

KENTUCKY STATE UNIVERSITY
FACULTY SENATE
ACTION TRACKING DOCUMENT

EFFECTIVE DATE: SPRING 2014

Code: APC -13/14 -03

- Origin: Academic Policies Committee
 Budget and Academic Support Committee
 Curriculum Committee
 Executive Committee
 Professional Concerns Committee
 Senate Resolution
 Other (specify) _____

Date Introduced: 10/7/13

Date Last Revised: 10/7/13

Description: To establish a standard form for submitting a new proposal to APC.

Key Words: proposal form, APC

Effective Date: Spring 2014

I. Committee Approval: Date: 10/7/13

Chairperson: Pamela Hatcher Date 10/9/13

II. Senate Action: Approved Disapproved Returned

Senate President: James M. Jewell Date 10/9/13

III. Provost/Vice President Academic Affairs: Approved Disapproved Returned

Provost/VPAA Signature: [Signature] Date: 10/11/13

IV. President: Approved Disapproved Returned

President: Mary Jo Lewis Date: 10/16/13

Distribution:

- President
- Vice President for Academic Affairs
- Registrar
- Faculty Senate President for Distribution to:
- Committee Chair
- Senate Office Records
- Faculty Handbook
- Other: _____

APC – 13/14 – 03

Proposal: To establish a standard form for submitting a new proposal to APC.

Effective date: Spring 2014

Catalogue changes:

The following form need to be added to the “UNIVERSITY WEBSITE”.



**ACADEMIC POLICY COMMITTEE
NEW PROPOSAL (DRAFT)**

ACADEMIC UNIT: _____

DATE PREPARED: _____

PRIMARY AUTHOR(S): _____

1. DESCRIPTION OF CHANGE:

2. STARTING WITH: (Excluding exceptional circumstances proposals will take effect Fall of the following year).

___ Fall, ___ Spring, ___ Summer, ___ Year

3. CURRENT POLICY: (Please See Current Catalogue, Faculty Handbook...)

4. PROPOSED CHANGES:

5. EXPLANATION AND JUSTIFICATION FOR REQUESTED CHANGE: