KENTUCKY STATE UNIVERSITY
FACULTY SENATE
CURRICULUM COMMITTEE

FSCC#: 12/13-25A
Effective Date: __________

CURRICULAR/PROGRAM CHANGE TRACKING DOCUMENT

ACADEMIC UNIT: UPS
DATE SUBMITTED: 4-23-14

1. BRIEF EXPLANATION OF PROPOSED CHANGE:
CJE/SOW 434: Statistics. The course is being revised to decrease the credit-hours from 4.0 to 3.0 credit-hours. Although there are no substantive changes to the course, this decrease in credit hours requires a change in the course number. The School seeks this change to align this course with Statistics courses taught in other departments that are 3.0 credit-hours. The new course will be CJE/SOW 435.

2. CHECK ITEM(s) BELOW FOR CHANGES DESIRED:

☐ New Degree Certification
☐ Deletion of Degree or Certification

☐ New or Revised Major
☐ Deletion of Course

☐ New or Revised Minor
☐ Revised Degree or Certification

☐ New Course(s)
☒ Revised Course

☒ Course Level (number) Change
☒ Other (specify below): Credit hours reduced from 4.0 to 3.0

I. Dean's Action:
☐ Approved
☐ Disapproved
☐ Returned for Recommended Change

(Signature) Date: 4/23/13

II. Curriculum Committee Action:
☐ Approved
☐ Disapproved
☐ Returned for Recommended Change

Chairperson: (signature) Date: 4/26/2013

III. Faculty Senate Action:
☐ Approved
☐ Disapproved
☐ Returned for Recommended Change

Senate President (signature): Date: 4/29/13

IV. Provost/Vice President Academic Affairs (not required for courses):
☐ Approved
☐ Disapproved
☐ Returned for Recommended Change

Provost/VPAA (Signature): Date:

N/A

V. President's Action (not required for courses):

Final Faculty Senate Approved form as of 9/15/06

Kentucky State University is an equal educational and employment opportunity/affirmative action institution
N/A
ACADEMIC UNIT: Criminal Justice

DATE PREPARED: March 21, 2013

PRIMARY AUTHOR(S): Arthur Hayden

ACADEMIC DISCIPLINE
FACULTY APPROVED: [Signature]
(Committee Chairperson’s Signature)

CHAIRPERSON/DEAN APPROVED: [Signature]
(Chairperson’s/Dean Signature)

1. NEW COURSE NUMBER: CJE/SOW 435

2. NEW COURSE TITLE: Statistics for Criminal Justice

3. CAPSULE STATEMENT OF COURSE CONTENT FOR CATALOG:
CJE/SOW 435: Statistics for Criminal Justice 3.0
Prerequisite: CJE/SOW 433 and MAT 111 or higher. This course serves as an introduction to the
use of statistics as a method of describing and analyzing data from research in Criminal Justice
with an emphasis on applied methods.

4. DESCRIPTION OF COURSE CONTENT FOR COURSE SYLLABUS:
This course provides an overview of various statistical procedures used to summarize, analyze,
interpret, and evaluate Criminal Justice data.

5. PREREQUISITES: CJE/SOW 433: Research Methods. MAT 111 or higher.

6. REQUIRED COURSE: X Yes _____ No
7. CREDITS: (a) Number 3.0
   (b) Variable credit Explanation: ________________________________________
   (c) Will course be repeatable for credit: Yes  X No
   (d) Grading systems permitted: X A-F  __ P/F  ___ 
Credit/No Credit
   Exceptions: ____________________________________________

8. Course Level: ___ Elementary
   ___ Intermediate
   X  Intermediate/Advanced
  ___ Advanced

9. CROSSLISTING DEPARTMENTS (attach supporting letters): CJE

10. SCHEDULING PLAN:  X  Each semester (SPRING COURSE OFFERING ONLY)
    ___ Annually
    ___ Biennially
    ___ Occasionally

11. STARTING WITH:
    ___ Fall, X Spring, ___ Summer:  2013-2014 Academic Year

12. IS THIS A "SPECIAL TOPICS" COURSE? ___ Yes  X No

13. EXPLANATION OF NEED FOR THE SPECIFIC COURSE: Course is necessary to prepare students in the discipline to use statistics to understand data.

14. RELATIONSHIP TO OTHER LIKE COURSES IN THE DISCIPLINE/UNIVERSITY:
    Other disciplines (e.g., Psychology, Sociology, Public Administration) require students to take a course in Statistics.
15. COURSE WHICH MAY BE DROPPED AS A RESULT OF THIS PROPOSAL:
CJE/SOW 434: Statistics for Criminal Justice (4.0 credit-hour course)

16. INSTRUCTIONAL STAFF (if non-faculty, attach Vita): Dr. Gilbert Singletary

17. COURSE SYLLABUS AND TEXT REFERENCE:
Please attach. Include methods the instructor will use to evaluate student performance and a bibliography of available and needed references for Blazer Library.

This course uses traditional lecture format and experiential learning through statistical software (SPSS) typically used in the social and behavioral sciences. The Instructor will evaluate student performance based generally on class attendance and participation, completion of assignments, quizzes, and examinations.

Dr. Gilbert Singletary

Gilbert Singletary received his Ph.D. in Educational and Counseling Psychology from the University of Kentucky. Dr. Singletary has broad areas of research interests that include: motivation and human behavior, domestic violence and PTSD, religious perceptions and maladaptive behaviors, and judicial decisions and jury selections. Dr. Singletary is a licensed forensic practitioner, with extensive experience and expertise in forensic mental health. Dr. Singletary specializes in substance abuse and comorbid disorders. Prior to joining the faculty at KSU, Dr. Singletary served as the Chief Executive Officer at Kentucky Counseling and Community Services.
ACADEMIC UNIT: Social Work

DATE PREPARED: March 21, 2013

PRIMARY AUTHOR(S): Arthur Hayden

ACADEMIC DISCIPLINE

FACULTY APPROVED: 
(Committee Chairperson’s Signature)  3-21-13 (Date)

CHAIRPERSON/DEAN APPROVED:
(Chairperson’s/Dean Signature)  3/25/13 (Date)

1. NEW COURSE NUMBER: SOW/CJE 435

2. NEW COURSE TITLE: Statistics for Social Work

3. CAPSULE STATEMENT OF COURSE CONTENT FOR CATALOG:
SOW/CJE 435: Statistics for Social Work 3.0
Prerequisite: SOW/CJE 433 and MAT 111 or higher. This course serves as an introduction to the
use of statistics as a method of describing and analyzing data from research in Social Work with
an emphasis on applied methods.

4. DESCRIPTION OF COURSE CONTENT FOR COURSE SYLLABUS:
This course provides an overview of various statistical procedures used to summarize, analyze,
interpret, and evaluate Social Work data.

5. PREREQUISITES: SOW/CJE 433: Research Methods. MAT 111 or higher.

6. REQUIRED COURSE: X Yes  No
CURRICULUM CHANGE PROPOSAL

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7. CREDITS: (a) Number 3.0

(b) Variable credit Explanation: ________________________________

(c) Will course be repeatable for credit: _Yes   X No

(d) Grading systems permitted: X A-F     ___ P/F     ___
Credit/No Credit

Exceptions: __________________________________________

8. Course Level: ___ Elementary
    ___ Intermediate
    X Intermediate/Advanced
    ___ Advanced

9. CROSSLISTING DEPARTMENTS (attach supporting letters): CJE

10. SCHEDULING PLAN:  X Each semester (SPRING COURSE OFFERING ONLY)
    ___ Annually
    ___ Biennially
    ___ Occasionally

11. STARTING WITH:

    ___ Fall, X Spring, ___ Summer:  2013-2014 Academic Year

12. IS THIS A "SPECIAL TOPICS" COURSE? ___ Yes   X No

13. EXPLANATION OF NEED FOR THE SPECIFIC COURSE: Course is necessary to prepare students in the discipline to use statistics to understand data.

14. RELATIONSHIP TO OTHER LIKE COURSES IN THE DISCIPLINE/UNIVERSITY:
    Other disciplines (e.g., Psychology, Sociology, Public Administration) require students to take a course in Statistics.
15. COURSE WHICH MAY BE DROPPED AS A RESULT OF THIS PROPOSAL:
   SOW/CJE 434: Statistics for Social Work (4.0 credit-hour course)

16. INSTRUCTIONAL STAFF (if non-faculty, attach Vita): Dr. Gilbert Singletary

17. COURSE SYLLABUS AND TEXT REFERENCE:
   Please attach. Include methods the instructor will use to evaluate student performance and a
   bibliography of available and needed references for Blazer Library.

   This course uses traditional lecture format and experiential learning through statistical
   software (SPSS) typically used in the social and behavioral sciences. The Instructor will
   evaluate student performance based generally on class attendance and participation,
   completion of assignments, quizzes, and examinations.

Dr. Gilbert Singletary

Gilbert Singletary received his Ph.D. in Educational and Counseling Psychology from the
University of Kentucky. Dr. Singletary has broad areas of research interests that include:
motivation and human behavior, domestic violence and PTSD, religious perceptions and
maladaptive behaviors, and judicial decisions and jury selections. Dr. Singletary is a licensed
forensic practitioner, with extensive experience and expertise in forensic mental health. Dr.
Singletary specializes in substance abuse and comorbid disorders. Prior to joining the faculty at
KSU, Dr. Singletary served as the Chief Executive Officer at Kentucky Counseling and
Community Services.
Course Information:
CJE 434-01 and SOW 435 (3.0 credit hours)
Class Meeting Days/Times: T/R
Classroom:

Instructor Information:
Gilbert Singletary, Ph.D.
Gilbert.Singletary@kysu.edu
502-597-6129

Office Hours:

Course Description:
Prerequisite: MAT 111 or higher. This course serves as an introduction to the use of statistics as a method of describing and analyzing data from research in criminal justice with an emphasis on applied methods.

Course Rationale:
The purpose for this course includes the following:
1. To familiarize students with the different statistical procedures used to summarize, analyze, interpret, and evaluate criminal justice data;
2. To enable students to differentiate between statistical procedures, and to understand which procedure is appropriate for different types of data;
3. To allow students to comprehend statistical information present in criminal justice;
4. To provide students with the opportunity to learn the predominant statistical program used in the social sciences to analyze data--SPSS.

Course Objectives:
Upon completion of this course, students should be able to do the following:
1. Think critically about criminal justice data;
2. Apply various statistical procedures to different types of data;
3. Analyze and interpret data and draw meaningful conclusions from such analysis;
4. Demonstrate an understanding of statistical concepts using raw data.

Required Textbook and Materials:

Students are to bring a Flash drive or unused (virus-free) 3x5 diskette to class each day to save work completed with SPSS.
Suggested Resources:


Students are encouraged to purchase SPSS 17.0 Student Version (ISBN 10: 0-321-62894-2) to complete assignments at home when the computer lab is unavailable. This product can be purchased for approximately $100 at www.mypearsonstore.com.

Methods of Learning:
This course will utilize a variety of learning methods such as in-class lectures, Powerpoint, textbook readings, research articles, in-class exercises, and in-class discussions. In addition, students will also be required to complete online assignments (instructions will be provided).

Additionally, since students will learn the predominant statistical program used in the social sciences in this class, SPSS, in-class assignments will require use of the computer.

Grading Criteria:
Your grade in this course is based on class attendance and participation, assignments, quizzes, and exams.

- Attendance/Participation (including in-class assignments)---15 points
- Homework---50 points
- Quizzes---100 points (four quizzes)
- Research Assignments-50 points
- Exams---250 points (150 points each exam)

Grading Scale:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Points Range</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>450-415 points</td>
<td>outstanding quality of work</td>
</tr>
<tr>
<td>B</td>
<td>414-380 points</td>
<td>above average</td>
</tr>
<tr>
<td>C</td>
<td>379-345 points</td>
<td>satisfactory work</td>
</tr>
<tr>
<td>D</td>
<td>344-310 points</td>
<td>less than satisfactory</td>
</tr>
<tr>
<td>E</td>
<td>&lt;309 points</td>
<td>failing</td>
</tr>
</tbody>
</table>
Communication and Email policy:

Students, please be advised, if you need to contact me, I will be available during office hours and after class. If office hours do not work for you, schedule an appointment with me that works best for you.

Email:

Although I will attempt to respond to emails immediately, please be advised that I am only on campus Tuesday, Wednesday, and Thursday. If you contact me after 4pm, chances are, I will return your message the following day or Tuesday, if you contact me Thursday.

Responding to email:

Please be advised, if you send me an email, chances are, I will not respond directly to you, unless, you pose a personal question. Because other students may present the same question, or the answer may impact other students, I will respond via “announcement” to reach all students in one singular communication. However, if you have additional questions, or need additional clarification, please email me directly.

If I have already answered the question in an email or in class, I may refer you to the announcement section on Blackboard.

Late students:

If you come to class late, and I have already discussed the information at the beginning of class, I will defer answers to your question(s) to your peers. It is important for you to be in class on-time. All announcements will be made at the start of class.

Excuses:

Unless you have an university excuse, I will NOT excuse your absence. I am aware that things happen, and things come up from time to time. However, in the best interest of all students-it is important that I remain consistent.

Texting and laptops:

I have been teaching this course long enough to know what works best for students, and how to tell the students who are engaged in the course. I am aware, that many students like to text during class, or surf the web. My approach to learning is open and engaging, you are all adults. I am not a police, and I will not subvert my attention to address these issues. In my opinion, the cream always rises to the top. And, at the end of the semester, those who put in the work, will be rewarded. Hence-I will grade as such, and final grades will be submitted on the merits of work and performance. If you are graduating or need this course to graduate-consider your efforts now. Trust me, my assessment at the end of the semester will not factor in such distinctions.

I can assure you one thing about research/statistics-what you put in, will reflect what you get out. Consider the quality of your studying, over the quantity. Moreover, I am always available during office hours if you need help. Don’t wait until the end of the semester, before you realize that you are in need of help. Students, who do such, fail, 95% of the time.
Changes during the semester:

Depending on the progress of the course, I may make changes during the semester. However, please do not depend or expect me to make any changes.

My expectations of you:

Some students consider me a "hard" teacher. I personally disagree with their assessment. Notwithstanding, I would submit, that I expect my students to act professionally at all times and I expect their best effort. I will address all students as: Mr. or Ms. And I expect you to address me as Dr. Singletary in class and during email correspondences. I expect students to read the text prior to coming to class, and be prepared to discuss the material. As an engaging professor, I will call on students throughout the semester and expect all students to participate. I will make several concessions throughout the semester, however, such concessions predicated on quality effort.

For many students, the semester does not begin until the end of the semester. These students typically fail the course, because they wait until the end of the semester to put forward true effort. I will not reward such behaviors, by giving extra credit or changing grades.

Research papers:

All research papers are expected to be completed using APA format. You must use peer-reviewed articles, this does not include: Google searches, yahoo searches, or any mainstream media outlet. It must be peer-reviewed.

All research papers must be submitted through “turnitin” the link will be posted a week before the assignment is due.

Similarity-papers that are over 15% in similarity will be deducted one point for each amount that is exceeded. I expect you to be able to synthesize the material, not just simply quote or cite every word from another source.

The Student Handbook clearly delineates the consequences of these actions -- cheating and plagiarism are grounds for a failing grade in the course, up to suspension or dismissal from the University. No tolerance of this behavior is accepted.
Participation/In-Class Work:

Participation includes coming to class and engaging in the class lecture. Participation will be rewarded with points at the end of the final grades, as listed in the point allocation.

This class relies upon the shared learning experiences of the group; therefore, your attendance is expected. Additionally, your participation in discussion/activities and in-class assignments is required. You must come to class ready to participate with your reading and/or assignments completed upon arrival. In-class cooperative learning assignments will contribute to your final course grade. **If you have an unexcused absence, you cannot make up these assignments.**

Attendance:

As stated above, your attendance in class is expected and contributes to your grade. Please do not come to class late. Lateness is disruptive to the entire class. Similarly, do not leave class early. Attendance will be taken either “formally” through a sign-in sheet, or “informally” through in-class assignments, exercises, etc., at different times during the class, which may vary from week to week. University rules concerning absences are delineated in the *Student Handbook* available online [http://www.kysu.edu/studentLife/studentHandbook.htm](http://www.kysu.edu/studentLife/studentHandbook.htm) and the KSU catalogue. Please provide appropriate documentation of excused absences to Student Affairs. Class attendance and Participation is worth 50 points.

Homework Assignments:

Homework assignments, assignment guidelines and expectations, and due dates are attached to this syllabus. Further clarifications will be made throughout the semester. Homework assignments are to be completed individually by each student, unless noted otherwise in the assignment instructions. If you do not understand or have any questions about your assignment, it is to your benefit to receive clarification prior to the due date. “I did not understand” is not an adequate response for doing the assignment incorrectly.

Exams:

There will be two exams over the course of the semester including a midterm exam and a final exam. These will be in-class exams. The final exam will be cumulative for all material covered throughout the semester. Exams will generally focus on summarizing, analyzing, interpreting, and evaluating data. **Make-up exams will only be given for a University excused absence.** The midterm exam is worth 100 points and the final exam is worth 150 points.

The midterm exam will be taken in your silo group the final exam will be taken individually. Students will be allowed to bring an index card with them during the final exam. No other materials will be allowed.

Classroom Etiquette and Ethical Behavior:

Please do not leave your cell phone on during class time. There may be certain emergency situations where it is necessary to leave your phone on; therefore, set your ringer accordingly. Additionally, it is to your benefit to pay attention during class (e.g., do not read the newspaper, do crossword puzzles, etc.), as the test questions will come from lectures/class discussions and in-class assignments which may or may not be in your textbook. Students are expected to adhere to the ethical standards specified by the Academy of Criminal Justice Sciences, and the NASW.
Academic Integrity Statement:
The Student Handbook clearly delineates the consequences of these actions --
cheating and plagiarism are grounds for a failing grade in the course, up to
suspension or dismissal from the University. No tolerance of this behavior is
accepted.

Instructor Availability:
Office hours are noted above. Appointments with students can also be scheduled with
the instructor. Email is the preferred method of correspondence, which will be checked
and responded to in a timely manner. If you need to call me, please do so during
normal business hours.

Disability Statement:
Any student who has a disability that may require special accommodations should
contact the Disability Resource Center-Student Center 2nd Level - (502) 597-5093.

Assessment of Course:
Students are encouraged to provide oral/written feedback to the instructor about their
assessment of the course throughout the semester. The instructor may periodically
solicit feedback as well. All students will have the opportunity to evaluate the course
through final course evaluations as required by the university.
Student Acknowledgment of Receipt of Course Information

My signature below indicates that I have received a course syllabus for the following course, _____________, and I have been notified that the “Common Policies for all Courses at KSU” can be found throughout the University Catalogue at:

http://www.kysu.edu/about/divisions/staffaffairsAndEnrollment/enrollmentManagement/registrar/Kentucky+State+University+Catalogue.htm

I agree to read these documents, and I agree to sign and deliver this copy of the “Student Acknowledgment” form within two (2) weeks of the start of the semester. I understand that the policies contained within these documents apply directly to me and to all students in the class. I agree to abide by these policies, and recognize that not abiding by these policies could result in dismissal from this class and/or affect my standing as a student at KSU as per Section 2.C. of the Student Handbook and Section XIX.G.1. of the University Catalogue.

Name (please print): ____________________________________________

CWD: ________________________________________________________

Signature: ____________________________________________________

Date: _________________________________________________________

Contact information (please PRINT clearly):

Local Address: ________________________________________________

Local Phone: _________________________________________________

E-Mail: ______________________________________________________

[Or, the instructor may choose the electronic option:]

Student Acknowledgment of Receipt of Course Information

Read the syllabus and the “Common Policies for all Courses at KSU” found throughout the University Catalogue at:

http://www.kysu.edu/about/divisions/staffaffairsAndEnrollment/enrollmentManagement/registrar/Kentucky+State+University+Catalogue.htm

Then, type exactly what is written below in Statements (1) and (2), and deliver this statement as instructed; make sure “Student Acknowledgment of Receipt of Course Information” is on the subject line. Adding your name and student ID at the end of the statement will stand as your signature. I also agree to deliver this copy of the “Student Acknowledgment” form within two (2) weeks of the start of the semester. I understand that the policies contained within these documents apply directly to me and to all students in the class. I agree to abide by these policies, and recognize that not abiding by these policies could result in dismissal from this class and/or affect my standing as a student at KSU as per Section 2.C. of the Student Handbook and Section XIX.G.1. of the University Catalogue.

1) This statement acknowledges that: (A) I have received the course syllabus for _____________, and
(B) I have read the “Common Policies for all Courses at KSU.” I understand this statement will be printed and kept in my permanent file or be placed in my electronic Blackboard file for future reference.

2) I agree that I have read these documents before sending this email to my Instructor. I understand that the policies contained within these documents apply directly to me and to all students in the class. By sending this email I agree to abide by these policies, and recognize that not abiding by these policies could result in dismissal from this class and/or affect my standing as a student at KSU.

Student Name and ID number

_________________________  ___________________________ Date:
Dr. Singletary’s Teaching Philosophy

My philosophy of teaching can better be described as a philosophy of learning. So, what does this mean for you? I consider this course to be an equal collaboration between you and me. As such, it is my responsibility to be an effective instructor; this means that it is my job to monitor your learning and adjust my teaching strategies in response to the pace and depth of your understanding. But as, with all successful collaborations, my involvement is only half of the equation; in order for this to be a valuable educational experience, you must be an effective student. What you will gain from this course depends upon your investment in learning. Learning relies upon the interaction between you, me and the course material; thus, it is your investment in this interaction that will drive your mastery of course material.

As we progress through this course, I will utilize a range of instructional strategies to target the abilities and preexisting knowledge that each of you brings to the classroom. I will strive to create interactions which foster interest and understanding for each of you. In exchange, I expect you to invest full effort in all learning activities, engage in the course material and apply yourself to a deeper understanding of course material.

I believe that success – whether personal or professional – is generated from three critical building blocks: knowledge, critical thinking, and curiosity. These building blocks have an enduring, cyclical relationship; knowledge helps us to understand the world around us as well as ourselves, critical thinking gives us the ability to incorporate knowledge and apply it endlessly, and curiosity, which is the result of realizing the limitations of current knowledge, drives us to acquire additional knowledge.

I see my role as a teacher as one of transferring a fundamental knowledge of course content to students while cultivating their critical thinking skills through the application of theory and concepts to current health-, economic-, and industry-related issues. Through this application, areas that are void of knowledge will ultimately emerge. As a teacher, I will strive to instill a sense of curiosity in my students that will challenge them to fill this void, whether for themselves or for all of us. I will do this by serving as a role model in the sense that I too am searching for knowledge – for me, for them and for the future. I will demonstrate my own critical thinking skills and share my curiosity for the unexplained or unexamined. I will value the individual backgrounds and experiences of my students, and encourage them to teach me as I teach them. I expect that my students will have a variety of levels of desire for learning. I will strive to nurture an environment that will encourage them to seek areas that excite them, for I believe that true learning occurs best when it is most meaningful.

I will expect my students to understand and utilize their rights for a quality education, and to fulfill their responsibilities to themselves, to me and to each other in our collective efforts to learn and discover. My ultimate goal in teaching is to provide requisite knowledge, encourage and develop critical thinking skills, and stimulate natural curiosity that will guide students in their efforts of pursuing success. By accomplishing this, I will satisfy the need within myself to somehow make a difference.
KENTUCKY STATE UNIVERSITY
FACULTY SENATE
CURRICULUM COMMITTEE

COURSE CHANGE PROPOSAL

ACADEMIC UNIT: Criminal Justice

DATE PREPARED: February 27, 2013

PRIMARY AUTHOR(S): Arthur Hayden

ACADEMIC DISCIPLINE FACULTY APPROVED: [Signature]
(Committee Chairperson's Signature)

CHAIRPERSON/DEAN APPROVED: [Signature]
(Chairperson's/Dean Signature)

1. CURRENT COURSE NUMBER: CJE – 434

2. CURRENT COURSE TITLE (Limited to 32 Spaces Including Blanks):

   Criminal Justice Statistics

3. STARTING WITH:

   Fall, _ Spring, ___ Summer: 2013-14 Academic Year

4. CROSSLISTING DEPARTMENTS (attach supporting letters):

   1) Social Work
   2) ___________________________ (3) ___________________________
   4) ___________________________

5. CHECK ITEM(S) BELOW FOR CHANGES DESIRED:

   _ Course Number
   _ Credits
   _ Planned Offering
   _ Course Level
   _ Course Title
   _ Grading System
   _ Catalogue Description
   _ Required Status
   _ Crosslist Status
   _ Prerequisites
   _ Delete Course
   _ Other

6. EXPLANATION/JUSTIFICATION FOR REQUESTED CHANGE(S). ENTER BOTH CURRENT AND PROPOSED DATA FOR EACH CHANGE (use additional pages as necessary):

   The credit hours for this course were increased to 4.0 to align with the 120 hours curriculum. To avoid an overload of 1.0 credit hours each time this course is taught, the credit hours can be reduced to 3.0. Similar statistics courses at KSU are 3.0 credit hours.

Final Faculty Senate Approved Form as of 10/4/89

Kentucky State University is an equal educational and employment opportunity/affirmative action institution
ACADEMIC UNIT:  Social Work

DATE PREPARED:  February 27, 2013

PRIMARY AUTHOR(S):  Arthur Hayden

ACADEMIC DISCIPLINE
FACULTY APPROVED:  
(Committee Chairperson’s Signature)

CHAIRPERSON/DEAN
APPROVED:  
(Chairperson’s/Dean Signature)

1.  CURRENT COURSE NUMBER:  SWW 434

2.  CURRENT COURSE TITLE (Limited to 32 Spaces Including Blanks):

   Social Work Statistics

3.  STARTING WITH:

   ____ Fall,  X Spring,  ____ Summer:  2013 - 14 Academic Year

4.  CROSSLISTING DEPARTMENTS (attach supporting letters):

   1)  Criminal Justice  (3) 
   2)  ________________  (4)

5.  CHECK ITEM(S) BELOW FOR CHANGES DESIRED:

   ____ Course Number  ____ Course Title  ____ Crosslist Status
   X  Credits  ____ Grading System  ____ Prerequisites
   ____ Planned Offering  ____ Catalogue Description  ____ Delete Course
   ____ Course Level  ____ Required Status  ____ Other

6.  EXPLANATION/JUSTIFICATION FOR REQUESTED CHANGE(S). ENTER BOTH CURRENT AND PROPOSED DATA FOR EACH CHANGE (use additional pages as necessary):

   The credit hours for this course were increased to 4.0 to align with the 120 hours curriculum. To avoid an overload of 1.0 credit hours each time this course is taught, the credit hours can be reduced to 3.0. Similar statistics courses at KSU are 3.0 credit hours.

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