NEW COURSE / COURSE CHANGE TRACKING DOCUMENT

ACADEMIC UNIT: LLP
DATE Submitted: 3/4/2015

1. BRIEF EXPLANATION OF PROPOSED CHANGE:
Change the credit hours for ENG 101 from 3 to 4. The course would require 3 hours of classroom instruction and 2 hours of supplemental instruction each week.

2. CHECK ITEM(s) BELOW FOR CHANGES DESIRED:

☐ New Course(s)  X ☐ Revised Course
☐ Course Level (number) Change  ☐ Other (specify below):

I. Dean's Action:
☐ Approved  ☐ Disapproved  ☐ Returned for Recommended Change

(Signature) \\
Date: 2/4/15

II. Curriculum Committee Action:
☐ Approved  ☐ Disapproved  ☐ Returned for Recommended Change

Chairperson: (signature):  \\
Date: 3/2/15

III. Faculty Senate Action:
☐ Approved  ☐ Disapproved  ☐ Returned for Recommended Change

Senate President (signature):  \\
Date: 3/2/15

Course change proposals and new course proposals approved by the senate are sent to the provost and president of the university as an informational items (Faculty Senate Constitution, Article I.B.)

Approved as of 9/23/14

Kentucky State University is an equal educational and employment opportunity/affirmative action institution
KENTUCKY STATE UNIVERSITY
FACULTY SENATE
CURRICULUM COMMITTEE

COURSE CHANGE PROPOSAL

ACADEMIC UNIT: LLP/English

DATE PREPARED: January 29, 2015

PRIMARY AUTHOR(S): Cassandra Bagley, Sandra Trammell

ACADEMIC DISCIPLINE
FACULTY APPROVED:
(Committee Chairperson's Signature) 2/4/15

CHAIRPERSON/DEAN
APPROVED:
(Date)

1. CURRENT COURSE NUMBER: ENG 101

2. CURRENT COURSE TITLE (Limited to 32 Spaces Including Blanks):

   English Composition I

3. STARTING WITH:

   _X_ Fall, ___ Spring, ___ Summer: 2015-16 Academic Year

4. CROSSLISTING DEPARTMENTS (attach supporting letters):

   1) __________________________ (c) __________________________

   2) __________________________ (d) __________________________

5. CHECK ITEM(S) BELOW FOR CHANGES DESIRED:

   _X_ Course Number
   ___ Course Credits
   ___ Planned Offering
   ___ Course Level
   ___ Course Title
   ___ Grading System
   ___ Catalogue Description
   ___ Required Status
   ___ Crosslist Status
   _X_ Prerequisites
   ___ Delete Course
   _X_ Other
   (2 hours of required supplemental instruction per week)

Final Faculty Senate Approved Form as of 10/4/89

Kentucky State University is an equal educational and employment opportunity/affirmative action institution
COURSE CHANGE PROPOSAL
ACADEMIC UNIT: ____________________________
COURSE NUMBER: ____________________________
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6. EXPLANATION/JUSTIFICATION FOR REQUESTED CHANGE(S). ENTER BOTH CURRENT
   AND PROPOSED DATA FOR EACH CHANGE (use additional pages as necessary):

Credit Change: changed from three to four hour of credits

Credit change rationale: Students need additional credit because the course is a five-contact hour
course (three hours taught by professor of record and two hours of mandatory supplemental instruction).

The revised course will encompass ENG 089, ENG 099 and ENG101 skills and thereby eliminate two
non-credit bearing courses. The elimination of non-credit bearing courses will reduce the cost to the
student and eliminate hours for the student.

Prerequisite change: No course prerequisite

Prerequisite change rationale: The revised course will encompass ENG 089, ENG 099, and ENG 101
skills and thereby eliminate two non-credit bearing course

Other (addition of supplemental instruction): In addition to attending class three hours per week,
students will attend two hours of supplemental writing classes taught by a professional.

Other (supplemental instruction) rationale: Supplemental instruction will reinforce critical writing
skills through practice in composing and revising well organized, coherent essays that demonstrate
command of English fundamentals.
Kentucky State University  
Division of Literature, Languages and Philosophy  
Course: ENG 101  
Course Title: Freshman Composition I (4 credit hours)  
Syllabus  

PROFESSOR:  
OFFICE:  
OFFICE PHONE:  
FAX:  
E-MAIL:  

SEMMESTER: Fall 2015  
CLASS TIME:  
CLASSROOM:  
OFFICE HOURS:  

I. MISSION STATEMENTS:  
The Objectives and Learning Outcomes of this course directly support the Mission of the University, College, and Division, and may be found at: http://kysu.edu/about-ksu/mission-vision-core-values/; http://kysu.edu/administration-governance/academic-affairs/registrar/about-the-college-arts-sciences/; http://kysu.edu/academics/college-of-arts-and-sciences/division-of-literature-languages-and-philosophy/.

II. NOTICE TO STUDENTS WITH DISABILITIES:  
Any student who requires an accommodation due to a documented disability may contact the Disability Resource Center (DRC) at (502) 597-5076, or visit Hill Student Center, Suite 220C, to arrange for reasonable accommodations. The student is required to obtain verification from the DRC and deliver the signed DRC document to the instructor specifying the accommodations. The student is encouraged to complete this process at the beginning of the semester since an approval for accommodations is not retroactive. The accommodations become effective upon receipt of the DRC approval by the faculty member from the student. Additional information concerning the DRC and accommodations can be found at http://kysu.edu/academics/academic-support/disability-resource-center/.

III. COURSE DESCRIPTION – COURSE RATIONALE: This course provides practice in composing and revising essays that are well organized, coherent, and demonstrate command of English fundamentals. This course is a Liberal Studies Requirement.

ENG 101 is a four credit hour course that consists of three hours of regular classroom contact and two of writing studio. Instructors will have at least three contact hours and there will be two studio hours. Studios will be taught in some combination of instructor and studio instructor. Instruction will be individualized and goals will be set by the instructor but will be consistent with course and department learning objectives. These studios will utilize various teaching methodologies such as tutoring, group work, computer assisted learning, etc.

IV. COURSE OBJECTIVES: Students enrolled in ENG 101 will

1. Write and turn in a number of formal essays totaling at least 3,750 words which demonstrate a command of the essay form, including comparison/contrast, causal analysis, and other forms.
2. Demonstrate a command of the writing process: inventing, organizing, revising, and editing.
3. Demonstrate competence in standard grammar, usage, and mechanics.
4. Read, discuss and write about selected works of literature.
5. Complete exams and other exercises and quizzes.

V. STUDENT LEARNING OBJECTIVES/OUTCOMES:
The student will produce multi-paragraph essays in a variety of rhetorical forms which:

1. show a mastery of the college-level essay process (inventing, organizing, revising, editing)
2. Contain thesis statements and well organized, coherent and supported paragraphs
3. Show an understanding of task, purpose and audience
4. Use standard grammar, diction, syntax and mechanics

The student will:
5. Infer, compare, and classify ideas objectified in selected texts.
6. Summarize argument and exposition of a text accurately
7. Identify and state the purpose(s) and the audience(s) for which a given text may have been constructed.

VI. REQUIRED TEXTS:
See the instructor’s supplemental syllabus for required texts.

VII. BLACKBOARD: Blackboard will be used to supplement or distribute course materials, at the instructor’s discretion. Students are required to enter their valid KSU e-mail address in Blackboard and use that address when they e-mail their professor or studio instructor.

VIII. COURSE SPECIFIC REQUIREMENTS, EXPECTATIONS, POLICIES:
Students are expected to attend class regularly and complete assignments on time. The LLP divisional attendance policy published in the current KSU Catalogue will be enforced. This policy states that missing more than twenty percent (20%) of the course’s total class meetings including writing studios for any reason is in itself sufficient cause for a student to receive a failing grade in the course. The instructor may set policies for tardiness and early departure. No absence excuses a student from meeting assigned course requirements. Absences will be counted from the first day the student is officially enrolled in the class through the day on which the final examination is scheduled. Policies regarding allowing make-up work and accepting/penalizing late assignments will be determined by the individual instructor.

Additional requirements, expectations, and policies can be found in the instructor’s supplemental syllabus.

IX. EVALUATION PROCEDURES:
The grades on the essays must average a “C” in order for the student to pass the course. At least 20% of the semester grade will be based on performance in the Writing Studio. The instructor will establish policies and grade values for any exams, quizzes, participation, etc. that will be counted in the final course grade. The final exam will consist of an essay that will be scored with a common rubric. The instructor determines the grade value for the final exam. The instructor will also establish the course grading scale. Final grades will be reported as “A,” “B,” “C,” “D,” “F,” “W,” or “I.”

X. COURSE CALENDAR/SCHEDULE: This is a sample. Course calendar will vary by instructor.

*The instructor reserves the right to make changes to (delete, add, or modify) this Syllabus as the semester progresses.

Week 1
- introduction; review of syllabus
- diagnostic essay (in-class); diagnostic grammar exam (in class)
- in-class reading; character traits worksheet

Week 2
- Read 5-17 (includes the story “Eveline”).
- Reading fiction; read 106-111.
- Read “A & P” (440).
- The writing process
Making arguments
Subjects, verbs, prepositional phrases, quotation marks, basic documentation

Week 3
Labor Day
Drafting and organizing; read 18-47
Thesis statements; Paragraph development
Rewriting; read 48-70.
Draft Essay 1: Character Analysis
Subject-verb agreement

Week 4
Peer review; Conferences
Essay 1: Character Analysis due.
Grammar review

Week 5
point of view; read 158-167 (includes the story "Everyday Use").
structure; read 115-116; setting, read 171-172 and "Hunters in the Snow" (172).
Introductions and conclusions
Using quotations
Draft Essay 2: Causal Analysis
Fragments

Week 6
Peer review; Conferences
Essay 2: Causal Analysis due.
Grammar review

Week 7
Read “The Man Who Was Almost a Man” (handout)
Read “Dead Men’s Path” (309)
Run-on sentences, comma splices

Week 8
Founder’s Day (?)
Essay 3: In-class Essay
Compound and complex sentences
Grammar Review

Week 9
Fall Break
Theme: read 188-189. Read "Good Country People" (189).
Transitions
Punctuation, commas

Week 10
Draft Essay 4: Comparison/Contrast
Peer review; Conferences
Essay 4: Comparison/Contrast due.
Grammar Review

Week 11
Poetry
Sentence revision
Verb forms

Week 12
Poetry
Draft Essay 5: Literary Elements
Peer review; Conferences
Pronoun agreement and case

Week 13
Conferences
Essay 5: Literary Elements due
Grammar review

Week 14
Read “The Lesson”
Read “The Love of My Life”
Adjectives, adverbs
Modifiers
Parallel structure
Grammar review

Week 15
Grammar Review
Thanksgiving Holiday
Week 16

Essay 6 due
Discuss exit exam story
Student Acknowledgment of Receipt of Course Information

My signature below indicates that I have received a course syllabus for the following course, ____________, and I have been notified that the "Common Policies for all Courses at KSU" can be found throughout the University Catalogue at:

http://www.kysu.edu/about/divisions/studentAffairsAndEnrollment/enrollmentManagement/registrar/Kentucky-State+University+Catalogue.htm

I agree to read these documents, and I agree to sign and deliver this copy of the "Student Acknowledgment" form within two (2) weeks of the start of the semester. I understand that the policies contained within these documents apply directly to me and to all students in the class. I agree to abide by these policies, and recognize that not abiding by these policies could result in dismissal from this class and/or affect my standing as a student at KSU as per Section 2.C. of the Student Handbook and Section XIX.G.1. of the University Catalogue.

Name (please print): __________________________
CWID: ______________________________________
Signature: ____________________________________
Date: _______________________________________

Contact information (please PRINT clearly):
Local Address: __________________________________
Local Phone: _________________________________
E-Mail: _______________________________________

[Or, the instructor may choose the electronic option:]

Student Acknowledgment of Receipt of Course Information

Read the syllabus and the "Common Policies for all Courses at KSU" found throughout the University Catalogue at:

http://www.kysu.edu/about/divisions/studentAffairsAndEnrollment/enrollmentManagement/registrar/Kentucky-State+University+Catalogue.htm

Then, type exactly what is written below in Statements (1) and (2), and deliver this statement as instructed; make sure "Student Acknowledgment of Receipt of Course Information" is on the subject line. Adding your name and student ID at the end of the statement will stand as your signature. I also agree to deliver this copy of the "Student Acknowledgment" form within two (2) weeks of the start of the semester. I understand that the policies contained within these documents apply directly to me and to all students in the class. I agree to abide by these policies, and recognize that not abiding by these policies could result in dismissal from this class and/or affect my standing as a student at KSU as per Section 2.C. of the Student Handbook and Section XIX.G.1. of the University Catalogue.

1) This statement acknowledges that: (A) I have received the course syllabus for ____________, and (B) I have read the "Common Policies for all Courses at KSU." I understand this statement will be printed and kept in my permanent file or be placed in my electronic Blackboard file for future reference.

2) I agree that I have read these documents before sending this email to my Instructor. I understand that the policies contained within these documents apply directly to me and to all students in the class. By sending this email I agree to abide by these policies, and recognize that not abiding by these policies could result in dismissal from this class and/or affect my standing as a student at KSU.

Student Name and ID number