, texting phones and eReaders – all of which had video running. The Division of Aquaculture’s Multimedia Coordinator Tod Porter spent over 6 months designing and developing the exhibit and it was manned by Division of Aquaculture personnel for the full 11 days.

**CS Graduate Student presents his research at conferences**

P. Garrity a Computer Science student guided by S. Bhattacharyya (Associate Professor Computer Science) presented his research on vehicle classification using wireless sensor network technology at IEEE Sensors 2010 at Waikoloa HI Nov 1-4th and a regular paper at Intellectbase International Consortium Dec 16-18th 2010 at Las Vegas, NV. IEEE Sensors 2010 is the international conference for the presentation, discussion and exchange of information regarding the latest research and development in sensors and its related fields. Three Kentucky State University computer science students attended the Super Computing 2010 annual conference, Nov. 13-19 in New Orleans, La. Drs. Chi Shen and Mike Unuakhahlu accompanied Wen Li, Dan Cleland and John Roberts (students in the computer science program) to the conference. SC10 has more than 10,000 participants every year. It is the international conference for high performance computing, networking, storage and analysis.

The School of Nursing will have a reaccreditation visit on January 25-28, 2011.

**College of Professional Studies**

The School of Business received re-affirmation by the Accreditation Council for Business Schools and Programs (ACBSP) for another 10.

The School of Education had its State Personnel Grant renewed for $177,000. In collaboration with the Office of the Provost, the School was awarded $200,000 to introduce, deconstruct and implement the Common Core Academic Standards at KSU.

The School of Education conducted a Beta Test of its Online Professional Development Center with 20 teachers from the University’s eight service area districts (Anderson, Franklin, Frankfort, Henry, Owen, Scott, Shelby, and Woodford County Schools). The School will launch the Professional Development Center and School of Education Website on February 1, 2011.

The KSU Student Education Majors Association boasts one of its largest paid membership enrollments in the history of the program with over sixty members. The School has over 150 students participating in Clinical and Field Placements in Kentucky Public School during the Fall 2010 semester. These included Clinical (graduates) and Early Field Experience (undergraduates), Student Teaching (Undergraduates) and Practicum Experiences (Graduate Students).
Through the Community Outreach Grants, and under the leadership of Dr. Herman Walston, over 100 children were served through tutoring and mentoring in Franklin, Frankfort, Anderson and Woodford County Schools. Dr. Walston continues to expand these services with new and renewed grants.

**Academic Support**

Recent Activities of the Academic Center for Excellence (ACE) include participation in HBCU showcase, a presentation during the Office of Admission’s Open House; Learning Styles, Goal Setting, Math Study Skills workshops for pre-nursing students; participation in the Major/Minor Fair and Senior Day sponsored by Office of Advising; frequent assistance to the Upward Bound program with tutoring and workshops. ACE was also the winner of the 2010 Homecoming Decoration Award, highlighting KSU’s legacy of excellence.

A new counselor joined the advising team of the Office of Academic Advising and Advising staff provided one-on-one services to 441 students during this period.

In the area of International Affairs, the Internationalization Task Force was formed, consisting of 9 members representing each college and key academic areas. Its charge is to develop a strategic plan for internationalizing the university 151 students have formally expressed an interest in studying abroad, 55 of the 151 have come in for a one-on-one advising session, and a total of 4 students studied abroad in 09-10. KSU observed International Education Week from November 15 to 19 with numerous activities, including a campus parade, and a closing banquet sponsored by the International Student Association. A student-led dialogue between African and African Americans was held on the experience of “being black”. Three extracurricular lectures on various international topics were also held.

Developmental Education at KSU continues to play a vital role in student success. While the number of students entering the university needing developmental courses has risen, the good news is that the number of students needing three DE courses has declined and the number needing only one, has risen substantially.

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<td>Three courses</td>
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<td>Totals</td>
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The AWA Project continues to prove successful in improving grades, attitudes, and retention. This project is designed for students testing into all three developmental courses at the first level. In 2009, 55 students participated in the summer semester with 54 continuing the following fall semester. Of those, 36 students were registered in the fall 2010 semester. In the summer of 2010, 98 students participated and 80 continued on in the fall.

The strength of the project continues to be found in several areas. First, the students placed into the living/learning communities develop a closeness and support for each other. The seminars attached to the English, Reading, and Math classes give them more time on task.
and opportunities to apply what they are learning in the classroom. The faculty gets to know the students well and develop on-going relationships. The faculty and staff meet regularly to discuss strategies and compare notes. Second, advising is a key factor. The UNV instructor is assigned as the advisor for the first four semesters which ensures that students get continuity and monitoring. And finally, students feel supported outside of class with the living communities.

This summer, DE won a grant from the Thurgood Marshall College Fund to collect and disseminate data on the success of AWA. The report has been submitted and a presentation was made at the National Symposium on Student Retention in Mobile, Alabama in November 2010.

AWA students have higher grades and higher retention than their non-AWA counterparts over all. The project is working well. We need to build on that foundation and expand our services to those students who have fewer DE needs so they can move into college-level coursework more quickly and successfully.
KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS
AGENDA ITEM BACKGROUND

To: Board of Regents, Academic Affairs Committee  Date: January 28, 2011
From: Dr. James P. Chapman
Subject: Faculty Sabbatical Leave
Reason for Consideration: Approval  Enclosure: No

Background:

Upon the recommendation of Dr. James P. Chapman, Provost/Vice President for Academic Affairs, and Dr. Mary Evans Sias, President, the Board of Regents is asked to approve the following recommendation for faculty sabbatical leave.

Dr. G. Todd Davis requests sabbatical leave for the fall 2011 semester. Dr. Davis meets all the requirements for sabbatical leave as stated in section 2.9.4.1 of the Faculty Handbook. It is verified that Dr. Davis' absence from the University will not hamper the work of the unit or the University, and no additional funding will be required to offer all necessary courses.

Dr. Davis' plan of work includes the completion of a manuscript on Lord Byron.

Recommendation:

APPROVAL

Initiator: James P. Chapman, Ph.D.
Interim Provost/Vice President for Academic Affairs

Board Action Date: January 28, 2011
Effective Date: January 28, 2011
KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS

Finance and Business Committee

January 28, 2011

Regent Wilbert W. James, Chairperson
Regent Ron Banks
Regent David Guarnieri
Regent Chuck Whitehead
FINANCE AND BUSINESS MEETING INDEX

B1  Minutes of October 22, 2010 meeting
B2  Executive Summary Report
B3  Budget vs. Actual
B4  Interim Financial Statements
AGENDA

I. Call to Order
   Regent Wilbert W. James

II. Roll Call
    Mrs. Lillian Graham

III. Opening Remarks
     Regent James

IV. Approval of October 22, 2010 Minutes
    Regent James

V. Executive Summary Report
   Mrs. Alice Johnson

VI. Informational Items

    - Budget vs. Actual December 2010
    - Interim Financial Statements December 2010

VIII. Discussion
      Regent James

IX. Adjourn
    Regent James
To: Board of Regents  
Finance and Business Committee  

Date: January 28, 2011

From: Alice B. Johnson  
Vice President for Finance and Business Affairs

Subject: Finance and Business Committee  
Meeting Minutes October 22, 2010

Reason for Consideration: Action Item  
Enclosures: Yes

Background:

The minutes of the October 22, 2010, meeting must be approved.

Recommendation:

Approval of the minutes of the meeting on October 22, 2010.

Initiator: Alice B. Johnson  
Vice President for Finance and Business Affairs

Board Action Date: January 28, 2011

Effective Date: January 28, 2011
Kentucky State University
Regular Finance and Business Committee Meeting
Board of Regents
Finance and Business Committee
10:00 a.m., October 22, 2010
Frankfort, Kentucky

MINUTES

I. Call to Order

Regent Laura Douglas sat in as Chair of the Finance and Business Committee for Regent James. Regents Bearden and Conner sat in as committee members. Regent Laura Douglas called the meeting of the Kentucky State University Board of Regents Finance and Business Committee to order at 10:10 am on October 22, 2010.

II. Roll Call

Regent Douglas asked for the roll call which was recorded as follows:

Regent Wilbert James, absent
Regent Chuck Whitehead, present
Regent, David Guarnieri, absent
Regent Ronald Banks, present
Regent Karen Bearden, present
Regent Edwin Conner, present
Mrs. Johnson, present

A quorum was declared.

III. Approval of Minutes

Action: Motion to approve the minutes from the July 23, 2010 Finance and Business Committee meetings was made by Regent Whitehead and seconded by Regent Banks. The motion passed.

Regent Douglas recognized Mrs. Johnson to carry the meeting forward.

V. Vice President’s Report

Vice President Johnson gave a summary of the September 2010 interim financial statements and the final draft of the fiscal year 2010 audit. Copies were distributed to the committee. Mr. Doug Allen with Crowe Horwath gave an
overview of the audit and informed the committee that the audit should be finalized by Friday, October 29, 2010.

Regent Whitehead recommended that a special called meeting be scheduled in November for the Board of Regents to approve the FY10 audit.

V. **Adjournment**

Motion for adjournment of the Finance and Business Committee's October 22, 2010 meeting was made by Regent Whitehead and seconded by Regent Conner. The meeting adjourned at 10:50 a.m.

Submitted by:                              Approved by:

Alice B. Johnson                           Wilbert W. James, Chair
Vice President for Finance and Business    Finance and Business Committee
Kentucky State University                 Board of Regents
                                          Kentucky State University

___ Approved with no corrections
___ Approved with corrections
KENTUCKY STATE UNIVERSITY  
BOARD OF REGENTS  
AGENDA ITEM BACKGROUND  

| To:          | Board of Regents  
|             | Finance and Business Committee  
| Date:       | January 28, 2011  
| From:       | Alice B. Johnson  
|             | Vice President for Finance and Business  
| Affairs     |  
| Subject:    | Executive Summary  
| Reason for Consideration: | Informational Item  
| Enclosures: | Yes  

Background:

Recommendation:

| Initiator: | Alice B. Johnson  
|           | Vice President for Finance and Business Affairs  
| Board Action Date: | January 28, 2011  
| Effective Date: | January 28, 2011  

KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS

Report to the
Finance and Business Committee

Alice B. Johnson
Vice President for Finance and Business Affairs

January 28, 2011
Finance and Business (F&B) is pleased to present the following summary report for consideration at the quarterly Finance and Business Committee meeting of the Board of Regents.

**Fiscal Year 2010 Audit Review.**

Audit results will be analyzed detailing financial component changes in FY2010 vs FY2009.

**Fiscal Year 2011 Interim Results as of December 2010.** Reports for Budget vs. Actual and Condensed Financial Statements are included:

1) Budget vs. Actual as of December 2010 is presented for information along with comments about the variances.

2) Unaudited Financial Statements as of December 2010 are included for the statement of net assets, the statement of revenue, expenses and changes in net assets and the statement of cash flows.

**Staff Changes.** Ms. Corlia Logsdon, who was hired in September 2010 as the Assistant Director of Human Resources for Disability Services, has initiated a campus wide review of facility access as well as a thorough review of existing policy and procedure addressing both student and staff needs. Policy recommendations will be forthcoming.

Mr. Douglas Allen was hired in November 2010 as the Director of Accounting Services.

**Banner Conversion.** Banner system is now live. Go live date was January 1, 2011. All team members have prepared, validated and tested data and processes.
Background: Revenues and expenses are presented for the Educational and General Fund (E&G), Auxiliary Fund, Land Grant and Action Agenda Funds. Budget vs. Actual does not include restricted grants and contracts.

The summary of operations presented below is to assist in understanding the results reflected in the budget vs. actual report as of December 2010.

The state appropriates funds for Land Grant as required by the U.S. Department of Agriculture. Land Grant, Action Agenda and Auxiliary Funds are not available to the University for discretionary spending.

Revenue
- State appropriations are received in installments of 30% (July), 25% (October), 25% (January) and 20% (April) of each year. At December 2010, $13.7 million of appropriations have been received.

- Student Tuition and Fees has been posted for Fall 2010 and Spring 2011 enrollment. Auxilary revenues represent housing and board for resident students enrolled for Fall 2010 and Spring 2011. Approximately, $8 million is related to Spring 2011 enrollment. Student tuition and fees, housing and board revenue may decrease for the Spring 2011 semester due to student withdrawals and/or students moving from residence halls after they have enrolled.

- Other revenue includes athletic income, indirect cost recovery, facility rentals, interest income.
Expense

- Salaries and benefits expenses are at 41.0% of budget. This variance is considered normal.

- Supplies, Travel, Communications and Services were expended at a level appropriate for the percent of fiscal year expired. These expenses are incurred more heavily during the academic year. Services include utilities and other services used for fall semester preparation. This variance is considered normal.

- Interdepartmental and Fixed Costs may reflect reductions in expenses which are due to timing in recording journal entries. Fixed Costs include maintenance agreements that require payment in full at the beginning of the service agreement; therefore, these expenses are not incurred evenly over the fiscal year. This variance is considered normal.

- Student Aid should be recorded consistent with Tuition and Fees. Student Aid is typically recorded as students complete the registration process and accepts aid awards. This variance is considered normal.

- Transfers include debt service obligations and internal reallocations. Transfers are typically recorded at the beginning of the fiscal year. This variance is considered normal.

Recommendation:

<table>
<thead>
<tr>
<th>Initiator:</th>
<th>Claudine Gee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Director Planning and Budget</td>
<td></td>
</tr>
<tr>
<td>Board Action Date:</td>
<td>January 28, 2010</td>
</tr>
<tr>
<td>Effective Date:</td>
<td>January 28, 2010</td>
</tr>
</tbody>
</table>
### Budget VS Actual
**Month Ending Dec. 31, 2010**

<table>
<thead>
<tr>
<th></th>
<th>Approved Budget</th>
<th>Revised Budget</th>
<th>YTD Actual Activity</th>
<th>YTD Actual % of Revised Budget</th>
<th>% Expired</th>
<th>Variance</th>
<th>Education &amp; General</th>
<th>Auxiliary</th>
<th>Land Grant &amp; Action Agenda</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenues</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>State Appropriations</td>
<td>26,360,900</td>
<td>26,352,034</td>
<td>13,679,123</td>
<td>51.91%</td>
<td>55.00%</td>
<td>-48.09%</td>
<td>12,266,474</td>
<td>-</td>
<td>1,412,649</td>
</tr>
<tr>
<td>Student Tuition &amp; Fees</td>
<td>21,689,172</td>
<td>21,689,172</td>
<td>19,240,693</td>
<td>88.71%</td>
<td>80.00%</td>
<td>-11.29%</td>
<td>19,240,693</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Auxiliaries</td>
<td>6,516,120</td>
<td>6,516,120</td>
<td>6,816,607</td>
<td>104.61%</td>
<td>80.00%</td>
<td>4.61%</td>
<td>-</td>
<td>6,816,607</td>
<td>-</td>
</tr>
<tr>
<td>Other</td>
<td>934,600</td>
<td>943,466</td>
<td>623,933</td>
<td>66.13%</td>
<td>50.00%</td>
<td>-33.87%</td>
<td></td>
<td>623,933</td>
<td>-</td>
</tr>
</tbody>
</table>

**Revenues Total**

| 55,500,792 | 55,500,792 | 40,360,356 | 72.72% | 66.25% | -27.28% | 32,131,100 | 6,816,607 | 1,412,649 |

| **Expenditures**                        |                |                |                     |                                |           |          |                     |           |                        |
| Salaries/Wages/Benefits                | 30,911,126     | 31,051,407     | 12,722,147          | 40.97%                         | 50.00%    | -59.03%  | 11,287,165          | 398,405   | 1,036,577               |
| Supplies & Other                       | 3,140,893      | 1,959,143      | 686,982             | 35.07%                         | 50.00%    | -64.93%  | 493,383             | 76,929    | 116,670                 |
| Travel                                 | 1,170,380      | 1,117,708      | 472,938             | 42.31%                         | 50.00%    | -57.69%  | 398,743             | -         | 74,195                  |
| Communications                         | 600,802        | 653,210        | 184,846             | 28.30%                         | 50.00%    | -71.70%  | 149,394             | 12,184    | 23,268                  |
| Services                               | 8,691,342      | 9,354,067      | 4,194,430           | 44.84%                         | 50.00%    | -55.16%  | 2,180,472           | 1,825,952 | 188,006                 |
| Interdepartmental                      | 391,284        | 192,634        | (17,127)            | -8.89%                         | 50.00%    | 108.89%  | 40,823              | (114,423) | 56,473                  |
| Fixed Costs                            | 3,325,533      | 3,261,115      | 1,525,163           | 46.77%                         | 50.00%    | -53.23%  | 1,407,908           | 103,839   | 13,416                  |
| Student Aid                            | 4,671,434      | 5,868,306      | 2,378,629           | 40.53%                         | 50.00%    | -59.47%  | 2,371,539           | 3,240     | 3,850                   |
| Capital                                | 1,088,205      | 589,334        | 312,311             | 52.99%                         | 50.00%    | -47.01%  | 287,681             | 677       | 23,953                  |

**Expenditures Total**

| 53,990,999 | 53,780,849 | 22,460,319 | 41.76% | 50.00% | -58.24% | 18,617,108 | 2,306,803 | 1,536,408 |

| Surplus (Deficit) before Transfers     | 1,509,793      | 1,719,943     | 17,900,037         |                                |           |          |                     |           |                        |
| Mandatory & Nonmandatory transfers    | 1,509,793      | 1,719,943     | 2,617,958          | 152.21%                        | 50.00%    | 52.21%  | 1,806,330          | 792,000   | 19,628                 |
| Surplus (Deficit)                      | -              | -             | 15,282,079         |                                |           |          |                     | 11,707,662 | 3,717,804               | (143,387) |
KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS
AGENDA ITEM BACKGROUND

To: Board of Regents
   Finance and Business Committee

Date: January 28, 2011

From: Alice B. Johnson
      Vice President for Finance and Business Affairs

Subject: Interim Financial Statements-December 2010

Reason for Consideration: Informational Item

Enclosures: Yes

Background:

Interim Financial Statements are included as of December 2010. At December, six months of operations have occurred. A brief summary explanation of certain current assets and plant items follows:

1. Cash and cash equivalents total $23.5 million. This amount includes $15.1 million that is restricted for Land Grant and Action Agenda programs and $3.7 million that is restricted for plant purposes. The remainder is current operating cash that will be disbursed for current operations during the year.

2. Accounts receivable totaling $20.4 million includes the receivables from students, grants and loans. This amount includes $14.2 million in student accounts receivables, and $5.4 million that is grants and other accounts receivables.

3. Current liabilities of $5.8 million consist of accounts payable and accrued payroll liabilities. Accrued compensated absences total $1.7 million and Deferred Revenue totals $1.7 million.

4. As of December 2010, net assets reflect a $15.8 million increase primarily due to revenues for tuition and fees and federal grants and contracts.


Initiator: Katherine Napier
          Associate Vice President for Business Operations

Board Action Date: January 28, 2011

Effective Date: January 28, 2011
Kentucky State University  
Statement of Net Assets  
December 31, 2010  
(Unaudited)

<table>
<thead>
<tr>
<th><strong>ASSETS</strong></th>
<th><strong>FY 2011</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current assets</strong></td>
<td></td>
</tr>
<tr>
<td>Cash and cash equivalents</td>
<td>23,527,340</td>
</tr>
<tr>
<td>Accounts, grants and loans receivable, net</td>
<td>19,699,755</td>
</tr>
<tr>
<td>Investments</td>
<td>1,297,194</td>
</tr>
<tr>
<td>Inventory and other current assets</td>
<td>1,423,642</td>
</tr>
<tr>
<td><strong>Total current assets</strong></td>
<td>45,947,931</td>
</tr>
<tr>
<td><strong>Noncurrent assets</strong></td>
<td></td>
</tr>
<tr>
<td>Accounts, grants and loans receivable, net</td>
<td>751,955</td>
</tr>
<tr>
<td>Investments</td>
<td>9,707,845</td>
</tr>
<tr>
<td>Capital assets, net</td>
<td>80,938,998</td>
</tr>
<tr>
<td><strong>Total noncurrent assets</strong></td>
<td>91,398,798</td>
</tr>
<tr>
<td><strong>Total assets</strong></td>
<td>137,346,729</td>
</tr>
</tbody>
</table>

| **LIABILITIES** |  |
| Current liabilities |  |
| Accounts payable and accrued liabilities | 273,514 |
| Accrued compensated absences | 1,683,688 |
| Deferred revenue | 1,744,871 |
| Deposits | 56,142 |
| Other current liabilities | 508,709 |
| Bonds and capital lease obligations | 1,495,550 |
| **Total current liabilities** | 5,762,474 |
| Noncurrent liabilities |  |
| Bonds and capital lease obligations | 9,427,142 |
| Federal grants refundable | 943,873 |
| **Total noncurrent liabilities** | 10,371,015 |
| **Total liabilities** | 16,133,489 |

<p>| <strong>NET ASSETS</strong> |  |
| Invested in capital assets, net of related debt | 70,016,305 |
| Restricted |  |
| Nonexpendable | 8,899,363 |
| Expendable | 6,450,374 |
| Unrestricted | 35,847,198 |
| <strong>Total net assets</strong> | 121,213,240 |</p>
<table>
<thead>
<tr>
<th></th>
<th>June 30 2010</th>
<th>Actual YTD Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Invested in Capital Assets,</td>
<td>71,831,353</td>
<td>(1,815,048)</td>
</tr>
<tr>
<td>net of related debt</td>
<td></td>
<td>70,016,305</td>
</tr>
<tr>
<td>Restricted -</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nonexpendable:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Endowments</td>
<td>8,048,379</td>
<td>850,984</td>
</tr>
<tr>
<td></td>
<td></td>
<td>8,899,363</td>
</tr>
<tr>
<td>Expendable:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Grants &amp; Contracts</td>
<td>(88,100)</td>
<td>(875,515)</td>
</tr>
<tr>
<td>Endowments</td>
<td>1,450,773</td>
<td>765,684</td>
</tr>
<tr>
<td>Plant Renewal &amp; Replacement</td>
<td>3,360,697</td>
<td>1,829,835</td>
</tr>
<tr>
<td>Capital Renewal Reserves</td>
<td>339,656</td>
<td>(332,656)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>7,000</td>
</tr>
<tr>
<td></td>
<td>5,063,026</td>
<td>1,387,348</td>
</tr>
<tr>
<td></td>
<td></td>
<td>6,450,374</td>
</tr>
<tr>
<td>Unrestricted:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Education &amp; General</td>
<td>2,065,621</td>
<td>11,758,479</td>
</tr>
<tr>
<td>E&amp;G Plant Reserve</td>
<td>2,500,000</td>
<td>-</td>
</tr>
<tr>
<td>Auxiliary</td>
<td>1,493,797</td>
<td>3,717,803</td>
</tr>
<tr>
<td>Land Grant Match</td>
<td>14,394,051</td>
<td>(82,553)</td>
</tr>
<tr>
<td></td>
<td>20,453,469</td>
<td>15,393,729</td>
</tr>
<tr>
<td></td>
<td></td>
<td>35,847,198</td>
</tr>
<tr>
<td>Total Net Assets</td>
<td>105,396,227</td>
<td>15,817,013</td>
</tr>
<tr>
<td></td>
<td></td>
<td>121,213,240</td>
</tr>
</tbody>
</table>
Kentucky State University
Statement of Revenues, Expenses and Changes in Net Assets (By Function)
Period Ending December 31, 2010
(Unaudited)

<table>
<thead>
<tr>
<th>REVENUES</th>
<th>FY 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Revenues</td>
<td></td>
</tr>
<tr>
<td>Student tuition and fees (gross)</td>
<td>19,143,191</td>
</tr>
<tr>
<td>Less: Scholarship allowances</td>
<td>(2,560,898)</td>
</tr>
<tr>
<td>Student tuition and fees (net of scholarships)</td>
<td>16,582,293</td>
</tr>
<tr>
<td>Federal grants and contracts</td>
<td>4,245,570</td>
</tr>
<tr>
<td>Federal appropriations</td>
<td>2,387,313</td>
</tr>
<tr>
<td>State and local grants and contracts</td>
<td>341,658</td>
</tr>
<tr>
<td>Nongovernmental grants and contracts</td>
<td>6,231</td>
</tr>
<tr>
<td>Auxiliary enterprises</td>
<td></td>
</tr>
<tr>
<td>Residence halls</td>
<td>3,495,816</td>
</tr>
<tr>
<td>Dining</td>
<td>3,181,985</td>
</tr>
<tr>
<td>Bookstore</td>
<td>75,000</td>
</tr>
<tr>
<td>Other auxiliaries</td>
<td>28,563</td>
</tr>
<tr>
<td>Other operating revenues</td>
<td>614,738</td>
</tr>
<tr>
<td>Total operating revenues</td>
<td>30,959,167</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EXPENSES</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating expenses</td>
<td></td>
</tr>
<tr>
<td>Educational and general</td>
<td></td>
</tr>
<tr>
<td>Instruction</td>
<td>6,208,108</td>
</tr>
<tr>
<td>Research</td>
<td>3,231,822</td>
</tr>
<tr>
<td>Public service</td>
<td>1,903,701</td>
</tr>
<tr>
<td>Academic support</td>
<td>1,496,235</td>
</tr>
<tr>
<td>Student services</td>
<td>3,071,301</td>
</tr>
<tr>
<td>Institutional support</td>
<td>5,396,593</td>
</tr>
<tr>
<td>Operation and maintenance of plant</td>
<td>2,493,231</td>
</tr>
<tr>
<td>Student aid</td>
<td>5,181,181</td>
</tr>
<tr>
<td>Depreciation</td>
<td>1,955,937</td>
</tr>
<tr>
<td>Auxiliary enterprises</td>
<td></td>
</tr>
<tr>
<td>Residence halls</td>
<td>666,506</td>
</tr>
<tr>
<td>Dining</td>
<td>1,436,033</td>
</tr>
<tr>
<td>Bookstore</td>
<td>-</td>
</tr>
<tr>
<td>Other auxiliaries</td>
<td>200,347</td>
</tr>
<tr>
<td>Depreciation</td>
<td>177,746</td>
</tr>
<tr>
<td>Total operating expenses</td>
<td>33,418,741</td>
</tr>
</tbody>
</table>

Operating income (loss) | (2,459,574)
Kentucky State University  
Statement of Revenues, Expenses and Changes in Net Assets (By Function)  
Period Ending December 31, 2010  
(Unaudited)

<table>
<thead>
<tr>
<th>NONOPERATING REVENUES (EXPENSES)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>State appropriations</td>
<td>13,531,613</td>
</tr>
<tr>
<td>Federal Grants and Contracts</td>
<td>3,546,102</td>
</tr>
<tr>
<td>Gifts</td>
<td>230,754</td>
</tr>
<tr>
<td>Investment income (net of investment expense)</td>
<td>879,839</td>
</tr>
<tr>
<td>Interest on capital asset-related debt</td>
<td>(57,311)</td>
</tr>
<tr>
<td>Other nonoperating revenues (expenses)</td>
<td>(591,257)</td>
</tr>
<tr>
<td>Net nonoperating revenues</td>
<td>17,539,740</td>
</tr>
</tbody>
</table>

Income (loss) before other revenues, expenses, gains or losses  
15,080,166

Capital appropriations  
Endowment Gifts  
736,846

Increase (decrease) in net assets  
15,817,012

Net assets, beginning of year  
105,396,228

Net assets, end of year  
121,213,240
Kentucky State University  
Statement of Cash Flows  
Period Ending December 31, 2010  
(Unaudited)

**Cash flows from operating activities**

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition and fees</td>
<td>4,862,019</td>
</tr>
<tr>
<td>Grants and contracts</td>
<td>4,740,978</td>
</tr>
<tr>
<td>Payments to suppliers</td>
<td>(16,936,668)</td>
</tr>
<tr>
<td>Payments to employees</td>
<td>(16,658,341)</td>
</tr>
<tr>
<td>Loans issued to students</td>
<td>(60,360)</td>
</tr>
<tr>
<td>Collection of loans issued to students</td>
<td>55,613</td>
</tr>
<tr>
<td>Auxiliary enterprises:</td>
<td></td>
</tr>
<tr>
<td>Residence halls and dining</td>
<td>6,677,802</td>
</tr>
<tr>
<td>Bookstore</td>
<td>75,000</td>
</tr>
<tr>
<td>Other auxiliaries</td>
<td>28,563</td>
</tr>
<tr>
<td>Other receipts</td>
<td></td>
</tr>
<tr>
<td>Net cash from operating activities</td>
<td>(16,586,967)</td>
</tr>
</tbody>
</table>

**Cash flows from noncapital financing activities**

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>State appropriations</td>
<td>13,531,613</td>
</tr>
<tr>
<td>Federal Grants and Contracts</td>
<td>3,524,027</td>
</tr>
<tr>
<td>Gifts for other than capital purposes</td>
<td>967,599</td>
</tr>
<tr>
<td>Student organization agency receipts</td>
<td>129,258</td>
</tr>
<tr>
<td>Student organization agency disbursements</td>
<td>(70,141)</td>
</tr>
<tr>
<td>Other receipts (payments)</td>
<td>(591,257)</td>
</tr>
<tr>
<td>Net cash from noncapital financing activities</td>
<td>17,491,099</td>
</tr>
</tbody>
</table>

**Cash flows from capital financing activities**

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital appropriations</td>
<td>-</td>
</tr>
<tr>
<td>Purchases of capital assets</td>
<td>(99,719)</td>
</tr>
<tr>
<td>Proceeds from capital debt</td>
<td>-</td>
</tr>
<tr>
<td>Principal paid on capital debt</td>
<td>(218,918)</td>
</tr>
<tr>
<td>Interest paid on capital debt</td>
<td>(57,311)</td>
</tr>
<tr>
<td>Net cash flows from capital financing activities</td>
<td>(375,948)</td>
</tr>
</tbody>
</table>

**Cash flows from investing activities**

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interest received on investments</td>
<td>102,553</td>
</tr>
<tr>
<td>Investment expenses</td>
<td>(20,347)</td>
</tr>
<tr>
<td>Proceeds from sale of investments</td>
<td>244,576</td>
</tr>
<tr>
<td>Purchases of investments</td>
<td>(300,053)</td>
</tr>
<tr>
<td>Net cash flows from investing activities</td>
<td>26,729</td>
</tr>
<tr>
<td>Net increase (decrease) in cash and cash equivalents</td>
<td>555,915</td>
</tr>
<tr>
<td>Cash and cash equivalents at beginning of year</td>
<td>22,972,425</td>
</tr>
<tr>
<td><strong>Cash and cash equivalents at end of year</strong></td>
<td>23,527,340</td>
</tr>
</tbody>
</table>

18
## Reconciliation of net operating loss to net cash from operating activities

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating loss</td>
<td>(2,459,574)</td>
</tr>
<tr>
<td>Adjustments to reconcile operating income to net cash from operating activities:</td>
<td></td>
</tr>
<tr>
<td>Depreciation expense</td>
<td>2,133,683</td>
</tr>
<tr>
<td>Loss on disposal of capital assets</td>
<td>-</td>
</tr>
<tr>
<td>Changes in assets and liabilities:</td>
<td></td>
</tr>
<tr>
<td>Receivables, net</td>
<td>(13,559,931)</td>
</tr>
<tr>
<td>Inventory and prepaid expenses</td>
<td>(1,074,104)</td>
</tr>
<tr>
<td>Accounts payable and accrued liabilities</td>
<td>(1,362,273)</td>
</tr>
<tr>
<td>Accrued compensated absences</td>
<td>(86,708)</td>
</tr>
<tr>
<td>Other Liabilities</td>
<td>213,134</td>
</tr>
<tr>
<td>Deferred revenue</td>
<td>(391,194)</td>
</tr>
<tr>
<td><strong>Net cash from operating activities</strong></td>
<td>(16,586,967)</td>
</tr>
</tbody>
</table>
KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS

2010-2011 Student Affairs Committee

January 28, 2011

Regent Phyllis Williams, Chair
Regent Edwin Conner
Regent Laura Douglas
Regent Michael Fuller
Regent Syamala H. K. Reddy
Dr. Rubye Jones, Staff
Kentucky State University
Board of Regents

January 28, 2011

STUDENT AFFAIRS COMMITTEE MEETING INDEX

Agenda.................................................................3

C1  Approval of Minutes, October 22, 2010.........................4
KENTUCKY STATE UNIVERSITY
Regular Meeting of the
Student Affairs Committee
Board of Regents
10:30 a.m.
January 28, 2011
Board Room – Academic Services Building
Frankfort, Kentucky

AGENDA

II. Call to Order
Regent Phyllis Williams, Chair

II. Roll Call
Mrs. Fulvia Longstreet, Recorder

III. Opening Remarks
Regent Williams

IV. Approval of Minutes
Regent Williams

V. Executive Summary Report
Dr. Rubye Jones, Vice President for
Student Affairs and Enrollment
Management

VI. Discussion

VII. Adjournment
| To:            | Board of Regents  |
|               | Student Affairs Committee | Date: January 28, 2011 |
| From:         | Dr. Rubye Jones         |
|               | Vice President for Student Affairs and Enrollment Management |
| Subject:      | Student Affairs Committee Meeting Minutes |
|               | October 22, 2010        |
| Reason for Consideration: | Approval |
| Enclosures:   | Yes                     |

Background:

The minutes of the Student Affairs Committee meeting of October 22, 2010, require approval in order to become an official part of the committee records.

Recommendation:

The Student Affairs Committee approve the minutes of the October 22, 2010, meeting.

Initiator: Dr. Rubye Jones
Vice President for Student Affairs and Enrollment Management

Board Action Date: January 28, 2011
Effective Date: January 28, 2011
KENTUCKY STATE UNIVERSITY
Regular Student Affairs Committee Meeting
Board of Regents
Student Affairs Committee
10:30 a.m. October 22, 2010
Board Room, Academic Service Building
Frankfort, Kentucky

MINUTES

Regent Phyllis Williams, Chair called the meeting of the Kentucky State University Board of Regents Student Affairs Committee to order at 10:30 a.m. on October 22, 2010. Mrs. Lillian Graham, Acting Recorder, called the roll:

Regent Michael Fuller, present Regent Phyllis Williams, present
Regent Syamala Reddy, present Regent Laura Douglas, present
Regent Edwin Conner, present Dr. Rubye Jones, present

A motion was made by Regent Douglas and seconded by Regent Fuller for the approval of the minutes of the July 23, 2010, meeting. The motion was approved.

Informational: Dr. Rubye Jones reported on activities from the following student affairs and enrollment management areas:

- The Office of Student Life for Holistic Development and Programming.
- The Office of Student Health Services.
- Career Counseling and Placement.
- University Police.
- Testing/The Center for Professional Career Preparation (CPCP).
- Office Admissions.
- Office of Finance Aid and Office of the Registrar.
- Office of Enrollment Management.
- Student One-Stop Shop Center.

Dr. Roosevelt Shelton presented an update on the One Stop Center operations.

The meeting adjourned with consensus.

Submitted by: Approved by:

Dr. Rubye Jones Regent Phyllis Williams, Chairperson
Vice President for Student Affairs Student Affairs Committee
And Enrollment Management Board of Regents
Kentucky State University Kentucky State University

_____ Approved with no corrections
_____ Approved with corrections
KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS

External Relations and Development Committee

January 28, 2011

Regent Ronald Banks
Regent Laura Douglas
Regent David Guarnieri
Regent Wilbert James
Regent Charles Whitehead, Chair
Regent Phyllis Williams
Mr. Hinfred McDuffie, Staff
KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS

January 28, 2011

External Relations and Development Committee

INDEX

D1  External Relations and Development Committee Meeting Minutes
    (October 22, 2010)

D2  Executive Summary Report

D3  Executive Contributions Report
    Alumni Relations Report

D4  Information Technology Report
    Auxiliary Enterprise Report
    Capital Planning, Construction and Facility Operations Report

D5  Communications Report
KENTUCKY STATE UNIVERSITY

Regular Meeting of the
External Relations and Development Committee
Board of Regents
11 a.m., January 28, 2011
Board Room, Academic Services Building
Regent Charles Whitehead, Presiding

AGENDA

I. Call to Order
   Regent Charles Whitehead, Chair

II. Roll Call
    Hinfred McDuffie
    Vice President for
    Administration, External
    Relations and Development

III. Opening Remarks
     Regent Whitehead

IV. Action Item
    Approval of October 22, 2010, Meeting Minutes
     Regent Whitehead

V. Executive Summary Report
   - Endowment Management Report
     H. McDuffie

VI. Discussion
    Regent Whitehead

VII. Adjourn
KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS
AGENDA ITEM BACKGROUND

<table>
<thead>
<tr>
<th>To:</th>
<th>Board of Regents</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>External Relations and Development Committee</td>
</tr>
<tr>
<td>From:</td>
<td>Hinfred McDuffie</td>
</tr>
<tr>
<td></td>
<td>Vice President for Administration, External Relations and Development</td>
</tr>
<tr>
<td>Subject:</td>
<td>Committee Meeting Minutes (Oct. 22, 2010)</td>
</tr>
<tr>
<td>Reason for Consideration:</td>
<td>Approval</td>
</tr>
<tr>
<td>Enclosures:</td>
<td>Yes</td>
</tr>
<tr>
<td>Date:</td>
<td>January 28, 2011</td>
</tr>
</tbody>
</table>

Background:

The minutes of the External Relations and Development Committee meeting of October 22, 2010, require approval in order to become an official part of the committee's records.

Recommendation:

That the External Relations and Development Committee approve the minutes of the October 22, 2010, meeting.

Initiator: Hinfred McDuffie
Vice President for Administration, External Relations and Development

Board Action Date: January 28, 2011
Effective Date: January 28, 2011
Kentucky State University
Regular External Relations and Development Committee Meeting
Board of Regents
External Relations and Development Committee
11 a.m., October 22, 2010
Board Room, Academic Services Building
Frankfort, Kentucky

MINUTES

Regent Charles Whitehead called the meeting of the Kentucky State University Board of Regents External Relations and Development Committee to order at 11:40 a.m. on Friday, October 22, 2010. Mr. Hinfred McDuffie, Vice President for Administration, External Relations and Development, called roll:

Regent Ronald Banks, present
Regent Laura Douglas, present
Regent David Guarnieri, absent
Regent Wilbert James, absent
Regent Charles Whitehead, present
Regent Phyllis Williams, present

Four of the six regents on the committee were present. A quorum was declared.

Action:
Regent Whitehead called for a vote to approve the July 23, 2010, External Relations and Development Committee minutes, as distributed. The motion passed.

Discussion:
In his opening remarks, Regent Whitehead commented on the big turnout for Homecoming, which he said spoke well for Kentucky State University. He also complimented the Division of External Relations and Development for its involvement with Homecoming.

Discussion:
During the Executive Summary Report, Regent Whitehead asked if there were plans to install an elevator in Alumni Stadium. Jack McNear, associate vice president for capital planning and construction, responded that an elevator project had been in the university's plans five or six years ago, but it may not have been executed because of lack of adequate finances. Regent Whitehead requested updated information on plans for a possible elevator for the next committee meeting.

Regent Banks asked about the possibility for purchasing a new clock for the football stadium's scoreboard. Mr. McDuffie responded that vendors have provided initial
pricing of different models for a new scoreboard with plans to have one installed by the next football season, in time for the university's 125th anniversary celebration.

The endowment management report was distributed to all committee members and presented by Mr. Clint Long and Mr. James Faraday of Fifth Third Bank.

**Action:**
Motion to forward the Kentucky State University Endowment Match Program 2009-2010 CPE Summary Report for action by the Kentucky State University Board of Regents was approved by the External Relations and Development Committee. The full board was to approve the report for submission to the Kentucky Council on Postsecondary Education. The motion, which was made by Regent Whitehead and seconded by Regent Douglas, passed.

**Action:**
Regent Whitehead called for a vote to forward the request for purchase of the Research Vessel for action by the Kentucky State University Board of Regents. The motion passed.

Regent Whitehead adjourned the External Relations and Development Committee meeting at 12:15 p.m.

Submitted by:  
Approved by:

Hinfred McDuffie  
Vice President for Administration,  
External Relations and Development  
Kentucky State University  

Charles Whitehead, Chair  
External Relations and Development Committee  
Board of Regents  
Kentucky State University  

Approved with no corrections

Approved with corrections
KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS
AGENDA ITEM BACKGROUND

To: Board of Regents
   External Relations and Development Committee

Date: January 28, 2011

From: Hinfred McDuffie
   Vice President for Administration, External Relations and Development

Subject: Executive Summary Report

Reason for Consideration: Informational

Enclosures: Yes

Background:

N/A

Recommendation:

Informational

Initiator: Hinfred McDuffie
   Vice President for Administration, External Relations and Development

Board Action Date: January 28, 2011

Effective Date: January 28, 2011
Kentucky State University  
Division of External Relations and Development  
Report to the Board of Regents  

January 28, 2011  

EXECUTIVE SUMMARY  

During the period of July 1, 2010, to December 31, 2010, Kentucky State University received $187,348 in donations from 192 contributors – corporations, foundations, individuals and organizations. Scholarships received the largest portion of the donations, in the amount of $173,617.

The Office of Alumni Relations processed the following memberships: 549 annual/associate, 262 complimentary to new graduates, 287 life and 26 subscribing life for a total of 1,124 KSU National Alumni Association financial members, as of December 31, 2010. The K-Club has 33 members. There were mass mailings to alumni for the following purposes: Permanent Alumni Scholarship Fund solicitation (36 packages), Homecoming (8,099), K-Club (684), Classes in Reunion (2,383) and miscellaneous mailings (7,901). A total of 3,827 electronic mailings were sent. There were two new/revitalized alumni chapters, and the alumni association currently has 24 affiliated chapters.

Information Technology reports progress in the Banner System’s implementation: Phase I (discovery and hardware installation) is 100 percent complete; and the Phase 2 and 2.5 conversions are 100 percent complete. Training for the Finance and Human Resources modules has begun. All conversion and go-live phases will be complete in 2011.

Auxiliary Enterprise reports that housing occupancy was at 96 percent with 982 students by the end of December 2010. Also, Capital Planning, Construction and Facility Operations had 19 major projects in progress.

The university was covered in 300 articles in Kentucky. The advertising equivalency dollar amount (or cost saving) for the newspaper coverage of KSU was $5,140,605. The university also was covered in 88 television news stories reaching a Nielsen audience of 2,506,068 for a total ad equivalency of $76,027 or total publicity value of $228,072. There were 131 messages posted on KSU’s electronic message board.
KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS
AGENDA ITEM BACKGROUND

<table>
<thead>
<tr>
<th>To:</th>
<th>Board of Regents</th>
<th>Date:</th>
<th>January 28, 2011</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>External Relations and Development Committee</td>
<td></td>
<td></td>
</tr>
<tr>
<td>From:</td>
<td>Hinfred McDuffie</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Vice President for Administration, External Relations and Development</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Subject:</td>
<td>Executive Contributions Report &amp; Alumni Relations Report</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reason for Consideration:</td>
<td>Informational</td>
<td>Enclosures:</td>
<td>Yes</td>
</tr>
</tbody>
</table>

Background:

N/A

Recommendation:

Informational

Initiator:

Hinfred McDuffie
Vice President for Administration, External Relations and Development

Board Action Date: January 28, 2011

Effective Date: January 28, 2011
### Constituency Type Breakdown

<table>
<thead>
<tr>
<th>Type</th>
<th>Total Dollars Raised July 1, 2009 - December 31, 2009</th>
<th>Total Dollars Raised July 1, 2010 - December 31, 2010</th>
<th>Total Participation July 1, 2009</th>
<th>Total Participation July 1, 2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>Corporations</td>
<td>$43,021</td>
<td>$11,100</td>
<td>20</td>
<td>9</td>
</tr>
<tr>
<td>Foundations</td>
<td>$62,828</td>
<td>$33,041</td>
<td>53</td>
<td>20</td>
</tr>
<tr>
<td>Employees</td>
<td>$150</td>
<td>$600</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Alumni</td>
<td>$121,787</td>
<td>$29,385</td>
<td>80</td>
<td>47</td>
</tr>
<tr>
<td>Other Individuals</td>
<td>$3,850</td>
<td>$3,729</td>
<td>18</td>
<td>19</td>
</tr>
<tr>
<td>Organizations</td>
<td>$127,239</td>
<td>$109,493</td>
<td>126</td>
<td>95</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$358,875.56</strong></td>
<td><strong>$187,348.26</strong></td>
<td><strong>299</strong></td>
<td><strong>192</strong></td>
</tr>
</tbody>
</table>

### Donor Designation Breakdown

<table>
<thead>
<tr>
<th>Designation</th>
<th>Total Dollars Raised July 1, 2009 - December 31, 2009</th>
<th>Total Dollars Raised July 1, 2010 - December 31, 2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unrestricted</td>
<td>$1,376.00</td>
<td>$4,732.00</td>
</tr>
<tr>
<td>Scholarships</td>
<td>$347,267.56</td>
<td>$173,617.26</td>
</tr>
<tr>
<td>Other</td>
<td>$10,232.00</td>
<td>$8,999.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$358,875.56</strong></td>
<td><strong>$187,348.26</strong></td>
</tr>
</tbody>
</table>

### Sponsorships

- **Total Sponsorship Amount July 1, 2010 - December 31, 2010:** N/A

### Fundraising Status

- **Goal:** $187,348.26
- **Actual:** $187,348.26

### Percentage of Alumni Giving:

- 0.406%
Office of Alumni Relations
January 2011 Membership Report

National Alumni Association Membership Categories

<table>
<thead>
<tr>
<th>Category</th>
<th>Number as of 12/31/2009</th>
<th>Number as of 12/31/2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual &amp; Associate</td>
<td>563</td>
<td>549</td>
</tr>
<tr>
<td>Recent Graduates</td>
<td>234</td>
<td>262</td>
</tr>
<tr>
<td>Life</td>
<td>277</td>
<td>287</td>
</tr>
<tr>
<td>Subscribing Life</td>
<td>28</td>
<td>26</td>
</tr>
<tr>
<td>Total Members</td>
<td>1,096</td>
<td>1,124</td>
</tr>
<tr>
<td>K-Club Membership</td>
<td>33</td>
<td>33</td>
</tr>
</tbody>
</table>

Alumni Communications: Postal Mailings

<table>
<thead>
<tr>
<th>Event</th>
<th>Number as of 12/31/2009</th>
<th>Number as of 12/31/2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>PAS Fund Solicitation</td>
<td>8,099</td>
<td>7,901</td>
</tr>
<tr>
<td>Homecoming</td>
<td>81</td>
<td>71</td>
</tr>
<tr>
<td>K-Club</td>
<td>664</td>
<td>655</td>
</tr>
<tr>
<td>Classes in Reunion</td>
<td>2,383</td>
<td>2,375</td>
</tr>
<tr>
<td>Misc. Mailings to Members</td>
<td>36</td>
<td>31</td>
</tr>
</tbody>
</table>

PAS Fund Solicitation Numbers reduced due to mailing to Financial members in January 2011

Electronic Communications

<table>
<thead>
<tr>
<th>Event</th>
<th>Number as of 12/31/2009</th>
<th>Number as of 12/31/2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electronic Mailings</td>
<td>1,142</td>
<td>3,827</td>
</tr>
</tbody>
</table>

Local Alumni Chapters

<table>
<thead>
<tr>
<th>Event</th>
<th>Number as of 12/31/2009</th>
<th>Number as of 12/31/2010</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of New and /or Revitalized Alumni Chapters</td>
<td>2</td>
<td>22</td>
</tr>
<tr>
<td>Total Alumni Chapters</td>
<td>24</td>
<td>24</td>
</tr>
</tbody>
</table>
KENTUCKY STATE UNIVERSITY  
BOARD OF REGENTS  
AGENDA ITEM BACKGROUND

| To:         | Board of Regents  
External Relations and Development Committee | Date: January 28, 2011 |
|------------|-------------------|---------------------|
| From:      | Hinfred McDuffie  
Vice President for Administration,  
External Relations and Development |                     |
| Subject:   | Information Technology, Auxiliary  
Enterprise & Capital Planning Reports |                     |
| Reason for Consideration: | Informational | Enclosures: Yes |

Background:

N/A

Recommendation:

Informational

Initiator: Hinfred McDuffie  
Vice President for Administration, External  
Relations and Development

Board Action Date: January 28, 2011

Effective Date: January 28, 2011
Information Technology
January 28, 2011

Information technology is evolving quickly. KSU’s Office of Information Technology is developing active plans to anticipate and leverage IT trends and contribute to the university’s strategic plan and top goals.

Information Technology is actively working toward the completion of several projects that will enhance and improve operational efficiency and customer service as well as reduce cost for the overall university. The department is also strengthening its internal processes by reorganizing to better serve the needs of the students, faculty and staff.

<table>
<thead>
<tr>
<th>Project</th>
<th>Components</th>
<th>Complete</th>
</tr>
</thead>
<tbody>
<tr>
<td>Banner ERP Implementation</td>
<td>Phase 1: Discovery and Hardware Installation</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>Conversion R1</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>Data verification and validation</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>Data clean-up</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>Banner testing &amp; problem resolution</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>Phase 2.5: Conversion R1.5</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>Data verification and validation</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>Data clean-up</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>Banner testing &amp; problem resolution</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>Phase 3: Conversion R2</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>Data verification and validation</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>Data clean-up</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>Banner testing and problem resolution</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>Phase 4: Integration testing (classroom pilot)</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>Phase 5: Pre-Prod creation for production</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>Banner PROD delivery to KSU Dec. 6</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>Campus Banner training begun (FI and HR)</td>
<td>45%</td>
</tr>
<tr>
<td></td>
<td>Phase 6: Campus Banner Training (FI, HR, FA, ST)</td>
<td>Third Quarter 2010-2011</td>
</tr>
<tr>
<td></td>
<td>Finance GO LIVE (Jan. 2011)</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>Human Resources GO LIVE (Jan. 2011)</td>
<td>100%</td>
</tr>
<tr>
<td></td>
<td>Financial Aid GO LIVE (Feb. 2011)</td>
<td>80%</td>
</tr>
<tr>
<td></td>
<td>Student GO LIVE (March 2011)</td>
<td>70%</td>
</tr>
<tr>
<td></td>
<td>Accounts Receivable GO LIVE (July 2011)</td>
<td>70%</td>
</tr>
</tbody>
</table>
As of December 31, 2010, Auxiliary Enterprise recorded 2010-2011 fiscal year revenues as follows:

<table>
<thead>
<tr>
<th></th>
<th>Prior Year YTD</th>
<th>Current Year YTD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Food Services</td>
<td>$3,297,000</td>
<td>$3,182,000</td>
</tr>
<tr>
<td>Housing</td>
<td>$3,565,000</td>
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<td>Bookstore</td>
<td>$ 75,000</td>
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<td>Facility Usage</td>
<td>$ 10,000</td>
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<tr>
<td>Laundry</td>
<td>$ 32,000</td>
<td>$ 24,000</td>
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</table>

- Housing occupancy at end of December was 96 percent with 982 students.
Capital Planning and Construction

Major Projects In Progress

1. Rosenwald (Center for Families and Children) – EH Construction started work June 23, 2010, with a scheduled completion date of May 2011. Concrete floor slabs are installed. Exterior concrete ICF walls are poured. Clock tower structure is installed. Steel roof structure installation is 50 percent complete. Exterior retaining wall is poured and utilities are roughed in. Severe weather has delayed the project by 12 days.

2. Acquire Property Related to Master Plan - This project is to evaluate real estate relevant to the expanding needs of the university. National Guard Property located on Maryland was purchased and deed recorded Dec. 21, 2010.

3. Construct Aquaculture Production Tech Lab - Construction contract was awarded to L & F Design Build on July 22, 2010. Construction progressing with completion scheduled for Feb. 21, 2011. Severe weather has stopped progress; an extension of time is anticipated.

4. Privatized Housing – The request for proposal/request for quotation is modified and ready for re-advertisement, with a bed count of 192.

5. Move Police Department to Rosenwald Building - Construction of new office spaces, installation of electric and adding HVAC units are complete. Building is occupied by some of the University Police staff. Moving electronic equipment and providing needed power resource are estimated at $168,000. The project has been approved to proceed with Title III funds. Description of work is being prepared for submission of quotes on the emergency generator.

6. Restoration of Old Federal Building - $1 million ARRA grant was received through the National Parks Service. Architectural Fee negotiation concluded Aug. 19, 2010, with a required funding split between the KSU and NPS. KSU must fund $38,000 during the initial "Phase A" program and a potential total funding of $71,300 for final design and construction supervision. A budget is prepared with a construction fund of $828,000. The Building Conditions Assessment started in November and is scheduled to be completed in December. A final Conditions Assessment Report is due in January 2011.

7. Completion of Roof Replacement at Bradford Hall – Burnett Sons Roofing was awarded a contract June 28, 2010, with completion scheduled for January 2011. Contractor began work on site Sept. 1, 2010, and work is 99 percent complete. Severe weather has delayed progress.

8. Campus Step Repairs – The project's scope includes replacement of damaged steps at Blazer Library, Hume Hall, Chandler Hall, Carroll Academic Services Building and Kentucky Hall. Quotes were received Oct. 8, 2010. Work completed at Blazer Library on Nov. 19, 2010. Work at Hume Hall started Nov. 22, 2010, and
is 80 percent complete. Work at Carroll ASB will follow Hume Hall completion.
Work on Chandler Hall started Dec. 31, 2010. The purchase order was issued Dec.
9. President's House Repairs - Quotes were received for exterior repairs and painting
Aug. 26, 2010. Requisition was received and completed. Interior repairs pending
special board committee direction.
10. Cheney Plaza – On hold for funding
11. Entrance Gatehouse – Project initiated at State Finance Department. An architect
is assigned to design project. The project initiation meeting was held Jan. 6, 2011.
12. Hume Hall window repairs – Quotes are being requested.
13. Betty White Skylight Replacement – Work was completed the week of Dec. 27,
2010.
14. Student Center Tack boards – Tack boards purchased, and installation by Facility
Services.
15. Hathaway Hall Improvements - Project to include top soil replacement, card access
to lower level and faculty lounge, chair rail in classrooms, dumpster screen fence,
boiler repair, lounge TVs and classroom chairs. Quotes to be requested.
16. Dorm Bathroom Repairs – The description of work was prepared and quotes were
requested in December 2010. Purchase order to be requested in January 2011.
17. Jackson Hall Furniture – Classroom chairs and tables to be delivered Jan. 25, 2011.
18. Additional Campus Parking – Bid documents are being prepared for additional
parking at Betty White, the Academic Annex and Hume Hall. Other sites are being
investigated between the Chappell Bldg. and McCullin Basketball Courts.
19. Purchase Aquatic Vessel -- Final approval from Capital Projects and Bond
Oversight Committee scheduled for Jan. 18, 2011.

• Facility Operations

  Major Projects Completed
  1. Old Federal Building roof repair
  2. Tornado shelters
  3. Exterior painting of Kentucky and Chandler Halls
  4. Interior painting in Jackson Hall
  5. Campus concrete pavement repairs
  6. Campus bituminous pavement repairs
  7. Jackson Hall flood damage repair
  8. Roof structure replacement on Gas House at Cold Harbor Drive
  9. President's Dining Room shelves
  10. Carpet central hubs in The Halls Residence Hall
  11. Carpet walls in Jackson Hall Display Galleries
  12. Environmental remediation in The Halls and Ccombs Hall
  13. Interior painting of Hunter, Kentucky and Chandler residence halls
KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS
AGENDA ITEM BACKGROUND

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<th>Board of Regents</th>
<th>Date:</th>
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<tr>
<td></td>
<td>External Relations and Development Committee</td>
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<tr>
<td>From:</td>
<td>Hinfred McDuffie</td>
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<tr>
<td></td>
<td>Vice President for Administration, External Relations and Development</td>
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<tr>
<td>Subject:</td>
<td>Communications Report</td>
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<td>Reason for Consideration:</td>
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<td>Enclosures:</td>
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Background:

N/A

Recommendation:

Informational

Initiator: Hinfred McDuffie
Vice President for Administration, External Relations and Development

Board Action Date: January 28, 2011
Effective Date: January 28, 2011
NEWSPAPER COVERAGE IN KENTUCKY

Number of Stories - 300 stories
Ad Equivalency - $5,140,605.50

TELEVISION COVERAGE IN KENTUCKY

Number of Stories - 88 stories
Run Time - 1 hour, 51 minutes and 41 seconds
Ad Equivalency - $76,027
Nielsen Audience - 2,506,068
Publicity Value - $228,072
PUBLICATIONS AND ADVERTISEMENTS

Publications (artwork and printed materials)
- Development/Alumni Printed Materials – 7
- Printed materials produced for university events – 34
- Communication pieces – 41
  o Hoofbeats – 2
  o Onward and Upward - 2
  o Strategic Plan Two-Year Status Report – 1
  o President’s Report to the Board – 1
  o Program/Departmental Newsletters & Brochures – 35
- Marketing pieces produced – 104
- Designs for general university operations – 22
- Business cards produced – 81

Land Grant, community and campus community projects and events (supported by design work and support materials) – 28

Developed and distributed 37 press releases to the media.

Billboard displays – 18 in Frankfort, Ky.; Airport Display (Louisville) - 1

ELECTRONIC COMMUNICATIONS

Electronic message board postings – 131 messages:
  119 KSU messages
  12 community messages

Web homepage postings – 95 news/announcements/photo galleries
KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS

Audit Committee

January 28, 2011

Regent Mindy Barfield, Chair
Regent Karen Bearden
Regent Laura Douglas
Regent Syamala Reddy
Dr. Ralph Kimbrough, Staff
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<tr>
<td>E3</td>
<td>Audit Plan for 2010-2011 (Dr. Ralph Kimbrough)</td>
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KENTUCKY STATE UNIVERSITY
Regular Meeting of the
Audit Committee
Board of Regents
12:00 p.m., January 28, 2011
Board Room, Academic Service Building
Frankfort, KY

AGENDA

I. Call to Order

II. Remarks from Audit Committee Chair
    Regent Mindy Barfield

III. Committee Agenda

IV. Approval of Minutes, October 22, 2010 Meeting

V. Internal Auditor's Report
    Dr. Ralph Kimbrough

VI. Revised Audit Plan

VII. Adjournment
KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS
AGENDA ITEM BACKGROUND

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<tr>
<td>From:</td>
<td>Dr. Ralph Kimbrough, Internal Auditor</td>
<td></td>
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<tr>
<td>Subject:</td>
<td>Audit Committee Meeting Minutes</td>
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<td></td>
<td>October 22, 2010</td>
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<td>Reason for Consideration:</td>
<td>Approval</td>
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Background:

The minutes of the Audit Committee meeting of October 22, 2010, require approval in order to become an official part of the committee records.

Recommendation:

The Audit Committee approve the minutes of the October 22, 2010, meeting.

Initiator: Dr. Ralph Kimbrough, Internal Auditor

Board Action Date: January 28, 2011

Effective Date: January 28, 2011
I. Call to Order

Regent Bearden called the meeting of the Kentucky State University Board of Regents Audit Committee to order at 12:24 pm on October 22, 2010.

II. Roll Call

Regent Barfield-No
Regent-Bearden-Present (Acting Chair)
Regent-Reddy-Present
Regent-Williams-Present
Dr. Ralph Kimbrough-By phone (Recovering from surgery)
Quorum Established: Yes

III. Opening Remarks

Regent Bearden presented the minutes of the July 23, 2010 Audit Committee meeting.

IV. Approval of Minutes

Action: Motion to approve the minutes from the July 23, 2010 Audit Committee meeting was made by Regent Reddy and seconded by Regent Williams. The motion passed.

V. Internal Auditor's Report

The internal auditor’s report was given by Dr. Sias. Dr. Sias deferred to Ms. Napier to discuss internal audit’s recommendations regarding the purchasing card. Ms. Katherine Napier discussed the adoption of a purchasing card that was recommended by Dr. Kimbrough. Currently, the purchasing card program is being tested in a pilot program. Purchasing card purchases are checked daily. If successful, the purchasing card should eliminate petty cash and cash advances for travelers. There will be limits on the basic use of the card.

Dr. Sias discussed the audit findings regarding student residency. She stated that the University needs to make sure that student tuition is
calculated accurately and that residency changes are accurately reflected in the University's records and student tuition.

Dr. Sias then discussed some of the repeat findings that Dr. Kimbrough had found during his follow-up audit of year-end findings. In addition to this review of repeat findings, Dr. Kimbrough will audit auxiliary contracts, vending, and NCAA compliance. One new audit is being planned for the Bursar's Office. Finally, the internal auditor will review scholarship assistance and how to create more jobs.

The Audit Committee voted to approve the revised audit plan at 12:36 pm.

Dr. Sias then deferred to Regent Bearden as to whether she wanted to discuss any other issues. Regent Bearden stated that she did not have any other issues. A motion was then made to adjourn.

VII. Adjournment

Action: Motion to adjourn by Regent Douglas and seconded by Regent Bearden
Meeting was adjourned at 12:38 pm

Submitted by: Approved by:

Dr. Ralph Kimbrough Regent Mindy Barfield, Chair
Director of Internal Audit Internal Audit Committee
Kentucky State University Board of Regents

Approved with no corrections
Approved with corrections
**KENTUCKY STATE UNIVERSITY**  
**BOARD OF REGENTS**  
**AGENDA ITEM BACKGROUND**

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<td>From:</td>
<td>Dr. Ralph Kimbrough, Internal Auditor</td>
<td></td>
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<tr>
<td>Subject:</td>
<td>Internal Audit Activities</td>
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<tr>
<td>Reason for Consideration:</td>
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**Background:**

A summary of Internal Audit's Activities, Audits/Reviews, and Continuing Education for the period of October 1, 2010 through December 31, 2010 is presented for informational purposes.

**Recommendation:**

None.

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KENTUCKY STATE UNIVERSITY
Internal Audit
Activities, Audits/Reviews, & Continuing Education
October 1, 2010 through December 31, 2010

During this period, Internal Audit participated in several activities, which included the following.

Activities

As a result of recovering from surgery, the internal audit function was dormant for one month. The Internal Auditor completed one audit and issued a draft report for another audit. The audit of Bursar’s Office regarding tuition and fees was completed during this time and a final report was issued on December 14th. In summary, the findings of this report regarded a need to include a nursing student liability fee in the University catalog and a need to provide more accurate fee descriptions. In addition to these findings, the internal auditor recommended that the rules governing the drop/add policy should be in writing and updated in a timely manner. Finally, the internal auditor recommended that additional information regarding course fee usage by the university should also be included in KSU’s catalog. There is a misconception that course fees are used only for the specific course when in reality they are used for general instruction. After completing the audit of tuition and fees, the Internal auditor initiated a follow-up audit of the findings as stated in Crowe Horwath’s A-133 audit report. As a result of some preliminary findings, a draft report was issued and plans were made for continuing the audit in January 2011. Included in this draft report are some repeat findings regarding the timely reporting of graduating students to the National Clearing House’s data base and the accurate recording of withdrawal dates in the university’s student information system. This audit should be completed by January 31, 2011 with the issuance of the final report.

Continuing Education

Dr. Kimbrough organized and attended three meetings of the Central Kentucky Chapter of the Institute of Internal Auditors (CKIIA). The topics of these meetings included, Internal Auditing: doing more with less, Audit Collaboration: partnering with management, and Strategic Risk Management. Dr. Kimbrough organizes these meetings and attends these meetings at no cost to KSU. However one of the benefits is that he earns continuing education credits (CPEs). Dr. Kimbrough is also planning on taking the professional exam for Certification in Control Self-Assessment (CCSA).

Recommended Changes Processing and Audit Plan

The Internal Auditor has made several recommendations to improve the operations of the university. The Audit Plan that follows is for the Audit Committee’s information purposes.
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BOARD OF REGENTS
AGENDA ITEM BACKGROUND

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<td>Enclosures:</td>
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**Background:**

The Revised (since October 22, 2010) Internal Audit Plan is shown for informational purposes only.

**Recommendation:**

None

<table>
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<tr>
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Audit Focus

- Audit of Facilities
- Payroll Audit
- Audit of payroll changes and faculty and staff overloads.
- TRIO Program recordkeeping of participant expenditures for events and meals.
- Audit of library receipts
- Audit of manually entered student fees for accuracy and appropriateness.
- Follow-up audit of A-133 findings for the 2010-2011 audit.
- Audit of long distance telephone charges and phone usage for university communications.
- Review of Xerox contract and other contracts with outside vendors.
- Purchasing card audit.
- NCAA Audit
- Audit of Bursar/tuition (newly added to audit plan dated July 23, 2010)